



Parish Clerk:
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Minutes of the Parish Council meeting, 1st February 2018, Bosbury Parish Hall, 7.30pm

Present

Councillors Sven Bosley (Chair), Julie E Baker, Patrick Whitehead, Rachel Lovering, Joe Hayes, Gian Carlo Paganuzzi, Sue Ransford, Tim Newsholme, Julia Boyle and Liz Cooke, Charlie Ferrier.

In attendance

Emma Thomas – Parish Clerk; James Boyce – Footpaths Officer

Public: 1

1.0 To Accept Apologies for Absence and Note the Reason

Cllr. Mark Andrews – Unwell

Cllr. John Joyce-Townsend – Unwell

2.0 To Record any Declarations of Interest and Written Requests for Dispensations

Cllr. Joe Hayes declared a NPI against item 6 and signed the book.

3.0 To approve the Minutes of the Parish Council Meeting 7th December 2017

The minutes were APPROVED and signed by the Chair.

4.0 To Receive Brief Report from Ward Councillor Tony Johnson

Not present. It was REPORTED that Cllr Johnson had recently resigned as Leader of Hereford Council but would remain as the Ward Councillor for both parishes.

5.0 Public Participation session for Local Residents to raise matters relevant to the Parish Council.

- The issue of blocked drains throughout Bosbury Village and the surrounding areas was raised as nothing had been done despite it being reported several times.
- The state of the road between Bosbury and the Bromyard turning was raised as awful and dangerous.
- The pothole by Temple Court was mentioned.
- Available grants for electric car charging points were highlighted.

6.0 NDP – Report from the committee and update on amended draft NDP for re-submission.

The Clerk REPORTED that the draft NDP had been sent to Karla Johnson at Hereford Council to draw up the relevant SEA and HRA documents. This was anticipated to be done within the next two weeks.

Comments on the Basic Condition Statement had come back from Karla and comments on the other documents were expected any day.

It was RESOLVED that the NDP Committee would meet as soon as possible to ensure all updates were finished to coincide with the SEA and HRA being ready. At this point the draft NDP should be ready to submit at Regulation 16.

The committee and clerk were thanked for the effort put into ensuring this has progressed quickly.

Cllr. Patrick Whitehead (Chair of the Planning Committee REQUESTED that the parish council writes to Kevin Bishop as Head of the Planning Department of Hereford Council to say that:

Following the Goldhill Farm planning application, the total number of developments within Bosbury and Catley was now very close to the target figure stated in the Core Strategy for the area. The parish council would therefore not expect any further large planning applications to be forth coming.

It was unanimously RESOLVED to action this request.

7.0 To consider any new highway or footpath issue

The following highway and footpath issues were raised for logging with Balfour Beatty, Neil James and Cllr. Tony Johnson

- Broken drain outside Pax Cottage
- 2 potholes on the C1160 by Westridges
- Potholes on the C1160 by the junction with U66411
- Potholes on the C1152 – 50yds above Catley Cross Farm



- Potholes on C1165 after the U66404 turning.
- Potholes in Coddington on the C1175 between the junction with the C1176 and U66403
- A blocked ditch further along the road listed above by the Woofield turning – U66403
- C1152 by The Old Boys School needs resurfacing.
- Potholes on the junction on the B4420 by the bridge to Old Court Farm.
- Potholes at the entrance to the village hall, Bosbury.

Cllr John Joyce Townsend sent a report to the Chair for reporting in his absence. He REPORTED that the new positioning of the SID at the Temple Court end of the village is giving some superb data which is showing a speed reduction into the village.

7.1 It was RESOLVED that Cllr. John Joyce-Townsend should meet with First Group regarding bus route 417.

8.0 To consider appointing a new lengthsman

Having looked at the tenders received it was RESOLVED to appoint Andrew Thomas for a probationary period of 6 months in the role as lengthsman.

It was RESOLVED to ask if the lengthsman could start straight away as there are several issues that need addressing. Cllrs. Joe Hayes and Patrick Whitehead offered to show the lengthsman where the jobs were while he got used to the footpaths and highways within the parishes.

9.0 To consider remaining lengthsman and footpath grant monies to be claimed

The clerk REPORTED that there were a remaining £484.20 (LM) and £2000 (P3) grant monies to claim before the end of the financial year. It was RESOLVED to ask the new lengthsman to clear some of the ditches causing problems in item 7. It was also RESOLVED that the clerk and Cllr. Joe Hayes obtain quotes for metal posts and metal finger signs to replace and update those used presently. It was RESOLVED to buy posts and signs to the value of £1200 – thus leaving £800 for installation costs.

10.0 To consider the P3 Expression of Interest Form

The clerk REPORTED that she had submitted the P3 Expression of Interest form to Balfour Beatty by the deadline required. It was RESOLVED that the clerk use the 2017-18 Maintenance Plan to submit to Balfour Beatty for the coming years works.

11.0 To consider the problem of dog waste in the village

It was REPORTED that there was a significant amount of dog waste occurring on the pavements in the village. The headteacher of Bosbury Primary had written to express her health and safety concerns as pupils are treading it into the school on their shoes.

It was RESOLVED that Cllr. Liz Cooke request that the Headteacher write to the Hereford Council Dog Warden expressing her concerns.

It was RESOLVED that the council would do the same. The clerk would endeavor to get hold of some signs to display. It was RESOLVED that the clerk would write an article to be put in the Network 8 magazine.

12.0 To consider eligibility to act under the General Power of Competence.

The clerk REPORTED that she had passed her CiLCA qualification before Christmas so the Council were now in a position to use the General Power of Competence if they so wished. The clerk CONFIRMED that two thirds of the councilors had been elected at the last relevant election.

It was RESOLVED to act under the General Power of Competence from now on. This will be reviewed and renewed in May and every subsequent May thereafter.

13.0 To consider adopting the following policies and schemes:

13.1 An equality policy. – Appendix 1

It was RESOLVED to adopt the equality policy and it was duly signed.

14.0 To consider a response to the Wellington Heath draft NDP at consultation stage regulation 16.

It was RESOLVED that all councilors would read the draft plan and send any comments to the clerk by the 14th February. The clerk would collate the comments and forward the response to Wellington Heath Parish Council before the 16th February when the consultation closed.

15.0 Finance

15.1 To agree the finance report and bank balances

The finance report and bank balances were agreed and signed. Appendix 2

15.2 To agree payments of outstanding accounts including:

729 To consider invoice to HMRC for PAYE Quarter 3 £268.20

730 Clerk's expenses (including postages, stationary and mileage) £24.40

731 Clerk's salary

732 To consider invoice from Coddington PCC for church hire £100

It was RESOLVED to approve and pay all items and the cheques were signed.

- 16.0 To note and review the information and outstanding actions sheet. –**
The Information and Outstanding action sheet was NOTED and REVIEWED. (Appendix 3 and 4)

7.12.17 minute 10

It was NOTED that Paul Crumpton was willing to lead on a Cyber Safety evening. The PC RESOLVED to pay any meeting hall hire and advertising costs that may arise. It was hoped it would take place in March.

7.9.17 minute 7.2

Mike Walker from Balfour Beatty had emailed to say that the bridge would be installed in March 2018. It was RESOLVED that the clerk request a date if possible to avoid it being installed when the field was being drilled.

- 17.0 To consider the clerks salary in light of the CiLCA qualification and contractual obligations.**
The council offered their congratulations for passing the CiLCA qualification before Christmas.

It was RESOLVED that the clerks salary would increase to scale point 26 on the 1st March in line with contractual obligations. The clerks appraisal will be completed before the next meeting.

- 18.0 To note the date of the next meeting – 1st March 2018 – Bosbury Parish Hall**
Noted

- 12.0 To note items for the next meeting**
Mr. Andrew Bower from the Buchanan Trust to give an update; clerks appraisal; Neighbourhood Watch update.

The meeting closed at 20.50

Signed: _____

Dated: _____

12th March, 2018 -