



Parish Clerk: Mrs J Chester, Mapleside, Ashperton,
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Councillors are summoned to attend a meeting of the Parish Council to be held at Bosbury Parish Hall on Thursday 4th February 2016 at 7.30pm

Agenda

- 1. To Accept any Apologies for Absence and Note the Reason**
- 2. To Record any Declarations of Interest and Requests for Dispensations**
- 3. Approval of Minutes** of the Parish Council Meeting held on 3rd December 2015 (previously circulated)
- 4. To Receive Brief Report from Ward Councillor Tony Johnson**
- 5. Councillor Vacancies** – to receive any nominations for co-options
- 6. Open Forum** for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
- 7. To receive update on the potential new planning application for “The Beanfield”**
- 8. Correspondence / Discussion / Governance:**
 - a) To accept clerk’s letter of resignation
 - b) To discuss appointment of a new clerk
 - c) To receive report from Neighbourhood Plan Steering Group
 - d) To discuss defibrillator for Bosbury village
 - e) To discuss website administration and other contributors to website
- 9. Highways/Footpaths/Lengthsman:**
 - a) To discuss any new highway or footpath issues
 - b) To discuss the traffic calming verge treatment at the Cradley End of the village
 - c) To receive update on Catley Byeway M228
 - d) To discuss ongoing HGV problem in Coddington
 - e) To discuss Speed Indicator Device (SID) installation
 - f) To receive any suggestions of new works required for the Lengthsman/P3 under the Annual Plan agreement and budget
- 10. Finance:**
 - a) To Agree Finance Report & note Bank Balances
 - b) To Agree Payments of outstanding accounts as per finance report:
 - 651: Seabright Solutions – lengthsman – £475.00
 - 652: J Chester – Clerk salary and expenses – as agreed
 - 653: F&M Consultants Ltd – website admin - £1002.19
 - 654: Bosbury Parish Hall – 2015 room hire - £247.77
- 11. Training / Meetings:**
 - a) To note dates and decide attendees of meetings / training courses
 - b) To receive Reports from any meetings attended
- 12. To note and review the Information & Outstanding Actions Sheet (attached)**
- 13. To raise items for next scheduled Parish Council Meeting (no discussion)**
- 14. To note Date and time of Next Scheduled Meeting** – Thursday 3rd March 2016 7.30pm at Bosbury Village Hall
- 15. Planning: (planning committee)**

NB. Please view planning applications online before the meeting as paper copies may not be available

 - a) To consider any new Planning Applications received
 - b) To note Planning Record (attached) and Decisions of Hereford Council

Signed: *JL Chester* (Clerk to the Parish Council)

Dated: 29th January 2016

The press and public are cordially invited to attend the meeting

INFORMATION SHEET FOR JANUARY 2016 MEETING

PARISH CLERK UPDATE

- Request for required highway works sent to Balfour Beatty
- Website updated with agenda/minutes
- Website pages updated to meet new transparency legal guidelines
- Monthly RTI/PAYE reported
- CILCA portfolio work undertaken
- 2016/17 Precept requested
- Hfd Council Website Parish Clerk Data updated
- Annual Request for Register of Electors completed
- Letter of resignation handed to Chairman 11th December 2015
- Clerk vacancy advertised
- Liaison with applicants for clerks job

CORRESPONDENCE RECEIVED

- HALC – Information Corner 24th December and 2016 Wise Owl training diary *
- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Newsletter December 2015 *
- Balfour Beatty – invitation to Parish Briefings 3rd/4th Feb 2016
- A Bush, Herefordshire Council – Invitation to Fuel Poverty Training 15th Jan *
- A Bush, Herefordshire Council – Redesigning Homecare for Herefordshire Residents *
- A Bush, Herefordshire Council – Draft Local Transport Plan 2016-31 *
- A Bush, Herefordshire Council – Service to Civvy Street *
- A Bush, Herefordshire Council – Change of Service Provider for Rural Litter Bins *
- A Bush, Herefordshire Council – Funding Update Jan 2016 *
- Herefordshire Council – Information re defibrillators *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held 3rd December 2015:

Date	Minute	Action	Status	Comments
		Clerk	Ongoing	Rosemount – owner to repair roof. NB 28/3/13 representative of council decided no immediate threat. 11002417 (Nov 2013) Passed to Building Control
June 2015		Clerk	reported	Pavement opp Morton Cottages tree roots breaking CAS-514818-N2P4B0 surface and blocking drain Chevron sign at Temple Court B4220 CAS-514822-C1Q9K4 Kerbstones on C1152 between Gt Catley & Little Catley CAS-514832-H2V0M6 Broken salt bin at Harbour Hill CAS-514838-C2Q6Q7 Visibility railings at Cottons Corner CAS-514840-C1Y4N3 Blocked drain at Salt Box Cottage C1152 CAS-514847-B5B9Q7 Blocked drain The Cross Coddington CAS-514866-W4S3W7 Tree roots blocking drain by The Slatch Coddington CAS-514868-V5W3C6
June 2015	10b	Cllrs Bosley & Hayes		Speak to Stanley House re lights
June 2015	11f	Cllr Boyle		To forward "pinch points" for verge trimming in Coddington to clerk
July 2015	10c	Clerk	reported	Head wall on culvert between The Slatch and Townend Farm need replacing CAS-528674-LOF6N0
Aug 2015	9a	J Boyce / clerk	ongoing	List of blocked footpaths needing enforcement to be sent to Hfd Council
Sept 2015	5	Clerk	Reported	Report blocked drains between Temple Court & Cottons Corner CAS-537977-X0Y2V0 Grips need reinstating between Cottons Corner & The Farm and Cold Green Farm CAS-537978-Q4Z4K1
Oct 2015	6	Clerk Clerk Clerk Cllr Hosking	Requested Reported Reported	Request road sweeper for village and ask to be advised of date prior to sweeping Damaged verge markers between Temple Court & Cottons Corner need replacing CAS-537978-Q4Z4K1 Road Grips from The Farm to parish boundary need clearing CAS-537976-G7B2J5 Inspect top rail of gate to burial ground
Oct 2015	8a	Cllr Hosking		Draft a public statement re NDP / Core Strategy issue for residents
Oct 2015	9a	Clerk	Reported	Report diseased ash tree on footpath by hall CAS-539560-G7S7G7
Nov 2015	7d	J Baker	Complete	Arrange meeting with defibrillator expert

Nov 2015	7e	JH/J Boyle		Approach organisations for website articles and sponsorship
Nov 2015	8b	Clerk	Complete	Forward contracts to lengthsmen and Herefordshire Council
Nov 2015	8d	JJT / clerk		Investigate road signs for villages
Dec 2015	5	Cllr Cooke / clerk		Cllr Cooke to complete forms and send to clerk for forwarding to Hfd Council
Dec 2015	6	Clerk	complete	Request damaged verge markers are collected from Cottons Corner Request white lines are repainted on B4214 & B4224
Dec 2015	8a	NDP		Apply for NDP grant to cover professional surveys and assessments
Dec 2015	8b	J Baker		Place order for defibrillator
Dec 2015	8d	Clerk	complete	Advise Herefordshire Assoc of Local Councils that PC wishes to withdraw from association
Dec 2015	9a	Clerk	complete	Order more verge markers, stiles and kissing gates
Dec 2015	9b	Cllr Bosley		Advise clerk of salt and sandbag stocks
Dec 2015	9d	Clerk	complete	Ask lengthsmen to clean pavements and make village tidy for Christmas Send list of ditch work to lengthsmen
Dec 2015	10c	Clerk	complete	Advise Hfd Council of 2016/17 Precept requirement

PLANNING RECORD

Date	Application Number	Application Description (Full Details)	PC Comment	Hfd Decision
10.10.14	P143015/FH	New Vicarage, Aylescroft, Bosbury, HR8 1QA Proposed single storey extension	PC support ensure materials used are in keeping with existing	GRANTED 7.1.15
19.11.14	P143300/F	1 Shilo Cottages, Heywood Lane, Munsley, HR8 2SL Proposed two storey side extension. Change of use of part agricultural land to domestic amenity space	PC support this application	GRANTED 20.1.15
25.11.14	P143370/O	Land to the East of Brook Lane, North of B4220 Bosbury Proposed residential development of up to 37 dwellings of which 13 (35%) will be affordable	PC object to this application	REFUSED 16.3.15
26.11.14	P141398/F & P141399/L	The Bell Inn, Bosbury, HR8 1PX retrospective application for external covered area (70m2) to yard at rear of public house	PC support this application	GRANTED 2.3.15
25.11.14	P143508/FH & P143510/L	Palace Farm, Bosbury, HR8 1JX Proposed conversion of barn to become an annexe to be used as part of the existing household	PC support this application	GRANTED 19.1.15
3.1.15	P143625/L	1 & 2 The Cross, Bosbury, HR8 1PR Proposed partial replacement and repair of existing windows	PC support this application	GRANTED 8.5.15
29.1.15	P150160/FH & P150161/L	The Woodings, Bosbury, HR8 1JX Proposed erection of a replacement garage/outbuilding with store over (demolition of existing garage/outbuilding, Erection of a replacement stable block/barn (demolition of existing former pig unit/domestic outbuilding stable and lean-to.	PC support this application	GRANTED 17.3.15
4.2.15	P150292/FH	Gold Field House, Coddington, HR8 1JL Proposed garden office	PC support this application must remain as office	GRANTED 25.3.15
24.2.15	P150480	Haycroft, Bosbury, HR8 1QD Proposed demolition of an existing outbuilding and its replacement for auxillary accommodation for the existing dwelling	PC support this application	GRANTED 7.4.15
24.2.15	150491	The Bee House & The Hive, Nashend House Bosbury HR8 1JU Removal of condition 3 & 4 of planning permission DCNE2003/2257/F as amended by appeal decision APP/W1850/A/08/2077264	PC object to this application	REFUSED 9.4.15
11.3.15	150684	The Hop Drier, Slatch Farm, Coddington, HR8 1JS Proposed change of use of agricultural building to a dwelling house	Prior Approval determination so no PC response req	REFUSED 21.4.15
30.3.15	150772	The Cottage, Bosbury, Ledbury, HR8 1QW Proposed upgrade and link extension to dwelling	PC support this application	REFUSED 11.5.15
30.3.15	150802	Bentleys Rickyard, Bosbury, Ledbury, HR8 1QD Proposed replacement of existing Dutch barn and lean-to building with new steel framed agricultural building	PC support this application	GRANTED 7.5.15
13.4.15	141550 APPEAL APP/W1850/W/15/3002571	Land West of Upper Court Road, Bosbury from Upper Court Road, with open space, parking		APPEAL REFUSED

		and associated infrastructure		26.8.15
14.5.15	151404	The Hop Drier, Coddington, HR8 1JS Proposed change of use of agricultural building to a dwelling house	Prior Approval determination so no PC response req	PRIOR APPROVAL GIVEN 11.6.15
2.6.15	151479	Plum Barn at Slatch Farm, Coddington, HR8 Construction of new building to be used as a studio for elementary bee keeping courses	PC support this app with comments	GRANTED 8.7.15
7.5.15	151302	Mayfield Farm Barn, Coddington, HR8 1JL Change of use of agricultural building to dwelling house	Prior Approval determination so no PC response req	PRIOR APPROVAL REFUSED 19.6.15
22.6.15	151724	Agricultural building and land at Leadon Dale Brook Lane, Bosbury HR8 1QD Proposed conversion of an existing agricultural building to one residential dwelling house	Prior Approval determination so no PC response req	PRIOR APPROVAL GRANTED 6.8.15
26.6.15	151882	Old Court Farm, Bosbury, HR8 1QT Work to Willow Trees	PC support this application	work can proceed 1.7.15
28.7.15	151347	Land at Woodlow Farm, Bosbury, HR8 1QG Proposed construction of 1no two storey holiday let and garage	PC support this application in principle	REFUSED 3.9.15
24.7.15	143370 APPEAL APP/W1850/W/15/3053084	Land to the East of Brook Lane, North of B4220 Bosbury Proposed residential development of up to 37 dwellings of which 13 (35%) will be affordable	further letter drafted and sent	APPEAL REFUSED 13.10.15
29.7.15	150491 APPEAL APP/W1850/W/15/3078178	The Bee House & The Hive, Nashend House Bosbury HR8 1JU Removal of condition 3 & 4 of planning permission DCNE2003/2257/F as amended by appeal decision APP/W1850/A/08/2077264	previous PC comments still valid no further comment to be made appeal date 17 Nov 10am Town Hall Hereford	APPEAL ALLOWED 21.12.15
25.8.15	152486	10 Morton Cottages, Bosbury, HR8 1PT Proposed works to trees	PC support this application	work can proceed 7.9.15
3.9.15	152431 & 152432	The Lookout, Raycomb Lane, Coddington, HR8 1JH Proposed new extension to existing building Proposed new garage block and ancillary accommodation	PC object to 152431 - the garage block PC support 152432 - new extension	REFUSED GRANTED 2.10.15
9.10.15	152853	Woofields Farm, Coddington, HR8 1JJ Proposed agricultural building	PC support this application	GRANTED 13.11.15
12.10.15	152762	Broadcroft, Bosbury, Ledbury, HR8 1QL Proposed upgrade and remodel Broadcroft Cottage including single storey rear extension. Proposal to convert, enlarge and upgrade the Hop Barn, Loft and Barn. Demolition of existing storage shed and erection of garage, including associated landscaping works	PC support this application	GRANTED 13.11.15
14.10.15	152967	Steel Framed Barn, Hill House Farm, Bosbury, HR8 Prior Approval application for a proposed change of use of an agricultural building to a dwellinghouse (use Class C3) - under Part 3 Class Q (a) only	No comments req	REFUSED 27.11.15
15.10.15	152885	Raycombe House, Raycombe Lane, Coddington, HR8 1JH Proposed existing enclosed porch replaced with a larger conservatory. Carport built over part of drive (retrospective)	PC support this application but are disappointed it retrospective	GRANTED 25.11.15
18.11.15	P153302/V - (CLOPD)	Land at Catley off the U66411 at Catley, Bosbury, HR8 1QL Certificate of lawfulness for the siting of a "stockmans" caravan	** FOR ADVICE ONLY **	GRANTED 15.12.15

REPORTS FROM MEETINGS ATTENDED