



Parish Clerk: Emma Thomas,
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**Parish Councillors are summoned to attend a meeting of the Parish Council
on Thursday 5th October 2017, at 7.30pm
In Coddington Church**

Agenda

1.	To Accept any Apologies for Absence and Note the Reason	
2.	To Record any Declarations of Interest and Requests for Dispensations	
3.	Approval of Minutes of the Parish Council Meeting held on 7.9.17 (previously circulated)	
4.	To Receive Brief Report from Ward Councillor Tony Johnson	
5.	Public Participation Session for Local Residents to raise matters relevant to the Parish Council <i>Note: Decisions cannot be made on items not on the agenda. This item is limited at the Chair's discretion.</i>	
6.	To consider the co-option of a new councillor – Sue Ransford	
7.	NDP	
7.1	To consider the proposal to re-visit the NDP and move forward	
7.2	To consider the proposal to set up an NDP working party to review options available	
8.	To approve updated Staffing Committee terms of reference.	
9.	To consider the proposal to become a SmartWater village and next steps.	JB/JH
10.	To consider an information pack for new residents	LC
11.	To consider the problem caused by agricultural vehicles driving through the village.	JJT
12.	To consider the purchase of HGV signs	JH
13.	To consider the deployment of SIDs and revised hire fee.	JJT
14.	To consider the proposed footpath diversion – BZ37 and BZ33 – deadline for comment 9/10/17	
15.	To consider the Notification of Modification Order – Addition of byway open to all traffic BZ77.	
16.	To consider any new highway or footpath issue	
17.	To consider appointing a new lengthsman – Ed Seabright's resignation	
18.	To consider the complaint made about the noise and disruption at Adhithana over the summer	JB
19.	To consider access to proposed housing development north of Ledbury railway viaduct.	JJT
20.0	Finance	
20.1	To Agree Finance Report & note Bank Balances	
20.2	To consider short-term funds investment options	
20.3	To Agree Payments of outstanding accounts as per finance report including: 712 Grant Thornton – Annual Return invoice £120 713 Eyelid Productions – website training £60 714 Clerk – Purchase of laptop £509.94	
20.4	To consider purchasing a bin for the burial ground.	
20.5	To consider supporting the Parish Newsletter with a monthly contribution	
20.6	To consider the budget and precept for 2018-19	
20.7	To sign the Clerk's contract of employment and consider using Autela for PAYE services	
21.0	To note and review the Information & Outstanding Actions Sheet (attached)	
22.0	To note next meeting: 2 nd November 2017 at 7.30pm in Coddington Church	
23.0	To note items for the next meeting	

Signed: **Emma Thomas (Clerk to the Parish Council)**

Dated: **1.10.17**

The press and public are cordially invited to attend the meeting

Information Sheet for 5.10.17 meeting

Outstanding Actions and updates (*shaded items have been completed since the last meeting and will drop from the list*)

Date	Min	Action	Status	Comments
7.9.17	4.0	Clerk	Complete	Cllr Johnson responded. Response has been circulated.
6.10.16	7.6	JH	Ongoing	Quote to repair existing gates at new burial ground using existing black metal furniture.
6.4.17	9.6.2	Clerk	Ongoing	Is it possible for the excess soil in the burial ground to be put against the wall to make it easier for the lengthsman to collect with the grabber. <i>PW to talk to Nikki Seabright re moving soil.</i>
7.9.17	8.1	Clerk	Complete	Defib cost more in June due to an annual service.
7.9.17	13	Clerk	Complete	Website has been updated.

Highways and Footpath Issues Log with Balfour Beatty

Date - minute	Item	Status
7/9/17 minute 7.2	Bridge over Stoney Brook	Response from Neil James received 18 th September. Bridge is being built.
7/9/17 minute 7.3	Ditch at Stoneyhouse Farm	Clerk spoke to G Day on 11 th Sept. He hasn't forgotten. Will try and do by October meeting
7/9/17 minute 7.5	Mowing of play area	Clerk emailed Ed Seabright on 11 th Sept. See agenda item 17
7/9/17 minute 8.7	Review of log	Reviewed and updated
7/9/17 minute 5	Blocked drains in Bosbury	Clerk added to Balfour Beatty log

Planning Application Log (last quarter displayed)

Date	App No.	Description	PC Comment	HC Decision
6.7.17	171591	Cider Press, 3 Stanley Hill Court, Bosbury, Ledbury, Herefordshire HR8 1HE Proposed car port.	Support	Granted
6.7.17	172078	Hollymount, Bosbury, Ledbury, Herefordshire HR8 1HE Proposed general purpose agricultural building.	Support	Granted
6.7.17	172143	The Hop Kilns, Cold Green Farm, Bosbury, Ledbury, Herefordshire Proposed conversion of redundant hop kilns to form 5 new units of self contained accommodation	Not Support	Awaited
27.7.17	172367	Bush Farm, Old Colwall, Malvern, Herefordshire WR13 6HH Proposed extension of annexe facilities with granary to main house including new window.	Support	Approved with conditions
7.9.17	172967	The Larches, Bosbury, Ledbury, Herefordshire, HR8 1QL Proposed change of use from workshop to holiday appt plus addition of a balcony	Support	Awaited
7.9.17	172694	Temple Court Farm, Bosbury, Ledbury, Herefordshire, HR8 1HA Proposed general purpose agricultural building.	Support	Approved with conditions
7.9.17	172544	North farm, Birchwood Farm Road, Bosbury, Herefordshire, HR8 1JY Demolition of steel frame buildings, conversion of existing brick and timber clad farm buildings and construction of new single storey units	Support	Awaited

Emma Thomas
Clerk to the Parish Council
1.10.17