



Parish Clerk: Leanne Rex, Mistletoe Cottage,  
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**Councillors are summoned to attend a meeting of the Parish Council  
At: Bosbury Village Hall on Thursday 3<sup>rd</sup> November 2016 at 7.30pm**

**Agenda**

1.	To Accept any Apologies for Absence and Note the Reason	
2.	To Record any Declarations of Interest and Requests for Dispensations	
3.	Approval of Minutes of the Parish Council Meeting held on 6.10.16 (previously circulated)	
4.	To Receive Brief Report from Ward Councillor Tony Johnson	
5.	Public Participation Session for Local Residents to raise matters relevant to the Parish Council <i>Note: Decisions cannot be made on items not on the agenda. This item is limited at the Chair's discretion.</i>	
<b>6.</b>	<b>Correspondence / Discussion / Governance:</b>	
6.1	Update re Forge Bank amenity area including land registry and fencing quotes	Clerk
6.4	Update re NDP	
<b>7.</b>	<b>Highways/Footpaths/Lengthsman:</b>	
7.1	Review Highways / Footpaths Log document for update on individual items:	
	Sign for Brook Lane	
	SIDs	
	Overhanging trees opposite Woodmans	
	New Burial Ground – hedge cutting and rubbish clearance	
7.2	Update from the Lengthsman working party and to receive any suggestions of works	
7.3	To discuss any new highway or footpath issues	
<b>8.</b>	<b>Finance</b>	
8.1	To Agree Finance Report & note Bank Balances	
8.2	To Agree Payments of outstanding accounts as per finance report:	
<b>9.</b>	<b>Training / Meetings:</b>	
9.1	To note dates and decide attendees of meetings / training courses	
9.2	To receive Reports from any meetings attended	
<b>10.</b>	<b>To note and review the Information &amp; Outstanding Actions Sheet (attached)</b>	
<b>11.</b>	<b>To note Date and time of Next Scheduled Meeting</b> 1 <sup>st</sup> December, 2016 , 7.30pm at Coddington Church	
<b>12.</b>	<b>To raise items for the next scheduled Parish Council Meeting (no discussion)</b>	

Signed: **Leanne Rex** (Clerk to the Parish Council)

Dated: 25.10.16

The press and public are cordially invited to attend the meeting

## Information Sheet for 3.11.16 meeting

### Outstanding Actions

These are the consolidated outstanding actions (excluding highways and footpaths) after the last meeting 8.9.16

Date	Min	Action	Status	Comments
8.9.16	8.4	PW/JH/JJT		Estimate annual charge for Ed Seabright to ascertain balance left from lengthsman's budget.
6.10.16	3.0	Clerk	Complete	Request Cllr Johnson report at next meeting
6.10.16	6.1	Clerk	Complete	Send map/plan to Church Commissioners.
6.10.16	6.1	SB	Complete	Clarification of G Merrick quote for Forge Bank fencing
6.10.16	6.1	PW	Hold	When Forge Bank fencing is complete ask Seabrights to trim twice pa.
6.10.16	7.2	Clerk	Ongoing	Brook Lane Sign : Request quote for carriage from ABE.
6.10.16	7.3	Clerk	Complete	Request SIDs and submit location plan to Hfds Council.
6.10.16	7.4	Clerk	Complete	Query with Knight Frank re overhanging trees opp Woodmans - advised being cut 26.10.16.
6.10.16	7.6	Clerk	Complete	New burial ground: Requests quotes from for clearing compost etc. and hedge cutting. Quotes received.
6.10.16	7.6	JH	Ongoing	Quote for repairing the existing gates using all the existing black metal furniture.
6.10.16	7.7	Clerk	Ongoing	Request Seabrights to make a bigger board top to stop notices getting wet. Requested – Seabrights will assess.
6.10.16	7.8	Clerk	Complete	Request to Balfour Beatty to cut hedges at Staplow to improve sight lines. BB inspected, advised homeowners could cut hedges further if required. 12/10: Homeowner advised hedges have been cut but make the wide appear wider and faster; would prefer white lines painted. Homeowner thanked Parish Council for efforts. 2/11: Clerk has enquired if BB have any budget for white line painting.
6.10.16	7.9	Clerk	Complete	Log blocked drain 49 Forge Bank (CAS 601207-L2N9H4) now tracked via Highways log.
6.10.16	7.10	MA	Ongoing	Provide details of blocked drains.
6.10.16	10.0	JJT	Ongoing	Compose a response re bus cuts. 30/10 JJT circulated proposed response to parish council for comment. Ask Green Leaf if their document can be circulated in church magazine.

### Highways and Footpath Issues Log with Balfour Beatty

Please see separate document

### Planning Application Log (last quarter displayed)

Date	App No.	Description	PC Comment	HC Decision
4.2.16	160250	<b>Shirkway Cottage, Munsley, Ledbury, HR8 2SJ</b> Proposed conversion of external store room to additional accomm/annexe to existing dwelling	Support	Refusal
22.2.16	160450	<b>Land to the East of Brook Lane, North of B4220, Bosbury, Hereford.</b> Proposed residential development for up to 21 dwellings (of which 8 will be affordable)	Not support	Refusal
8.3.16	160636/160637	<b>Lower Shinscroft, Bosbury. HR8 1QD</b> : Listed Building Consent / Proposed alterations and extension.	Support	Granted
9.3.16	160704	<b>The Cross, Bosbury, Ledbury. HR8 1PX</b> : Fell two Silver Birch Trees	Support	Allowed
22.3.16	160762	<b>Land adjoining Oak Inn, Staplow, Ledbury. HR8 1NP</b> : New access & repositioning of roadside hedge.	Not support	Granted
7.4.16	160972	<b>Woodfields Farm, Coddington, Ledbury. HR8 1JJ</b> : Steel framed agricultural building.	Support.	Granted
8.6.16	152806	<b>Mill Farm, Old Colwall. WR13 6HH</b> : Change of use & conversion of redundant agricultural building to residential annexe for dependant relative. Additional bedroom & ancillary accomm for Mill farmhouse. Outdoor swimming pool.	Support.	
15.4.16	161090	<b>Shirkway Cottage, Munsley, Ledbury. HR8 2SJ</b> Conversion of existing detached store to create spare bedroom & store/workshop to existing dwelling.	No response	Granted
26.5.16	161489	<b>Adhithana, Coddington, HR8 1JL</b> : Creation of a hard landscaped circular memorial site for walking and a reflection and two new ponds to help drain water standing in the field	Support	Granted
14.6.16	161531	<b>The Old Cottage, Bosbury. HR8 1PR</b> : Construction of a glass link structure between the main property and garage, with redevelopment of internal garage space into living space.	Support	Granted
30.6.16	161905	<b>The Lookout, Coddington, Ledbury, Herefordshire HR8 1JH</b> : Part single and part two storey extensions	Support	Granted
12.8.16	162446	<b>The Bee House and The Hive Holiday Units, Nash End, Bosbury, HR8 1JU</b> Erection of pitched roof porch to front elevation, end gable sun room, 4 no. rooflights to front elevation and enlarged window (to create French doors with side screens) to rear elevation.	Not support	
18.8.16	162439	<b>Plough Cottage, Coddington, HR8 1JL</b> : Extension to existing building to store vintage & classic tractors.	Support	Granted
5.9.16	162656 162766	<b>Pow Green Cottage, Bosbury, HR8 1JU</b> Listed building consent / Proposed 2 storey extension and basement extension.	Not support	Withdrawn
15.9.16	162728	<b>The Cross, Coddington, HR8 1JL</b> Proposed demolition of 3 low quality outbuildings inc dbl garage, 4 bay garage & single story workshop for replacement with a single 1.5 storey 4 bay garage with workshop, store and home office over. Change of use of strip of agricultural land to form new driveway and access to improve road safety.	Support	Granted
20.9.16	162731	<b>Aurals Farm Cottage, Orchard Farm Lane, Bosbury</b> Sub division of existing dwelling to create 2 apartments.	Support	Granted