



**Parish Clerk:**  
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**Minutes of the Parish Council meeting, 7<sup>th</sup> December 2017, Coddington Church, 7.30pm**

**Present**

Councillors Sven Bosley (Chair), Julie E Baker, Patrick Whitehead, John Joyce-Townsend, Rachel Lovering, Joe Hayes, Gian Carlo Paganuzzi, Sue Ransford,

**In attendance**

Emma Thomas – Parish Clerk

**Public: 0**

- 1.0 To Accept Apologies for Absence and Note the Reason**  
Cllr. Tim Newsholme, Cllr. Mark Andrews, Cllr. Julia Boyle, Cllr. Liz Cooke. The Clerk confirms that all the absences are for valid reasons.
- 2.0 To Record any Declarations of Interest and Written Requests for Dispensations**  
None
- 3.0 To approve the Minutes of the Parish Council Meeting 2<sup>nd</sup> November 2017**  
The minutes were APPROVED and signed by the Chair.
- 4.0 To Receive Brief Report from Ward Councillor Tony Johnson**  
Not present.
- It was RESOLVED to review any updates, in the absence of Ward Cllr. Johnson, from Cabinet members in this section in future.
- It was RESOLVED that the clerk ask Ward Cllr. Johnson how often the Cabinet members will be sending out reports as they were very useful.
- 5.0 Public Participation session for Local Residents to raise matters relevant to the Parish Council.**  
None present
- 6.0 NDP – Report from the sub-committee and update on amended draft NDP for re-submission.**  
SB explained that Version 5 of the draft had been sent to Sam Banks for comment. The changes needed were decreasing and it was hoped the document was nearly ready for submission.
- It was RESOLVED that the clerk request an anticipated timetable of events at Regulation 16, once submitted, from Sam Banks. It was RESOLVED that the clerk query whether another examination was needed as McGurk's report implied it wasn't.
- It was RESOLVED that Cllr. Julia Boyle would join the NDP Committee to help with any further alterations.
- 7.0 To consider any new highway or footpath issue**  
It was RESOLVED that the clerk would email Clive Hall regarding a further accident at the Temple Court end of the village. In his reply to the clerk, following last month's meeting, Mr. Hall wrote that this section of road is due for re-surfacing during the 2018-19 financial year.
- Thanks were given to Cllrs. Joe Hayes and John Joyce-Townsend for organising and erecting the HGV signs in Coddington.
- It was NOTED that the SID was in its new position and working well.
- It was NOTED that the road through Colwall would be closed over 3 days in the coming weeks.
- 8.0 To consider appointing a new lengthsman**  
It was RESOLVED to move this item to the February meeting in order to allow more time to gather tenders.
- It was RESOLVED that the clerk would call any potential lengthsman to assist with the tender process.
- It was RESOLVED that the clerk would ask the Locality Steward to ensure any highway tasks are done in the interim.

**9.0**

**Finance**

**9.1 To agree the finance report and bank balances**

The finance report and bank balances were agreed and signed. Appendix 1

**9.2 To agree payments of outstanding accounts including:**

722 To consider invoice from Bosbury Parish Hall for meeting hire £121.22

723 Clerk's expenses (including postages, stationary and mileage) £50.48

724 Clerk's salary December

725 To consider invoice from HMRC £720.27

726 To consider invoice from Ed Seabright £420

727 To consider invoice to Ocle Pychard Parish Council for 1 session of clerk CiLCA training for £120

728 To consider invoice from Autela £38.40

It was RESOLVED to approve and pay all items. It was RESOLVED that the clerk would include a letter to HMRC expressing the councils disappointment at receiving such a bill.

**9.3 To reconfirm the budget and pre-cept for 2018-19**

The budget and precept for 2018-19 was reconfirmed and signed – Appendix 2

**10.0**

**To note and review the information and outstanding actions sheet.**

The Information and Outstanding action sheet was NOTED and REVIEWED. (Appendix 3 and 4)

**2.11.17 Minute 7:**

Cllr. Julie Baker gave a further update on the possibility of funds to help with the payment of SmartWater throughout the village. It was RESOLVED that she ask if this offer is time limited.

It was RESOLVED that Cllr. Julie Baker considers the possibility of putting on a cyber-safety evening.

It was REPORTED that Bosbury and Coddington Neighbourhood Watch Scheme had now been registered and had a face book page. This information and further details would be put on the website shortly.

**2.11.17 Minute 9**

Cllr. Patrick Whitehead REPORTED that the enforcement officer, Mr Steve Davis, had gone to look at the splays. Whilst they were in line with the planning application, he did have concerns about the safety of the access to the site. He was going to consult further with the Highways Safety Engineers at Balfour Beatty about this.

**December 2017 - Point 2**

It was RESOLVED that the clerk should submit the following comment in response to the "Travellers Site Development Plan Consultation" by Hereford Council.

"The Parish Council is against any further development of traveller sites in the Bosbury and Coddington Parishes - both Council and privately owned - existing or new - as the area has more than its fair share already".

**11.0**

**To note the next meeting: 1<sup>st</sup> February 2018 in Bosbury Parish Hall**

The meeting was NOTED

**12.0**

**To note items for the next meeting**

Cllrs were REQUESTED to email the clerk with any items

The meeting closed at 20.38

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

1.02.2018