



Parish Clerk: Janet Chester
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**Minutes of the Parish Council meeting held on Thursday 6th August 2015
 at Bosbury Village Hall at 7.30pm**

Present

Councillors S Bosley (Chairman), M Andrews, Mrs J Baker, Mrs J Boyle, J Hayes, J Joyce-Townsend, GC Paganuzzi and P Whitehead

In attendance

Footpath Warden – James Boyce
 J Chester – Parish Clerk

Public: 4

The chairman welcomed everyone to the meeting.

1/8/15 Apologies Received – Cllr Lovering (work commitments), Ward Cllr Johnson (holiday)

2/8/15 Declarations of Interest & Requests for Dispensation –

Councillor Name	Agenda Item	Type of Interest	Nature of Interest
P Whitehead	15a 151347	NDPI	Neighbour

3/8/15 To approve minutes of the meeting held on 2nd July 2015 (previously circulated)

The minutes were approved as a true and accurate record and duly signed by the chairman.

4/8/15 Brief Report from Ward Councillor

Cllr Johnson had sent his apologies but had not sent through a report.

5/8/15 Open Forum for Local Residents to raise matters relevant to the Parish Council

A local resident advised that the Parish Hall Committee are in the process of obtaining a defibrillator and were unaware that the parish council were in the middle of the same process. Cllr Baker will contact the hall committee.

RESOLVED

6/8/15 Councillor Vacancies

There were no co-options. Vacancies are to be advertised on the notice boards and current councillors were asked to approach people they thought may be interested in becoming councillors.

7/8/15 Update on Proposed Developments for Bosbury Village

The appeal hearing for the proposed development of 46 houses at Upper Court Road was held on 8th July at The Town Hall, Hereford. Cllr Whitehead advised that Herefordshire Councils officer Carl Brace called in sick at the last minute

Action

Cllr Baker

All cllrs / clerk

and was replaced by Andrew Banks the case officer for the original application. Ward Cllr Johnson did not attend the hearing. It will take 4-6 weeks for the judgment to be issued.

An appeal has also been lodged for the proposal of 37 houses at Beanfield. A further letter representing the parish council views is to be drafted and sent before the 21st August.

All cllrs / clerk

8/8/15 Correspondence/Consultation/Discussion/Communications:

a) To receive update from Neighbourhood Plan Steering Group

The Neighbourhood Plan regulation 16 consultation period has concluded. No more can be done until after the adoption of Herefordshire Councils Core Strategy which is expected in October 2015.

b) To discuss extension of Conservation Area

Deferred until September meeting.

Clerk

c) Website Administrator

Cllrs Boyle and Hayes had met with Emma Ferrier who is willing to take on this role. It was thought to totally revamp the website and set up a parish website. This would cost around £750 with admin time of 2 hours per month. Two other quotes will be sought and all providers of quotes invited to attend the September meeting where the successful tender would be approved. Sponsorship could be sought to cover expense. Contributions could also be obtained from other organisations. The website would need "vetting" by the parish council to ensure that nothing defamatory is put onto it. Councillors were asked to provide a photo and small biography about themselves to be put onto the website.

Cllrs Boyle & Hayes

All Cllrs / clerk

d) To clarify devolved powers of sub-committees and working groups

The clerk confirmed that a sub-committee would have to provide agendas and minutes and follow the same rules as full council and would be able to make decisions. Working groups do not need to do agendas and minutes, they do all the groundwork on a future agenda issue to save time in meetings, but decision making is made at full council meetings.

All cllrs

Clerk

e) Green Spaces Grant Option

Deferred to September meeting

Clerk

f) To note letter from Community Action Ledbury

Deferred to September meeting

9/8/15 Highways/Footpaths

a) To discuss any new highway or footpath issues

The traffic calming threshold gates have been installed at the Cradley end of the village. Cllrs Joyce-Townsend and Hayes were thanked for their time and work. The hedges will need to be cut and the verge graded to make it look tidy. The cost of the threshold gates at both ends of the village work out at about £1.15 per resident and thought to be excellent value for money.

A number of footpaths are blocked by crops or hop stringing. Requests to the landowners to keep the paths clear are not getting results. The footpath officer will send a list to the clerk for forwarding to the Locality Steward for checking and enforcing.

J Boyce / clerk

10/8/15 Finance - RESOLVED

a) **Finance Report & Bank Balance** – noted and agreed.

b) Payments Agreed:

- 641: J Chester, clerk June salary & expenses – as agreed
- 642: Grant Thornton, Annual Audit Fee - £120.00
- 643: J Joyce-Townsend, reimbursement of threshold gates costs - £345.43

11/8/15 Training / Meetings:

a) To note dates and decide attendees of meetings/courses:

HALC Website Openness and Transparency Funding – 17th August and 17th September 7pm-9pm HALC Offices Hereford – Cllr Boyle
Herefordshire Council Planning Seminar - 2nd September , Shire Hall

b) Report from any meetings attended:

Cllr Whitehead attended Herefordshire Councils budget consultation meeting. Notes will be circulated and anyone can go onto Herefordshire Councils website to see results and comment.

12/8/15 To note and review the Information & Outstanding Actions Sheet (circulated) – noted and updated.

13/8/15 To raise items for next scheduled Parish Council Meeting (no discussion)

- 2016/2017 Precept
- Defibrillator
- Conservation Area
- SID's
- Website Administration
- Green Spaces Grant
- Request from Community Action Ledbury

14/8/15 To note Date and time of Next Scheduled Meeting - Thurs 3rd September at 7.30pm Bosbury Village Hall

Councillors not members of the planning committee left the room at 21.01pm.

15/8/15 Planning: (planning committee)

a) **To Consider Planning Applications referred for comment:**

151347 – Land at Woodlow Farm, Bosbury, HR8 1QG

Proposed construction of 1no two storey holiday let and garage

PC Comment: The Parish Council support in principle but would like to see it located much nearer Woodlow Farm

b) **To discuss applications under appeal:**

Appeal Ref: APP/W1850/W/15/3078178 (Application no.150491) – The Bee House &The Hive, Nashend House, Bosbury, HR8 1JU

Removal of condition 3 & 4 of planning permission DCNE2003/2257/F as amended by appeal decision APP/W1850/A/08/2077264

PC Comment: The comments made previously are still valid, no new comments to make.

Appeal Ref: APP/W1850/W/15/3053084 (application no. 143370) – Land to the East of Brook Lane, North of B4220, Bosbury

Proposed residential development for up to 37 dwellings of which 13 (35%) will be affordable

PC Comment: A further letter of comments will be sent before 21st August.

16/8/15 To note Planning Record (circulated) and Decisions of Hereford Council: noted

Meeting closed at 21.17pm

Signed..... Dated.....
Chairman