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Minutes of the Parish Council meeting, 12th March 2018, Coddington Church, 7.30pm

Present

Councillors Sven Bosley (Chair), Julie E Baker, Patrick Whitehead, Rachel Lovering, Joe Hayes, Gian Carlo Paganuzzi, Sue Ransford, Julia Boyle, John Joyce-Townsend and Charlie Ferrier.

In attendance

Emma Thomas – Parish Clerk; James Boyce – Footpaths Officer and Ward Councillor Tony Johnson

Public: 0

- 1.0 **To Accept Apologies for Absence and Note the Reason**
Cllr. Tim Newsholme - Work
Cllr. Liz Cooke – will be late
- 2.0 **To Record any Declarations of Interest and Written Requests for Dispensations**
Cllr. Joe Hayes declared a NPI against item 4 and signed the book.
- 3.0 **To approve the Minutes of the Parish Council Meeting 1st February 2018**
The minutes were APPROVED and signed by the Chair.
- 4.0 **To receive a report from Mr. Andrew Bower about developments within the Buchanan Trust**
Mr Bower had not yet arrived so this item was postponed until he did.
- 5.0 **To Receive Brief Report from Ward Councillor Tony Johnson**
Cllr Tony Johnson REPORTED that:
 - The new leader of Hereford Council was Mr. Jonathon Lester
 - The rest of the cabinet had remained largely unchanged
 - Tony would be remaining as Ward Councillor of Hope End as well as remaining as key liasor with outside agencies within Hereford Council.
 - Balfour Beatty's Forward Plan is due to be released this Wednesday 14th March 2018. Tony will circulate it as soon as he can.

Cllr. Liz Cooke joined the meeting.

Cllr. Tony Johnson took questions:

- Could he please help speed up the installation of the bridge at Stoney Brook – Swinmore Common? This has taken over 4 years so far.
- The leaders report was very interesting. Would Cllr. Johnson be happy to attend the April meeting to answer any queries councillors may have once they have had time to read it properly? He would.

Mr. Bower arrived and item 4 was taken:

- 4.0 **Mr. Bower gave a report on the Buchanan Trust that included the following comments:**
 - Small-scale plans were being put into place carefully.
 - The British Legion would be helping to fund a Veteran Support Manager.
 - Their in-house farm was up and running.
 - They hoped to be accepted for a mid-tier conservation scheme shortly.
 - Thanks were expressed to the Parish Council, and especially Cllrs. Tony Johnson and Patrick Whitehead for their assistance in planning matters. Planning had been granted for North Farm and the Green Farm application had been submitted. Planning on the mobile home unit would hopefully be coming shortly.
 - They are in the planning stages of setting up a "recovery farm" and are also working with a charity to hopefully make use of the old dairy building.
 - It was asked whether the Parish Council feel the Trust is communicating enough with them and the Parishes.

Mr. Bower took questions.

- It was suggested that a quarterly piece in the Network 8 parish magazine would be a good way of communicating – It was RESOLVED that the clerk would forward details to Mr. Bower.
- The footpath officer raised the concern that electric fences were causing walkers difficulties – especially near North Farm and Lower House Farm. He also reported some missing and blocked stiles.
- It was also noted that Brook Lane by Dowdings Cottage is a by-way but was sometimes blocked.

- It was suggested that putting more Trust signs up by entrances would raise their profile with the community.
- It was requested that any development at Lower Hose Farm be mindful of light pollution. Mr. Bower thought this was likely to be used for cattle so shouldn't be an issue.

6.0 Public Participation session for Local Residents to raise matters relevant to the Parish Council.

- Concern was raised about the caravan in the field at the Cradley end of Bosbury village. It was RESOLVED that the clerk would email details of the planning enforcement officer to Cllr. Liz Cooke.
- Several potholes issues were raised - see item 8 - and it was RESOLVED that they would be logged with Balfour Beatty by the clerk

7.0 NDP – Report from the committee and update on amended draft NDP for re-submission.

The clerk REPORTED that the updated Basic Condition Statement and Consultation Statement had been sent to Karla Johnson at Hereford Council. She REPORTED that she had not yet received the HRA or SEA from Karla Johnson.

The clerk REPORTED that she was meeting Karla regarding another parish NDP on Monday 19th March and would like to use the opportunity to discuss the Bosbury NDP too. This was APPROVED and considered a good idea.

The clerk CONFIRMED that once ready for Regulation 16 submission – all the documents would come back to the Parish Council for final approval.

8.0 To consider any new highway or footpath issue

The following highway and footpath issues were raised for logging with Balfour Beatty

- Cold Green Farm potholes on Hayward Lane
- Potholes near Coddington Cross on the C1175
- Drain in Bosbury – already logged – but not rectified
- Large road edge crater by the layby on Hayward Lane
- Need more verge markers opposite Great Catley Brook
- Drains blocked by Briarcroft on C1152 – need jetting
- Drain blocked at top of Fox Hill on C1159 – needs jetting
- Potholes at Strangwood between C1177 and C1175.
- Deep open ditch by The Cross, Coddington

9.0 To consider remaining lengthsman and footpath grant monies to be claimed

- It was RESOLVED that the clerk will purchase 20 verge markers and ask Neil James Locality steward to replace any missing ones.
- It was RESOLVED that the clerk would ask the lengthsman if he needed any equipment to help with tasks.
- It was RESOLVED that the clerk would REPORT the missing salt-spreader to the insurance company for replacement.
- It was RESOLVED that the clerk would email all councillors, if there were remaining grant monies to be spent before the end of the month, to get approval for any extra spend on relevant items.

10. To consider a Neighbourhood Watch and Cyber Evening update.

Cllr. Julie Baker REPORTED that this was going ahead on 29th March at Bosbury Parish Hall. Neither the hall nor the parish magazine had made any charge for the hire or for the advertising of this venue. Both were thanked for their support.

Mr. Paul Crumpton would be speaking about online fraud as well as email, doorstep and telephone scams.

It was REPORTED that the Bosbury Neighbourhood Watch scheme was growing in size. It was RESOLVED that the clerk would write to thank the administrator.

11. To consider the vacancy for Councillor of Bosbury Parish

The clerk REPORTED that Cllr. Mark Andrews had self-disqualified himself from role of Councillor for Bosbury Parish as he had not attended a meeting for over six months. Election Services had been informed and the notices of vacancy had been hung.

12.0 To consider a response to the Colwall draft NDP at consultation stage regulation 14.

It was RESOLVED that all councilors would read the draft plan and send any comments to the clerk by Friday 16th March. The clerk would collate the comments and forward the response to Colwall Parish Council.

13.0 Finance

13.1 To agree the finance report and bank balances

The clerk REPORTED that the parish finances were in good order and they would have a small underspend on this years budget. The finance report and bank balances were agreed and signed. Appendix 2

13.2 To agree payments of outstanding accounts including:

733 Clerk's expenses (including postages, stationary and mileage) £49.27

734 Clerk's salary – Feb

735 Clerk's salary – March

736 HMRC PAYE £207.80

It was RESOLVED to approve and pay all items and the cheques were signed.

- 14.0 To note and review the information and outstanding actions sheet. –
The Information and Outstanding action sheet was NOTED and REVIEWED. (Appendix 3 and 4)

1.02.18 minute 11

It was REQUESTED that the signs be hung on the lamppost near Forge Bank and under the "School" sign.

1.02.18 minute 7.1

It was REPORTED that although the meeting with First Midland Red had been cancelled due to the snow, an email had been received detailing better timings of buses and bigger buses.

1.02.18 minute 6

It was REPORTED that the determination date is the 22nd March 2018.

A resolution was passed to exclude the public from the following confidential matter – employment.

15. To consider the clerks appraisal
See separate confidential minute.
- 16.0 To note the date of the next meeting – 5th April 2018 – Coddington Church
Noted
- 12.0 To note items for the next meeting
Councillors were REQUESTED to email the clerk if anything arose.

The meeting closed at 21.25

Signed: _____



Dated: _____

05.04.2018.