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**Minutes of the meeting of the Parish Council  
held at Coddington Church on Thursday 19<sup>th</sup> July 2018 at 7.30pm**

**Present:** Councillors Julia Boyle (Chair), Sven Bosley, Julie E Baker, Patrick Whitehead, Julia Boyle, Rachel Lovering and John Joyce-Townsend. + *Glen Carlo Paganuzzi*

**In attendance:** Emma Thomas – Parish Clerk

**Public:** 0

1. **To Accept any Apologies for Absence and Note the Reason**  
Apologies were RECEIVED and ACCEPTED from Cllrs: Tim Newsholme (work), Sue Ransford (prior engagement), Liz Cooke (family), Joe Hayes (work) and Charlie Ferrier (prior engagement)
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**  
None
3. **To Consider Approval of Minutes of Parish Council meeting held on 24<sup>th</sup> May 2018**  
It was RESOLVED to approve the minutes and they were duly signed by the Chair.
4. **To Receive a brief Report from Ward Councillor Tony Johnson**  
Not present
5. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**  
None present
6. **Finance:**
  - a) **To Consider finance report 2 2018-19 – including budget monitoring and bank reconciliation – Appendix 1**  
It was RESOLVED to accept the finance report and this was signed alongside the bank statements as evidence of budget monitoring and bank reconciliation.
  - b) **To Consider Payments of Outstanding Accounts:-**
    - 747 – Clerks June Salary
    - 748 – Clerks July Salary
    - 749 – Clerks expenses £44.88 (previously circulated)
    - 750 – HMRC – PAYE £221.20
    - 751 – Autela payroll services - £46.80
    - 752 – Lengthsman April-May £829.08
    - 753 – Lengthsman June – July £754.43
    - 754 – Eyelid productions website support, hosting and domain name. £155
    - 755 – HALC subscriptions 2018-19 £575It was RESOLVED to approve all the above invoices for payment and the cheques were signed.
7. **Highways/Footpaths:**
  - a) **To consider the Balfour Beatty quote for a new grit bin.**  
It was RESOLVED to accept the Balfour Beatty quote – as being “best value”.
  - b) **To consider any footpaths or highways issues for reporting to Balfour Beatty**  
It was RESOLVED that the clerk should re-report the large pothole on the C1152 opposite the Salt Box Cottage.  
It was RESOLVED that the clerk request that the Locality Steward mark the hole with a bollard until it is repaired.
  - c) **To consider the frequency of verge cuts by the lengthsman**  
It was REPORTED that the verges needed cutting more frequently than the 3 weeks allowed. It was AGREED that this should have already been the case. The clerk APOLOGISED for mis-reading the schedule and would inform the lengthsman.
  - d) **To consider the modification order to footpath BZ33(Part)**  
It was RESOLVED to support this modification, but to request that the new route be clearly sign-posted – especially at points of direction change.
8. **To receive an update on the submission of the NDP to Herefordshire Council at Regulation 16.**  
It was REPORTED that the consultation at Regulation 16 would finish on the 27<sup>th</sup> July 2018. The next step would be

9. To note the Pixley District Regulation 16 NDP Consultation and compose a comment if appropriate.  
It was RESOLVED that no comment need be made.

10. **Commonwealth Trees**

It was RESOLVED to defer this item until the September meeting.

11. **Heartstart**

Cllr. Julie Baker REPORTED that she had provisionally booked the Heartstart training for the parishes on 25<sup>th</sup> October 2018 at 7.30pm. The parish hall has kindly agreed to not charge hall hire for the event. The training will last for 2 hours. It was RESOLVED that the Parish Council would make a contribution to Heartstart for the training. The amount will be determined in November.

12. **To consider repairs needed to the War Memorial**

It was RESOLVED that Cllr. Liz Cooke would be approached about arranging the repair of the memorial.

13. **To consider additional links on the website**

It was RESOLVED that the following links be added to the website under "useful information"-  
Nearest post office and how to register for the electoral role in Herefordshire.

14. **Catley Phone Box**

14.1 **To receive an update on the Catley Phone Box – defibrillator.**

It was RESOLVED to defer this item until the September meeting when costs could be presented.

14.2 **To consider the payment for restoration costs of the phone box – approved at meeting of 2<sup>nd</sup> Feb 2017 item 7.3**

Cllr. Patrick Whitehead REPORTED that the Catley phone box had now been restored and repainted by a group of parishioners. Due to the old paint containing lead the cost of this restoration was more than previously thought and had cost £300. This was to be divided between these parishioners.

It was proposed by Cllr Sven Bosley and Julie Baker that the original amount agreed to help with purchasing the materials for the phone box restoration be increased to the sum of £100. It was RESOLVED that this figure would contribute towards the materials and the labour costs of the restoration. The Parish Council thanked the residents of Catley for being so pro-active in this restoration. The cheque for £100 was written and signed. It was RESOLVED that the clerk write to the group thanking them for their significant efforts.

15. **Information Section /Correspondence /Discussion:**

Date - minute	Item	Status
1.02.18 minute 6	Letter to Kevin Bishop	This has been put on hold until planning permission has been granted (or otherwise) for Gold Hill Farm. Determination date to be 22 <sup>nd</sup> March 2018 – moved to 15 <sup>th</sup> April 2018. Determination date moved to 28 <sup>th</sup> June 2018. Clerk awaiting go ahead. It was AGREED to hold this letter until further notice.

Correspondence had been RECEIVED from Herefordshire Council regarding the budget consultation. It was AGREED that it was important to respond and Cllr Patrick Whitehead AGREED to complete and return the survey on behalf of the Parish Council.

It was also RESOLVED that the clerk invite the new leader of Herefordshire Council – Cllr Jonathan Lester – to attend a meeting in the Autumn.

16. **To Raise Items for Next Scheduled Parish Council Meeting (no discussion)**

None

17. **To note the date of the next Parish Council meeting – 6<sup>th</sup> September 2018 – Bosbury Parish Hall**

Noted

The meeting closed at 8.30pm

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

6. 9 18.