



Parish Clerk: Mrs J Chester, Mapleside, Ashperton,
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Councillors are summoned to attend a meeting of the Parish Council to be held at Bosbury Parish Hall on Thursday 5th November 2015 at 7.30pm

Agenda

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Requests for Dispensations
3. Approval of Minutes of the Parish Council Meeting held on 3rd September & 1st October 2015 (previously circulated)
4. To receive brief Report from Ward Councillor Tony Johnson
5. **Open Forum** for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
6. **To receive update on Planning Appeals**
7. **Correspondence / Discussion / Governance:**
 - a) To receive report from Neighbourhood Plan Steering Group
 - b) To receive update on Herefordshire Council's Core Strategy
 - c) To discuss request to appoint member of Parish Council onto Bosbury Parish Hall Committee
 - d) To discuss defibrillator for Bosbury village
 - e) To agree monthly quote for website administration
 - f) To discuss membership of HALC
8. **Highways/Footpaths/Lengthsman:**
 - a) To discuss any new highway or footpath issues
 - b) To discuss Lengthsman Contracts and Annual Plan of Works
To consider hiring a Speed Indicator Device (SID) from Hfds Council without traffic speed data being made available subject to obtaining acceptable hire charges
 - e) To discuss road signs in the parishes
To discuss outstanding Flood Alleviation measures downstream of the Leadon bridge and agree the scope of work to be undertaken
 - g) To receive any suggestions of works for the Lengthsman
9. **Finance:**
 - a) To Agree Finance Report & note Bank Balance
 - b) To Agree Payments of outstanding accounts as per finance report:
648: J Chester – Clerk salary and expenses – as agreed
Direct Debit – Public Works Loan Board – repayment - £452.22 (due 16 November)
Direct Debit – Information Commissioners Office – Data Protection Annual Fee - £35.00
 - c) To discuss budget and 2016/17 precept requirement
10. **Training / Meetings:**
 - a) To note dates of HALC training courses and decide attendees of meetings/courses
 - b) Report from any meetings attended
11. **To note and review the Information & Outstanding Actions Sheet (attached)**
12. **To raise items for next scheduled Parish Council Meeting (no discussion)**
13. **To note Date and time of Next Scheduled Meeting – Thursday 3rd December 2015 7.30pm at Bosbury Village Hall**
14. **Planning: (planning committee)**

NB. Please view planning applications online before the meeting as paper copies may not be available

 - a) **To consider any new Planning Applications received:**
 - 152853 – Woofields Farm, Coddington, HR8 1JJ**
Proposed agricultural building
 - 152762 – Broadcroft, Bosbury, HR8 1QL**
Proposed upgrade and remodel Broadcroft Cottage including single storey rear extension. Proposal to convert, enlarge and upgrade the Hop Barn, Loft and Barn. Demolition of existing storage shed and erection of garage, including associated landscaping works
 - 152885 – Raycombe House, Raycombe Lane, Coddington, HR8 1JH**
Proposed existing enclosed porch replaced with a larger conservatory. Carport built over part of drive (retrospective)
 - 152967 – Steel framed barn, Hill House Farm, Bosbury (PRIOR APPROVAL – ADVICE ONLY)**
Prior Approval application for a proposed change of use of an agricultural building to a dwellinghouse (use Class C3) - under Part 3 Class Q (a) only
 - b) **To note Planning Record (attached) and Decisions of Hereford Council:**

Signed:

JL Chester

(Clerk to the Parish Council)

Dated: 29th October 2015

The press and public are cordially invited to attend the meeting

INFORMATION SHEET FOR NOV 2015 MEETING

PARISH CLERK UPDATE

- Request for required highway works sent to Balfour Beatty
- Website updated with agenda/minutes
- Website pages added to meet new transparency legal guidelines
- Monthly RTI/PAYE reported
- CILCA portfolio started
- Coddington Lorry Danger pursued on behalf of resident

CORRESPONDENCE RECEIVED

- HALC – Information Corner and Wise Owl training diary *
 - HALC _ Eastern Area meeting 12th Nov *
 - Balfour Beatty – Weekly Locality briefings *
 - Balfour Beatty – Resurfacing Programme of works*
 - Balfour Beatty – Parish Newsletter October 2015 *
 - Balfour Beatty – Invitation to Parish Briefings 27/29 Oct *
 - Herefordshire Council – Neighbourhood Planning Submission & Examination Training 18 Nov *
 - Herefordshire Council – Adoption of Core Strategy *
 - Herefordshire Council – Hfds Tree Warden Network *
 - A Bush, Herefordshire Council – Helping Hfds businesses prepare for any disaster *
 - A Bush, Herefordshire Council – Public Transport & Bus Routes Information *
 - Aldi – proposed new supermarket in Ledbury *
 - Malvern Hills AONB – ebuletin Oct *
- * circulated to councillors

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held 1st October 2015:

Date	Minute	Action	Status	Comments
		Clerk	Ongoing	Rosemount – owner to repair roof. NB 28/3/13 representative of council decided no immediate threat. 11002417 (Nov 2013) Passed to Building Control
Apr 2015	4	A Johnson		Enquire why SID data no longer available
June 2015		clerk	reported	Pavement opp Morton Cottages tree roots breaking CAS-514818-N2P4B0 surface and blocking drain Chevron sign at Temple Court B4220 CAS-514822-C1Q9K4 Kerbstones on C1152 between Gt Catley & Little Catley CAS-514832-H2V0M6 Broken salt bin at Harbour Hill CAS-514838-C2Q6Q7 Visibility railings at Cottons Corner CAS-514840-C1Y4N3 Blocked drain at Salt Box Cottage C1152 CAS-514847-B5B9Q7 Blocked drain The Cross Coddington CAS-514866-W4S3W7 Tree roots blocking drain by The Slatch Coddington CAS-514868-V5W3C6
June 2015	8c	Cllr Baker	Complete	To liaise with Mat Twigg and pursue defibrillator for Bosbury village
June 2015	10b	Cllrs Bosley & Hayes		Speak to Stanley House re lights
June 2015	11f	Cllr Boyle		To forward “pinch points” for verge trimming in Coddington to clerk
July 2015	10c	clerk	reported	Head wall on culvert between The Slatch and Townend Farm need replacing CAS-528674-LOF6N0
July 2015		clerk	complete	Check parish councils media policy
Aug 2015	6	All Cllrs		Spread the word that parish council has councillor vacancies
Aug 2015	8c	All cllrs		Put together biography for website
Aug 2015	9a	J Boyce / clerk	ongoing	List of blocked footpaths needing enforcement to be sent to Hfd Council
Sept 2015	5	clerk		Report blocked drains between Temple Court & Cottons Corner CAS-537977-X0Y2V0 Grips need reinstating between Cottons Corner & The Farm and Cold Green Farm CAS-537978-Q4Z4K1
Sept 2015	7	clerk	Ongoing	Draw up contract for website administrator
Sept 2015	8c	Cllr Joyce-Townsend		Investigate options for green space grant
Sept 2015	8d	clerk	Complete	Write letter to Community Action Ledbury
Sept 2015	8e	clerk	Complete	Advise Hfd Council and HALC that PC wish to discuss Governance review further
Sept 2015	9b	Cllr Joyce-Townsend		Contact Eardisley PC re SID
Sept 2015	10c	ALL Cllrs		Review 2016-17 precept and bring comments/suggestions to Oct meeting
Oct 2015	3	clerk	Complete	Amend Sept minutes
Oct 2015	4	clerk	Complete	Advise Hfd Council of T Newsholme co-option
Oct 2015	6	Clerk Clerk	Requested Reported	Request road sweeper for village and ask to be advised of date prior to sweeping Damaged verge markers between Temple Court & Cottons Corner need replacing CAS-537978-

		Clerk Cllr Hosking	Reported	Q4Z4K1 Road Grips from The Farm to parish boundary need clearing CAS-537976-G7B2J5 Inspect top rail of gate to burial ground
Oct 2015	8a	Cllr Hosking		Draft a public statement re NDP / Core Strategy issue for residents
Oct 2015	8d	Cllr Bosley		Approach hall committee member for co-option onto parish council
Oct 2015	8f	clerk	Complete	Obtain quote for monthly charge from website administrator
Oct 2015	9a	clerk	Reported	Report diseased ash tree on footpath by hall CAS-539560-G7S7G7
Oct 2015	9b	clerk	Complete	Ask lengthsman to clear away grass cuttings when mowing

PLANNING RECORD

Date	Application Number	Application Description (Full Details)	PC Comment	Hfd Decision
10.10.14	P143015/FH	New Vicarage, Aylescroft, Bosbury, HR8 1QA Proposed single storey extension	PC support ensure materials used are in keeping with existing	GRANTED 7.1.15
19.11.14	P143300/F	1 Shilo Cottages, Heywood Lane, Munsley, HR8 2SL Proposed two storey side extension. Change of use of part agricultural land to domestic amenity space	PC support this application	GRANTED 20.1.15
25.11.14	P143370/O	Land to the East of Brook Lane, North of B4220 Bosbury Proposed residential development of up to 37 dwellings of which 13 (35%) will be affordable	PC object to this application	REFUSED 16.3.15
26.11.14	P141398/F & P141399/L	The Bell Inn, Bosbury, HR8 1PX retrospective application for external covered area (70m2) to yard at rear of public house	PC support this application	GRANTED 2.3.15
25.11.14	P143508/FH & P143510/L	Palace Farm, Bosbury, HR8 1JX Proposed conversion of barn to become an annexe to be used as part of the existing household	PC support this application	GRANTED 19.1.15
3.1.15	P143625/L	1 & 2 The Cross, Bosbury, HR8 1PR Proposed partial replacement and repair of existing windows	PC support this application	GRANTED 8.5.15
29.1.15	P150160/FH & P150161/L	The Woodings, Bosbury, HR8 1JX Proposed erection of a replacement garage/ outbuilding with store over (demolition of existing garage/outbuilding, Erection of a replacement stable block/barn (demolition of existing former pig unit/domestic outbuilding stable and lean-to.	PC support this application	GRANTED 17.3.15
4.2.15	P150292/FH	Gold Field House, Coddington, HR8 1JL Proposed garden office	PC support this application must remain as office	GRANTED 25.3.15
24.2.15	P150480	Haycroft, Bosbury, HR8 1QD Proposed demolition of an existing outbuilding and its replacement for auxillary accommodation for the existing dwelling	PC support this application	GRANTED 7.4.15
24.2.15	150491	The Bee House & The Hive, Nashend House Bosbury HR8 1JU Removal of condition 3 & 4 of planning permission DCNE2003/2257/F as amended by appeal decision APP/W1850/A/08/2077264	PC object to this application	REFUSED 9.4.15
11.3.15	150684	The Hop Drier, Slatch Farm, Coddington, HR8 1JS Proposed change of use of agricultural building to a dwelling house	Prior Approval determination so no PC response req	REFUSED 21.4.15
30.3.15	150772	The Cottage, Bosbury, Ledbury, HR8 1QW Proposed upgrade and link extension to dwelling	PC support this application	REFUSED 11.5.15
30.3.15	150802	Bentleys Rickyard, Bosbury, Ledbury, HR8 1QD Proposed replacement of existing Dutch barn and lean-to building with new steel framed agricultural building	PC support this application	GRANTED 7.5.15
13.4.15	141550 APPEAL APP/W1850/W/15/3002571	Land West of Upper Court Road, Bosbury from Upper Court Road, with open space, parking and associated infrastructure		APPEAL REFUSED 26.8.15
14.5.15	151404	The Hop Drier, Coddington, HR8 1JS Proposed change of use of agricultural building to a dwelling house	Prior Approval determination so no PC response req	PRIOR APPROVAL GIVEN 11.6.15
2.6.15	151479	Plum Barn at Slatch Farm, Coddington, HR8	PC support this	GRANTED

		Construction of new building to be used as a studio for elementary bee keeping courses	app with comments	8.7.15
7.5.15	151302	Mayfield Farm Barn, Coddington, HR8 1JL Change of use of agricultural building to dwelling house	Prior Approval determination so no PC response req	PRIOR APPROVAL REFUSED 19.6.15
22.6.15	151724	Agricultural building and land at Leadon Dale Brook Lane, Bosbury HR8 1QD Proposed conversion of an existing agricultural building to one residential dwelling house	Prior Approval determination so no PC response req	PRIOR APPROVAL GRANTED 6.8.15
26.6.15	151882	Old Court Farm, Bosbury, HR8 1QT Work to Willow Trees	PC support this application	work can proceed 1.7.15
28.7.15	151347	Land at Woodlow Farm, Bosbury, HR8 1QG Proposed construction of 1no two storey holiday let and garage	PC support this application in principle	
24.7.15	143370 APPEAL APP/W1850/W/15/3053084	Land to the East of Brook Lane, North of B4220 Bosbury Proposed residential development of up to 37 dwellings of which 13 (35%) will be affordable	further letter drafted and sent	APPEAL REFUSED 13.10.15
29.7.15	150491 APPEAL APP/W1850/W/15/3078178	The Bee House & The Hive, Nashend House Bosbury HR8 1JU Removal of condition 3 & 4 of planning permission DCNE2003/2257/F as amended by appeal decision APP/W1850/A/08/2077264	previous PC comments still valid no further comment to be made appeal date 17 Nov 10am Town Hall Hereford	
25.8.15	152486	10 Morton Cottages, Bosbury, HR8 1PT Proposed works to trees	PC support this application	work can proceed
3.9.15	152431 & 152432	The Lookout, Raycomb Lane, Coddington, HR8 1JH Proposed new extension to existing building Proposed new garage block and ancillary accommodation	PC object to 152431 - the garage block PC support 152432 - new extension	
9.10.15	152853	Woofields Farm, Coddington, HR8 1JJ Proposed agricultural building		
12.10.15	152762	Broadcroft, Bosbury, Ledbury, HR8 1QL Proposed upgrade and remodel Broadcroft Cottage including single storey rear extension. Proposal to convert, enlarge and upgrade the Hop Barn, Loft and Barn. Demolition of existing storage shed and erection of garage, including associated landscaping works		
14.10.15	152967	Steel Framed Barn, Hill House Farm, Bosbury, HR8 Prior Approval application for a proposed change of use of an agricultural building to a dwellinghouse (use Class C3) - under Part 3 Class Q (a) only		
15.10.15	152885	Raycombe House, Raycombe Lane, Coddington, HR8 1JH Proposed existing enclosed porch replaced with a larger conservatory. Carport built over part of drive (retrospective)		

REPORTS FROM MEETINGS ATTENDED