



Parish Clerk: Emma Thomas,  
Hadleigh, Bishops Frome, Worcester, WR6 5AP  
Tel: 01885 490414  
email:

[bcp parish clerk@gmail.com](mailto:bcp parish clerk@gmail.com) [www.bosburyandcoddington.co.uk](http://www.bosburyandcoddington.co.uk)

**Parish Councillors are summoned to attend a meeting of the Parish Council  
on Thursday 7<sup>th</sup> December 2017, at 7.30pm  
In Coddington Church**

**Agenda**

1.	To Accept any Apologies for Absence and Note the Reason	
2.	To Record any Declarations of Interest and Requests for Dispensations	
3.	Approval of Minutes of the Parish Council Meeting held on 2.11.17 (previously circulated)	
4.	To Receive Brief Report from Ward Councillor Tony Johnson	
5.	Public Participation Session for Local Residents to raise matters relevant to the Parish Council <i>Note: Decisions cannot be made on items not on the agenda. This item is limited at the Chair's discretion.</i>	
6.	NDP – Report from the Sub-Committee – update on amended Draft NDP for re-submission	
7.	To consider any new highway or footpath issue	
8.	To consider appointing a new lengthsman – tenders previously circulated	
<b>9.</b>	<b>Finance</b>	
9.1	To Agree Finance Report & note Bank Balances	
9.2	To Agree Payments of outstanding accounts including: 722 To consider invoice from Bosbury Parish Hall for meeting hire £121.22 723 Clerk's expenses (including postages, stationary and mileage) £50.48 724 Clerk's salary December 725 To consider invoice from HMRC £720.27 726 To consider invoice from Ed Seabright £420 727 To consider invoice to Ocle Pychard Parish Council for 1 session of clerk CiLCA training for £120 728 To consider invoice from Autela £38.40	
9.3	To reconfirm the budget and precept	
10.	To note and review the Information & Outstanding Actions Sheet (attached)	
11.	To note next meeting: 1 <sup>st</sup> February 2018 at 7.30pm in Bosbury Village Hall	
12.	To note items for the next meeting	

**Signed: Emma Thomas(Clerk to the Parish Council) Dated: 3.12.17**  
The press and public are cordially invited to attend the meeting

## Information Sheet for 7.12.17 meeting

**Outstanding Actions and updates** *(shaded items have been completed since the last meeting and will drop from the list)*

### Highways and Footpath Issues Log with Balfour Beatty

Date - minute	Item	Status
7/9/17 minute 7.2	Bridge over Stoney Brook	Response from Neil James received 18 <sup>th</sup> September. Bridge is being built. No further update
2/11/17 minute 9	Entrance at The Oak at Staplow	The enforcement officer had been out – Further details from PW.

### Planning Application Log (last quarter displayed)

Date	App No.	Description	PC Comment	HC Decision
6.7.17	172143	<b>The Hop Kilns, Cold Green Farm, Bosbury, Ledbury, Herefordshire</b> Proposed conversion of redundant hop kilns to form 5 new units of self contained accommodation	Not Support	Awaited
5.10.17	173110	<b>1 Pow Green, Bosbury, Ledbury, HR8 1JU</b> Erection of a linked extension to existing dwelling house	Support	Awaited
5.10.17	173111	<b>1 Pow Green, Bosbury, Ledbury, HR8 1JU</b> Erection of a linked extension to existing dwelling house	Support	Awaited
5.10.17	173390	<b>Buchanan Trust, North Farm, Birchwood Farm Road, HR8 1JY</b> Proposed residential training centre for veterans – including 8 ensuite rooms with teaching dining and lounge areas.	Support	Approved with conditions

Emma Thomas  
Clerk to the Parish Council  
3.12.17