



Parish Clerk: Mrs J Chester, Mapleside, Ashperton,  
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## **Councillors are summoned to attend a meeting of the Parish Council to be held at Bosbury Parish Hall on Thursday 3<sup>rd</sup> December 2015 at 7.30pm**

### **Agenda**

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Requests for Dispensations
3. Approval of Minutes of the Parish Council Meeting held on 5<sup>th</sup> November 2015 (previously circulated)
4. To receive brief Report from Ward Councillor Tony Johnson
5. **Councillor Vacancies** – to receive any nominations for co-options
6. **Open Forum** for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
7. **To discuss the potential new planning application for "The Beanfield"**
8. **Correspondence / Discussion / Governance:**
  - a) To receive report from Neighbourhood Plan Steering Group
  - b) To discuss defibrillator for Bosbury village
  - c) To discuss website
  - d) To discuss membership of HALC
9. **Highways/Footpaths/Lengthsman:**
  - a) To discuss any new highway or footpath issues
  - b) To discuss Lengthsman Contracts and Annual Plan of Works
  - c) To consider hiring a Speed Indicator Device (SID) from Hfcs Council
  - d) To receive any suggestions of works for the Lengthsman
10. **Finance:**
  - a) To Agree Finance Report & note Bank Balance
  - b) To Agree Payments of outstanding accounts as per finance report:  
649: GR Day & Son Ltd – lengthsman – £960.00  
650: J Chester – Clerk salary and expenses – as agreed
  - c) To decide budget and 2016/17 precept requirement
11. **Training / Meetings:**
  - a) To note dates of HALC training courses and decide attendees of meetings/courses
  - b) Report from any meetings attended
12. **To note and review the Information & Outstanding Actions Sheet (attached)**
13. **To raise items for next scheduled Parish Council Meeting (no discussion)**
14. **To note Date and time of Next Scheduled Meeting** – Thursday 4<sup>th</sup> February 2016 7.30pm at Bosbury Village Hall
15. **Planning: (planning committee)**

**NB. Please view planning applications online before the meeting as paper copies may not be available**

  - a) To consider any new Planning Applications received
  - b) To note Planning Record (attached) and Decisions of Hereford Council

Signed:

*JLChester*

(Clerk to the Parish Council)

Dated: 26<sup>th</sup> November 2015

The press and public are cordially invited to attend the meeting

# INFORMATION SHEET FOR DECEMBER 2015 MEETING

## PARISH CLERK UPDATE

- Request for required highway works sent to Balfour Beatty
- Website administrator chased re making website live again
- Website updated with agenda/minutes
- Website pages updated to meet new transparency legal guidelines
- Monthly RTI/PAYE reported
- CILCA portfolio started
- HALC Conference & AGM attended Sat 21 Nov

## CORRESPONDENCE RECEIVED

- A Bush, Herefordshire Council – Funding Update \*
  - A Bush, Herefordshire Council – invitation to parish nursing event \*
  - A Bush, Herefordshire Council – Spotlight on Adults and wellbeing 17th Nov \*
  - A Bush – Faster Broadband Event \*
  - Balfour Beatty – Invitation to Annual Plan Event 1<sup>st</sup> Dec \*
  - Balfour Beatty – November newsletter \*
- \* circulated to councillors

## OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held 5<sup>th</sup> November 2015:

Date	Minute	Action	Status	Comments
		Clerk	Ongoing	Rosemount – owner to repair roof. NB 28/3/13 representative of council decided no immediate threat. <b>11002417 (Nov 2013) Passed to Building Control</b>
June 2015		clerk	reported	Pavement opp Morton Cottages tree roots breaking surface and blocking drain <b>CAS-514818-N2P4B0</b> Chevron sign at Temple Court B4220 <b>CAS-514822-C1Q9K4</b> Kerbstones on C1152 between Gt Catley & Little Catley <b>CAS-514832-H2V0M6</b> Broken salt bin at Harbour Hill <b>CAS-514838-C2Q6Q7</b> Visibility railings at Cottons Corner <b>CAS-514840-C1Y4N3</b> Blocked drain at Salt Box Cottage C1152 <b>CAS- 514847-B5B9Q7</b> Blocked drain The Cross Coddington <b>CAS-514866-W4S3W7</b> Tree roots blocking drain by The Slatch Coddington <b>CAS-514868-V5W3C6</b>
June 2015	10b	Cllrs Bosley & Hayes		Speak to Stanley House re lights
June 2015	11f	Cllr Boyle		To forward “pinch points” for verge trimming in Coddington to clerk
July 2015	10c	clerk	reported	Head wall on culvert between The Slatch and Townend Farm need replacing <b>CAS-528674-LOF6N0</b>
Aug 2015	9a	J Boyce / clerk	ongoing	List of blocked footpaths needing enforcement to be sent to Hfd Council
Sept 2015	5	clerk		Report blocked drains between Temple Court & Cottons Corner <b>CAS-537977-X0Y2V0</b> Grips need reinstating between Cottons Corner & The Farm and Cold Green Farm <b>CAS-537978-Q4Z4K1</b>
Oct 2015	6	Clerk Clerk Cllr Hosking	Requested Reported Reported	Request road sweeper for village and ask to be advised of date prior to sweeping Damaged verge markers between Temple Court & Cottons Corner need replacing <b>CAS-537978-Q4Z4K1</b> Road Grips from The Farm to parish boundary need clearing <b>CAS-537976-G7B2J5</b> Inspect top rail of gate to burial ground
Oct 2015	8a	Cllr Hosking		Draft a public statement re NDP / Core Strategy issue for residents
Oct 2015	8d	Cllr Bosley	Complete	Approach hall committee member for co-option onto parish council
Oct 2015	9a	clerk	Reported	Report diseased ash tree on footpath by hall <b>CAS-539560-G7S7G7</b>
Oct 2015	9b	clerk	Complete	Ask lengthsmen to clear away grass cuttings when mowing
Nov 2015	5	clerk		Investigate street lighting through Bosbury
Nov 2015	6	clerk		Send letter of thanks to Rob Eaton
Nov 2015	7d	J Baker		Arrange meeting with defibrillator expert
Nov 2015	7e	JH/J Boyle		Approach organisations for website articles and sponsorship
Nov 2015	8a	Clerk		Send letter to Bosbury Cubs thanking them for sweeping footpaths
Nov 2015	8b	SB		Advise clerk of salt and sandbag stocks
Nov 2015	8b	clerk		Forward contracts to lengthsmen and Herefordshire Council
Nov 2015	8d	JJT / clerk		Investigate road signs for villages

## PLANNING RECORD

Date	Application Number	Application Description (Full Details)	PC Comment	Hfd Decision
10.10.14	P143015/FH	<b>New Vicarage, Aylescroft, Bosbury, HR8 1QA</b> Proposed single storey extension	PC support ensure materials used are in keeping with existing	<b>GRANTED</b> 7.1.15
19.11.14	P143300/F	<b>1 Shilo Cottages, Heywood Lane, Munsley, HR8 2SL</b> Proposed two storey side extension. Change of use of part agricultural land to domestic amenity space	PC support this application	<b>GRANTED</b> 20.1.15
25.11.14	P143370/O	<b>Land to the East of Brook Lane, North of B4220 Bosbury</b> Proposed residential development of up to 37 dwellings of which 13 (35%) will be affordable	PC object to this application	<b>REFUSED</b> 16.3.15
26.11.14	P141398/F & P141399/L	<b>The Bell Inn, Bosbury, HR8 1PX</b> retrospective application for external covered area (70m2) to yard at rear of public house	PC support this application	<b>GRANTED</b> 2.3.15
25.11.14	P143508/FH & P143510/L	<b>Palace Farm, Bosbury, HR8 1JX</b> Proposed conversion of barn to become an annexe to be used as part of the existing household	PC support this application	<b>GRANTED</b> 19.1.15
3.1.15	P143625/L	<b>1 &amp; 2 The Cross, Bosbury, HR8 1PR</b> Proposed partial replacement and repair of existing windows	PC support this application	<b>GRANTED</b> 8.5.15
29.1.15	P150160/FH & P150161/L	<b>The Woodings, Bosbury, HR8 1JX</b> Proposed erection of a replacement garage/outbuilding with store over (demolition of existing garage/outbuilding, Erection of a replacement stable block/barn (demolition of existing former pig unit/domestic outbuilding stable and lean-to.	PC support this application	<b>GRANTED</b> 17.3.15
4.2.15	P150292/FH	<b>Gold Field House, Coddington, HR8 1JL</b> Proposed garden office	PC support this application must remain as office	<b>GRANTED</b> 25.3.15
24.2.15	P150480	<b>Haycroft, Bosbury, HR8 1QD</b> Proposed demolition of an existing outbuilding and its replacement for auxillary accommodation for the existing dwelling	PC support this application	<b>GRANTED</b> 7.4.15
24.2.15	150491	<b>The Bee House &amp; The Hive, Nashend House Bosbury HR8 1JU</b> Removal of condition 3 & 4 of planning permission DCNE2003/2257/F as amended by appeal decision APP/W1850/A/08/2077264	PC object to this application	<b>REFUSED</b> 9.4.15
11.3.15	150684	<b>The Hop Drier, Slatch Farm, Coddington, HR8 1JS</b> Proposed change of use of agricultural building to a dwelling house	Prior Approval determination so no PC response req	<b>REFUSED</b> 21.4.15
30.3.15	150772	<b>The Cottage, Bosbury, Ledbury, HR8 1QW</b> Proposed upgrade and link extension to dwelling	PC support this application	<b>REFUSED</b> 11.5.15
30.3.15	150802	<b>Bentleys Rickyard, Bosbury, Ledbury, HR8 1QD</b> Proposed replacement of existing Dutch barn and lean-to building with new steel framed agricultural building	PC support this application	<b>GRANTED</b> 7.5.15
13.4.15	141550 APPEAL APP/W1850/W/15/3002571	<b>Land West of Upper Court Road, Bosbury</b> from Upper Court Road, with open space, parking and associated infrastructure		<b>APPEAL REFUSED</b> 26.8.15
14.5.15	151404	<b>The Hop Drier, Coddington, HR8 1JS</b> Proposed change of use of agricultural building to a dwelling house	Prior Approval determination so no PC response req	<b>PRIOR APPROVAL GIVEN</b> 11.6.15
2.6.15	151479	<b>Plum Barn at Slatch Farm, Coddington, HR8</b> Construction of new building to be used as a studio for elementary bee keeping courses	PC support this app with comments	<b>GRANTED</b> 8.7.15
7.5.15	151302	<b>Mayfield Farm Barn, Coddington, HR8 1JL</b> Change of use of agricultural building to dwelling house	Prior Approval determination so no PC response req	<b>PRIOR APPROVAL REFUSED</b> 19.6.15
22.6.15	151724	<b>Agricultural building and land at Leadon Dale Brook Lane, Bosbury HR8 1QD</b> Proposed conversion of an existing agricultural	Prior Approval determination so no PC response req	<b>PRIOR APPROVAL GRANTED</b> 6.8.15

		building to one residential dwelling house		
26.6.15	<b>151882</b>	<b>Old Court Farm, Bosbury, HR8 1QT</b> Work to Willow Trees	PC support this application	<b>work can proceed 1.7.15</b>
28.7.15	<b>151347</b>	<b>Land at Woodlow Farm, Bosbury, HR8 1QG</b> Proposed construction of 1no two storey holiday let and garage	PC support this application in principle	<b>REFUSED 3.9.15</b>
24.7.15	<b>143370 APPEAL APP/W1850/W/15/3053084</b>	<b>Land to the East of Brook Lane, North of B4220 Bosbury</b> Proposed residential development of up to 37 dwellings of which 13 (35%) will be affordable	further letter drafted and sent	<b>APPEAL REFUSED 13.10.15</b>
29.7.15	<b>150491 APPEAL APP/W1850/W/15/3078178</b>	<b>The Bee House &amp; The Hive, Nashend House Bosbury HR8 1JU</b> Removal of condition 3 & 4 of planning permission DCNE2003/2257/F as amended by appeal decision APP/W1850/A/08/2077264	previous PC comments still valid no further comment to be made  appeal date 17 Nov 10am Town Hall Hereford	
25.8.15	<b>152486</b>	<b>10 Morton Cottages, Bosbury, HR8 1PT</b> Proposed works to trees	PC support this application	<b>work can proceed</b>
3.9.15	<b>152431 &amp; 152432</b>	<b>The Lookout, Raycomb Lane, Coddington, HR8 1JH</b> Proposed new extension to existing building Proposed new garage block and ancillary accommodation	PC object to 152431 - the garage block  PC support 152432 - new extension	<b>REFUSED GRANTED 2.10.15</b>
9.10.15	<b>152853</b>	<b>Woofields Farm, Coddington, HR8 1JJ</b> Proposed agricultural building	PC support this application	<b>GRANTED 13.11.15</b>
12.10.15	<b>152762</b>	<b>Broadcroft, Bosbury, Ledbury, HR8 1QL</b> Proposed upgrade and remodel Broadcroft Cottage including single storey rear extension. Proposal to convert, enlarge and upgrade the Hop Barn, Loft and Barn. Demolition of existing storage shed and erection of garage, including associated landscaping works	PC support this application	<b>GRANTED  13.11.15</b>
14.10.15	<b>152967</b>	<b>Steel Framed Barn, Hill House Farm, Bosbury, HR8</b> Prior Approval application for a proposed change of use of an agricultural building to a dwellinghouse (use Class C3) - under Part 3 Class Q (a) only	No comments req	
15.10.15	<b>152885</b>	<b>Raycombe House, Raycombe Lane, Coddington, HR8 1JH</b> Proposed existing enclosed porch replaced with a larger conservatory. Carport built over part of drive (retrospective)	PC support this application but are disappointed it retrospective	
18.11.15	<b>P153302/V - (CLOPD)</b>	<b>Land at Catley off the U66411 at Catley, Bosbury, HR8 1QL</b> Certificate of lawfulness for the siting of a "stockmans" caravan	<b>** FOR ADVICE ONLY **</b>	

## REPORTS FROM MEETINGS ATTENDED