



Parish Clerk: Janet Chester
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**Minutes of the Parish Council meeting held on Thursday 4th June 2015
 at Bosbury Village Hall at 7.30pm**

Present

Councillors S Bosley (Chairman), M Andrews, Mrs J Baker, Mrs J Boyle, J Hayes, M Hosking, J Joyce-Townsend, GC Paganuzzi and P Whitehead

In attendance

J Chester – Parish Clerk

Public: 6

The chairman welcomed everyone to the meeting.

1/6/15 Apologies Received – Hope End Ward Cllr Tony Johnson (away)

2/6/15 Declarations of Interest & Requests for Dispensation – none

Councillor Name	Agenda Item	Type of Interest	Nature of Interest

3/6/15 To approve minutes of the annual meeting held on 21st May 2015 (previously circulated)

The minutes were approved as a true and accurate record and duly signed by the chairman.

4/6/15 Brief Report from Ward Councillor

Cllr Johnson had forwarded his apologies for not being able to attend the meeting. No report was available.

5/6/15 Open Forum for Local Residents to raise matters relevant to the Parish Council

A local resident advised that the play area grass needed cutting. The clerk will chase Festival Housing as they are responsible for doing this. The resident also asked if any play equipment could be put on the area. The parish council advised that in the past the play equipment had to be removed because it was being vandalized and left unsafe. A bull is in a field that has a public footpath running through it, the clerk will check the legalities. The verges on the B4214/B4220 have been mowed but a lot of the marker posts have been destroyed and need replacing, Two drains between Temple Court driveways (one either side of the road) are blocked. The grass on top of the mound/bund at Cottons Corner is blocking visibility at the road junction, Cllr Bosley will speak to the owner.

6/6/15 Policies

a) To confirm Procedure for filling councillor vacancies

The clerk has circulated a draft policy which will stand on its own and can be

Action

Clerk

Cllr Bosley

given out to any prospective councillors.
Decision deferred to July meeting as working group have not received any definitive information.

b) Standing Orders

Deferred to July meeting.

7/6/15 Councillor Vacancies

There were no co-options

8/6/15 Committees / Responsibilities

a) To confirm members of planning committee

Two new members of the committee were sought as six has worked well in previous years. Cllrs were asked to consider being on the committee. No nominations were forthcoming so it was decided to go forward with four members for present.

Cllr Whitehead – chairman. Cllrs Bosley, Boyle and Paganuzzi committee members. **RESOLVED**

b) To confirm Website Administrator

Cllr Hayes suggested a person who is willing to take on this role at £15 per hour. Cllrs Hayes and Boyle will interview her and if happy offer her the role. An assessment of how much work and time is involved to be carried out to ascertain hours and budget required. To be further discussed at July meeting.

RESOLVED

c) To elect councillor responsible for pursuing defibrillator for village

Cllr Baker offered to take on this responsibility. She will liaise with Matt Twigg and the clerk will forward correspondence to her. **RESOLVED**

9/6/15 Update on Proposed Developments for Bosbury Village

The appeal hearing for the proposed development of 46 houses at Upper Court Road is to be held on 8th/9th July 10am at The Town Hall, Hereford. Cllr Whitehead encouraged people to attend to show the weight of opinion.

10/6/15 Correspondence/Consultation/Discussion/Communications:

a) To receive update from Neighbourhood Plan Steering Group

The Neighbourhood Plan is now at regulation 16 stage, which is a six week consultation by Herefordshire Council, this finishes on 24th June. The adoption of Herefordshire Councils Core Strategy is expected in Autumn 2015.

b) Stanley House Lights

Thoughts were expressed that the lights are too bright and could be light polluting the area. Cllrs Bosley and Hayes are to speak to the manager of Stanley House and ask for the lights to be shielded. **RESOLVED**

11/6/15 Highways/Footpaths

a) To receive and note report from Balfour Beatty Locality Steward, Neil James

Weekly Reports have been circulated by the clerk to all councillors.
A lot of potholes in Bosbury and Catley have been repaired but the clerk will chase a number on the C1152 which still require repair.

All Cllrs

Clerk

Cllrs Hayes/Boyle

Cllr Baker

All Cllrs

Cllrs Bosley and Hayes

Clerk

b) Update on Traffic Speed Management

Speed Indicator Devices prove to be useful. Average speed was 39.3mph after the threshold gates being installed the average speed is now 33.9mph. Statistics show that a 1% reduction in speed results in 5% less chance of an accident or injury. A large proportion of vehicles are now being influenced by the threshold gates. The clerk is to chase Cllr Rone of Herefordshire Council about SID hire and possibly approach neighbouring parishes about a joint purchase of SID equipment. **RESOLVED**

Clerk

c) To consider the purchase of threshold gates for the Cradley end of the village and agree an expenditure limit

Cllr Joyce-Townsend advised that he had spoken to residents at the Cradley end of the village where the gates are proposed to be installed. He proposed that the verge is levelled and mown and the hedge cut back to also allow for a grassed pedestrian walkway into the village centre. A quote has been received for the gates of £345 including VAT. Total expenditure AGREED £400.00 to allow for ancillaries.

The clerk is to ask the lengthsman for a meeting to discuss the verge leveling and also trimming of verges at splays and junctions.

Cllr Joyce-Townsend will contact the authorities about any utilities that may be under the verges. **RESOLVED**

Clerk

Cllr Joyce-Townsend

d) Road Conditions/Winter Self Help / Flooding

The clerk will chase outstanding defects and replacement of damaged salt bins. There are cracks in the road be Temple Court. Kerb stones are required on the C1159 between Great Catley and Little Catley as the road edge is now adjacent to the brook.

Clerk

e) Report from Footpath Warden

Thanks were expressed to James Boyce for continuing to be the parishes footpath warden. A list of proposed works for the next twelve months had been forwarded to the clerk to be included in the annual plan of works.

f) Lengthsman & P3 Schemes

The Annual Plan for both P3 and lengthsman works is to be forwarded to Balfour Beatty. The pavement opposite Morton Cottages has roots growing underneath it and lifting and breaking up the surface which is then getting into the drain by Birchley and blocking it.

Cllr Boyle to forward "pinch points" for verge trimming in Coddington to the clerk.

Clerk

Cllr Boyle

12/6/15 Finance

a) Finance Report & Bank Balance – noted and agreed.

b) Payments Agreed:

634: Came and Co - Annual Insurance - £265.00

13/6/15 Training / Meetings:

a) To note dates and decide attendees of meetings/courses:

The latest HALC "Wise Owl" training diary had been received by the clerk and circulated to all councillors.

There are parish council briefing sessions to be held on 23rd June and 9th July. Councillors were asked to advise the clerk if they wished to attend any event so that places can be booked.

All Cllrs

b) Report from any meetings attended: none

14/6/15 To note and review the Information & Outstanding Actions Sheet (circulated) – noted and updated.

15/6/15 To raise items for next scheduled Parish Council Meeting (no discussion)

- Councillor Vacancies procedure
- Standing Orders
- Defibrillator
- Extension of Conservation Area
- Website Administration

16/6/15 To note Date and time of Next Scheduled Meeting - Thurs 2nd July at 7.30pm Bosbury Village Hall

17/6/15 Planning: (planning committee)

a) To note Planning Record (circulated) and Decisions of Hereford Council: noted

b) To Consider Planning Applications referred for comment: none

Meeting closed at 9.40pm

Signed..... Dated.....
Chairman

Clerk