



Parish Clerk: Leanne Rex, Mistletoe Cottage,
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**Councillors are summoned to attend a meeting of the Parish Council
At: Coddington Church on Thursday 6th October 2016 at 7.30pm**

Agenda

1.	To Accept any Apologies for Absence and Note the Reason	
2.	To Record any Declarations of Interest and Requests for Dispensations	
3.	Approval of Minutes of the Annual Parish Council Meeting held on 8.9.16 (previously circulated)	
4.	To Receive Brief Report from Ward Councillor Tony Johnson	TW
5.	Public Participation Session for Local Residents to raise matters relevant to the Parish Council <i>Note: Decisions cannot be made on items not on the agenda. This item is limited at the Chair's discretion.</i>	
6.	Correspondence / Discussion / Governance:	
6.1	Update re Forge Bank amenity area including land registry and fencing quotes	Clerk
6.4	Update re website grant	Clerk
7.	Highways/Footpaths/Lengthsman:	
	Review Highways / Footpaths Log document for update on individual items including:	
7.1	Hfds Council response re streetlights in Bosbury	
7.2	Approve order and price for Brook Lane sign	
7.3	Update from the Lengthsman working party and to receive any suggestions of works	
7.4	To discuss any new highway or footpath issues including:	
	Concern raised by Mr Earle re speed / safety in Staplow	
8.	Finance	
8.1	To Agree Finance Report & note Bank Balances	
8.2	To Agree Payments of outstanding accounts as per finance report:	
	678 Coddington Church hire £25.00	
8.3	To understand Lengthsman and P3 funding going forwards	PW
8.4	To Agree Parish Council precept request for year end 31.3.18	
9.	Training / Meetings:	
9.1	To note dates and decide attendees of meetings / training courses Balfour Beatty Parishes briefing – Patrick Whitehead 11.10.16 Green Lanes – Patrick Whitehead – 17.10.16	
9.2	To receive Reports from any meetings attended	
10.	To note and review the Information & Outstanding Actions Sheet (attached)	
11.	To note Date and time of Next Scheduled Meeting 3 rd November, 2016 , 7.30pm at Bosbury Village Hall	
12.	To raise items for the next scheduled Parish Council Meeting (no discussion)	

Signed: **Leanne Rex** (Clerk to the Parish Council)

Dated: 29.9.16

The press and public are cordially invited to attend the meeting

Information Sheet for 6.10.16 meeting

Update from Parish Clerk

- Grant Thornton have signed off the audit and the Completion Statement will be published when the website is active.
- Initial session held with Eyelid Productions to agree format of website, transfer of information. Work to commence early October.
- I have submitted the original deeds, along with the application to register, for the land at Forge Bank to the Land Registry. Acknowledgement received. I have had no response from the Church Commissioners solicitors (Radcliffe Lebrasseur).
- I have submitted the lengthsmen / P3 claim to Balfour Beatty for April to August.
- Revised the budget in preparation for the precept request based upon latest information with regards to costs / income.
- Updated the existing pages on the website with upcoming events/dates.
- Completed the PAYE return.

Outstanding Actions

These are the consolidated outstanding actions (excluding highways and footpaths) after the last meeting 8.9.16

Date	Min	Action	Status	Comments
8.9.16	7.2	JJT		JJT to complete questionnaire re subsidised bus services.
8.9.16	8.4	PW/JH/JJT		Estimate annual charge for Ed Seabright to ascertain balance left from lengthsmen's budget.
8.9.16	8.5	Clerk	Complete	Clear grip by Birch Lea
8.9.16	8.5	Clerk	Complete	Log to BB to jet drains at The Firs (now on Highways Log)
8.9.16	8.7	Clerk	Ongoing	Brook Lane sign – current agenda item
8.9.16	8.7	SB/Clerk	Ongoing	Streetlights in Bosbury – current agenda item
8.9.16	8.8	Clerk	Complete	Email Highways log to James Boyce
8.9.16	9.4	Clerk	Complete	Circulate finance spreadsheet ye 31.3.16
8.9.16	10	Clerk	Complete	Arrange PW attendance at BB mtg 11.10.16

Highways and Footpath Issues Log with Balfour Beatty

Please see separate document

Planning Application Log (last quarter displayed)

Date	App No.	Description	PC Comment	HC Decision
4.2.16	160250	Shirkway Cottage, Munsley, Ledbury, HR8 2SJ Proposed conversion of external store room to additional accomm/annexe to existing dwelling	Support	Refusal
22.2.16	160450	Land to the East of Brook Lane, North of B4220, Bosbury, Hereford. Proposed residential development for up to 21 dwellings (of which 8 will be affordable)	Not support	Refusal
8.3.16	160636/1 60637	Lower Shinscroft, Bosbury. HR8 1QD : Listed Building Consent / Proposed alterations and extension.	Support	Granted
9.3.16	160704	The Cross, Bosbury, Ledbury. HR8 1PX : Fell two Silver Birch Trees	Support	Allowed
22.3.16	160762	Land adjoining Oak Inn, Staplow, Ledbury. HR8 1NP : New access & repositioning of roadside hedge.	Not support	Granted
7.4.16	160972	Woodfields Farm, Coddington, Ledbury. HR8 1JJ : Steel framed agricultural building.	Support.	Granted
8.6.16	152806	Mill Farm, Old Colwall. WR13 6HH : Change of use & conversion of redundant agricultural building to residential annexe for dependant relative. Additional bedroom & ancillary accomm for Mill farmhouse. Outdoor swimming pool.	Support.	
15.4.16	161090	Shirkway Cottage, Munsley, Ledbury. HR8 2SJ Conversion of existing detached store to create spare bedroom & store/workshop to existing dwelling.	No response	Granted
26.5.16	161489	Adhithana, Coddington, HR8 1JL : Creation of a hard landscaped circular memorial site for walking and a reflection and two new ponds to help drain water standing in the field	Support	Granted
14.6.16	161531	The Old Cottage, Bosbury. HR8 1PR : Construction of a glass link structure between the main property and garage, with redevelopment of internal garage space into living space.	Support	Granted
30.6.16	161905	The Lookout, Coddington, Ledbury, Herefordshire HR8 1JH : Part single and part two storey extensions	Support	Granted
12.8.16	162446	The Bee House and The Hive Holiday Units, Nash End, Bosbury, HR8 1JU Erection of pitched roof porch to front elevation, end gable sun room, 4 no. rooflights to front elevation and enlarged window (to create French doors with side screens) to rear elevation.	Not support	
18.8.16	162439	Plough Cottage, Coddington, HR8 1JL : Extension to existing building to store vintage & classic tractors.	Support	Granted
5.9.16	162656 162766	Pow Green Cottage, Bosbury, HR8 1JU Listed building consent / Proposed 2 storey extension and basement extension.	Mtg on 6.10.16	
15.9.16	162728	The Cross, Coddington, HR8 1JL Proposed demolition of 3 low quality outbuildings inc dbl garage, 4 bay garage & single story workshop for replacement with a single 1.5 storey 4 bay garage with workshop, store and home office over. Change of use of strip of agricultural land to form new driveway and access to improve road safety.	Mtg on 6.10.16	
20.9.16	162731	Aurals Farm Cottage, Orchard Farm Lane, Bosbury Sub division of existing dwelling to create 2 apartments.	Mtg on 10.10.16	