



Parish Clerk: Mrs J Chester, Mapleside, Ashperton,  
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## **Councillors are summoned to attend a meeting of the Parish Council to be held at Bosbury Parish Hall on Thursday 1<sup>st</sup> October 2015 at 7.30pm**

### **Agenda**

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Requests for Dispensations
3. Approval of Minutes of the Parish Council Meeting held on 3<sup>rd</sup> September 2015 (copy previously circulated)
4. **Cllr Vacancies** – to receive any nominations for co-option
5. To receive brief Report from Ward Councillor Tony Johnson
6. **Open Forum** for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
7. **To receive update on Proposed developments in Bosbury**
8. **Correspondence / Discussion / Governance:**
  - a) To receive report from Neighbourhood Plan Steering Group
  - b) To discuss extension of Conservation Area
  - c) To discuss green spaces grant option
  - d) To discuss request to appoint member of Parish Council onto Bosbury Parish Hall Committee
  - e) To discuss defibrillator for Bosbury village
  - f) To agree contract for website administrator
9. **Highways/Footpaths:**
  - a) To discuss any new highway or footpath issues
  - b) To discuss Speed Indicator Devices
10. **Finance:**
  - a) To Agree Finance Report & note Bank Balance
  - b) To Agree Payments of outstanding accounts as per finance report:  
646: J Chester – Clerk salary and expenses – as agreed  
647: Community Action Ledbury - £50.00
  - c) To discuss budget and 2016/17 precept requirement
11. **Training / Meetings:**
  - a) To note dates of HALC training courses and decide attendees of meetings/courses
  - b) Report from any meetings attended
12. **To note and review the Information & Outstanding Actions Sheet (attached)**
13. **To raise items for next scheduled Parish Council Meeting (no discussion)**
14. **To note Date and time of Next Scheduled Meeting** – Thursday 5<sup>th</sup> November 2015 7.30pm at Bosbury Village Hall
15. **Planning: (planning committee)**

**NB. Please view planning applications online before the meeting as paper copies may not be available**

  - a) **To consider any new Planning Applications received:**  
**The Lookout, Raycomb Lane, Coddington, HR8 1JH -**  
152431 – Proposed new garage block and ancillary accommodation  
152432 – Proposed new extension to existing dwelling
  - b) **To note Planning Record (attached) and Decisions of Hereford Council:**

Signed: *JLChester* (Clerk to the Parish Council)

Dated: 24<sup>th</sup> Sept 2015

The press and public are cordially invited to attend the meeting

# BOSBURY & CODDINGTON PARISH COUNCIL COUNCILLORS INFORMATION SHEET FOR SEPT 2015 MEETING

## PARISH CLERK UPDATE

- Request for required highway works sent to Balfour Beatty
- Website updated with agenda/minutes
- Website pages added to meet new transparency legal guidelines
- Website administrator draft contract written
- Letter written to Community Action Ledbury
- Monthly RTI/PAYE reported
- Annual VAT Return completed
- Herefordshire Cabinet member for transport & highways, Cllr Rone chased re SID's
- Enquiry received re threshold gates passed to Cllr Joyce-Townsend
- Ward Cllr Johnson chased re Core Strategy terminology

## CORRESPONDENCE RECEIVED

- HALC – Information Corner and Wise Owl training diary \*
- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Resurfacing Programme of works\*
- Balfour Beatty – Parish Newsletter August 2015 \*
- Herefordshire Council – Neighbourhood Planning Newsletter 11 \*
- A Bush, Herefordshire Council – Green Spaces Grant Option \*

\* circulated to councillors

## OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held 3<sup>rd</sup> September 2015:

Date	Minute	Action	Status	Comments
		Clerk	Ongoing	Rosemount – owner to repair roof. NB 28/3/13 representative of council decided no immediate threat. <b>11002417 (Nov 2013) Passed to Building Control</b>
Apr 2015	4	A Johnson		Enquire why SID data no longer available
June 2015		clerk	reported	Pavement opp Morton Cottages tree roots breaking surface and blocking drain <b>CAS-514818-N2P4B0</b> Chevron sign at Temple Court B4220 <b>CAS-514822-C1Q9K4</b> Kerbstones on C1152 between Gt Catley & Little Catley <b>CAS-514832-H2V0M6</b> Broken salt bin at Harbour Hill <b>CAS-514838-C2Q6Q7</b> Visibility railings at Cottons Corner <b>CAS-514840-C1Y4N3</b> Blocked drain at Salt Box Cottage C1152 <b>CAS-514847-B5B9Q7</b> Blocked drain The Cross Coddington <b>CAS-514866-W4S3W7</b> Tree roots blocking drain by The Slatch Coddington <b>CAS-514868-V5W3C6</b>
June 2015	5	clerk	requested	Clerk to contact Festival Housing re mowing of Play Area
June 2015	8b	Cllr Hayes / Boyle	complete	Interview website administrator
June 2015	8c	Cllr Baker		To liaise with Mat Twigg and pursue defibrillator for Bosbury village
June 2015	10b	Cllrs Bosley & Hayes		Speak to Stanley House re lights
June 2015	11f	Cllr Boyle		To forward "pinch points" for verge trimming in Coddington to clerk
July 2015	10c	clerk	reported	Head wall on culvert between The Slatch and Townend Farm need replacing <b>CAS-528674-LOF6N0</b>
July 2015		clerk	ongoing	Check parish councils media policy
Aug 2015	6	All Cllrs		Spread the word that parish council has councillor vacancies
Aug 2015	8c	All cllrs		Put together biography for website
Aug 2015	9a	J Boyce / clerk		List of blocked footpaths needing enforcement to be sent to Hfd Council
Sept 2015	4	Ward Cllr Johnson		Revisit and report back on the terminology to meet housing numbers in the Core Strategy
Sept 2015	5	clerk		Report blocked drains between Temple Court & Cottons Corner Grips need reinstating between Cottons Corner & The Farm and Cold Green Farm
Sept 2015	7	clerk	Ongoing	Draw up contract for website administrator
Sept 2015	8c	Cllr Joyce-Townsend		Investigate options for green space grant
Sept 2015	8d	clerk	Ongoing	Write letter to Community Action Ledbury
Sept 2015	8e	clerk		Advise Hfd Council and HALC that PC wish to discuss Governance review further
Sept 2015	9b	Cllr Joyce-Townsend		Contact Eardisley PC re SID
Sept 2015	10c	ALL Cllrs		Review 2016-17 precept and bring comments/suggestions to Oct meeting

## PLANNING RECORD

Date	Application Number	Application Description (Full Details)	PC Comment	Hfd Decision
10.10.14	P143015/FH	<b>New Vicarage, Aylescroft, Bosbury, HR8 1QA</b> Proposed single storey extension	PC support ensure materials used are in keeping with existing	<b>GRANTED</b> 7.1.15
19.11.14	P143300/F	<b>1 Shilo Cottages, Heywood Lane, Munsley, HR8 2SL</b> Proposed two storey side extension. Change of use of part agricultural land to domestic amenity space	PC support this application	<b>GRANTED</b> 20.1.15
25.11.14	P143370/O	<b>Land to the East of Brook Lane, North of B4220 Bosbury</b> Proposed residential development of up to 37 dwellings of which 13 (35%) will be affordable	PC object to this application	<b>REFUSED</b> 16.3.15
26.11.14	P141398/F & P141399/L	<b>The Bell Inn, Bosbury, HR8 1PX</b> retrospective application for external covered area (70m2) to yard at rear of public house	PC support this application	<b>GRANTED</b> 2.3.15
25.11.14	P143508/FH & P143510/L	<b>Palace Farm, Bosbury, HR8 1JX</b> Proposed conversion of barn to become an annexe to be used as part of the existing household	PC support this application	<b>GRANTED</b> 19.1.15
3.1.15	P143625/L	<b>1 &amp; 2 The Cross, Bosbury, HR8 1PR</b> Proposed partial replacement and repair of existing windows	PC support this application	<b>GRANTED</b> 8.5.15
29.1.15	P150160/FH & P150161/L	<b>The Woodings, Bosbury, HR8 1JX</b> Proposed erection of a replacement garage/outbuilding with store over (demolition of existing garage/outbuilding, Erection of a replacement stable block/barn (demolition of existing former pig unit/domestic outbuilding stable and lean-to.	PC support this application	<b>GRANTED</b> 17.3.15
4.2.15	P150292/FH	<b>Gold Field House, Coddington, HR8 1JL</b> Proposed garden office	PC support this application must remain as office	<b>GRANTED</b> 25.3.15
24.2.15	P150480	<b>Haycroft, Bosbury, HR8 1QD</b> Proposed demolition of an existing outbuilding and its replacement for auxillary accommodation for the existing dwelling	PC support this application	<b>GRANTED</b> 7.4.15
24.2.15	150491	<b>The Bee House &amp; The Hive, Nashend House Bosbury HR8 1JU</b> Removal of condition 3 & 4 of planning permission DCNE2003/2257/F as amended by appeal decision APP/W1850/A/08/2077264	PC object to this application	<b>REFUSED</b> 9.4.15
11.3.15	150684	<b>The Hop Drier, Slatch Farm, Coddington, HR8 1JS</b> Proposed change of use of agricultural building to a dwelling house	Prior Approval determination so no PC response req	<b>REFUSED</b> 21.4.15
30.3.15	150772	<b>The Cottage, Bosbury, Ledbury, HR8 1QW</b> Proposed upgrade and link extension to dwelling	PC support this application	<b>REFUSED</b> 11.5.15
30.3.15	150802	<b>Bentleys Rickyard, Bosbury, Ledbury, HR8 1QD</b> Proposed replacement of existing Dutch barn and lean-to building with new steel framed agricultural building	PC support this application	<b>GRANTED</b> 7.5.15
13.4.15	141550 APPEAL APP/W1850/W/15/3002571	<b>Land West of Upper Court Road, Bosbury</b> from Upper Court Road, with open space, parking and associated infrastructure		
14.5.15	151404	<b>The Hop Drier, Coddington, HR8 1JS</b> Proposed change of use of agricultural building to a dwelling house	Prior Approval determination so no PC response req	<b>PRIOR APPROVAL GIVEN</b> 11.6.15
2.6.15	151479	<b>Plum Barn at Slatch Farm, Coddington, HR8</b> Construction of new building to be used as a studio for elementary bee keeping courses	PC support this app with comments	<b>GRANTED</b> 8.7.15
7.5.15	151302	<b>Mayfield Farm Barn, Coddington, HR8 1JL</b> Change of use of agricultural building to dwelling house	Prior Approval determination so no PC response req	<b>PRIOR APPROVAL REFUSED</b> 19.6.15
22.6.15	151724	<b>Agricultural building and land at Leadon Dale</b>	Prior Approval	<b>PRIOR APPROVAL</b>

		<b>Brook Lane, Bosbury HR8 1QD</b> Proposed conversion of an existing agricultural building to one residential dwelling house	determination so no PC response req	<b>GRANTED 6.8.15</b>
26.6.15	<b>151882</b>	<b>Old Court Farm, Bosbury, HR8 1QT</b> Work to Willow Trees	PC support this application	<b>work can proceed 1.7.15</b>
28.7.15	<b>151347</b>	<b>Land at Woodlow Farm, Bosbury, HR8 1QG</b> Proposed construction of 1no two storey holiday let and garage	PC support this application in principle	
24.7.15	<b>143370 APPEAL APP/W1850/W/15/3053084</b>	<b>Land to the East of Brook Lane, North of B4220 Bosbury</b> Proposed residential development of up to 37 dwellings of which 13 (35%) will be affordable	further letter to be drafted and sent	
29.7.15	<b>150491 APPEAL APP/W1850/W/15/3078178</b>	<b>The Bee House &amp; The Hive, Nashend House Bosbury HR8 1JU</b> Removal of condition 3 & 4 of planning permission DCNE2003/2257/F as amended by appeal decision APP/W1850/A/08/2077264	previous PC comments still valid no further comment to be made	
25.8.15	<b>152486</b>	<b>10 Morton Cottages, Bosbury, HR8 1PT</b> Proposed works to trees	PC support this application	<b>work can proceed</b>
3.9.15	<b>152431 &amp; 152432</b>	<b>The Lookout, Raycomb Lane, Coddington, HR8 1JH</b> Proposed new extension to existing building Proposed new garage block and ancillary accommodation		

## REPORTS FROM MEETINGS ATTENDED