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**Minutes of the meeting of the Parish Council
held at Bosbury Parish Hall on Thursday 6th September 2018 at 7.30pm**

Present: Councillors Julia Boyle (Chair), Julie E Baker, Patrick Whitehead, Joe Hayes, Gian Carlo Paganuzzi, John Joyce-Townsend, Tim Newsholme, Sue Ransford, Charlie Ferrier, Sven Bosley, Rachel Lovering and Liz Cooke

In attendance: Emma Thomas – Parish Clerk, James Boyce – Footpath Officer and Cllr Tony Johnson – Ward Councillor

Public: 2

1. To Accept any Apologies for Absence and Note the Reason

None

2. To Record any Declarations of Interest and Consider any Requests for Dispensations

None

3. To Consider Approval of Minutes of Parish Council meeting held on 19th July 2018

Cllr Gian Carlo Paganuzzi's name was added to those present on the minutes as he had been omitted in error. The minutes of the meeting were then APPROVED and duly signed by the Chair.

A resolution was passed to take agenda item 5 next – in case any member of the public had a query for the Ward Councillor.

4. Public Participation Session for Local Residents to raise matters relevant to the Parish Council.

The following items were raised:

- A member of the Public expressed concern at what he considered is the tardy response of Balfour Beatty to reported issues." Cllr Johnson REQUESTED that details be given to him so that he could investigate the logging system with Balfour Beatty.
- Would it be possible for the clerk to invite Butlers Chip van to the village on Monday or Tuesday evenings? – It was agreed this was a good idea.
- The issue of dog fouling by Forge Bank and the School was once more causing issues. – Cllr Johnson REQUESTED the clerk email him details. It was also AGREED that another notice should be put in the church magazine.
- A street light had blown in the village a while ago – but was yet to be fixed. Could this please be logged? It was AGREED that it would be.

5. To Receive a brief Report from Ward Councillor Tony Johnson

The report included:

- A reminder that all Parish Councils had been invited to a discussion on dialogue between Herefordshire Council and Parish Council's in general on 17th October 2018.
- Herefordshire Council had been subject to financial scrutiny and had been judged as being in a robust position.
- It had been brought to Cllr Johnson's attention the week before that Balfour Beatty were planning to close Storesbrook Bridge for a period of 3 months from early October. There had been no consultation, and Cllr Johnson was not convinced that anyone at Herefordshire Council had been informed. Parish Councillors were very concerned at the impact of this and raised the following issues for Cllr Johnson to feed back in his meeting with Cllr Durkin on the 8th September 2018.
 - Had businesses been consulted?
 - Why was the closure for so long?
 - Had access for emergency services and general H&S considerations been thought through properly?
 - 60% of pupils at Bosbury Primary School come from Ledbury – how were they supposed to get to school?
 - The disruption to farmers at harvest time would be enormous.
 - Could there not be a one-way system in operation?
 - Neighbouring landowners were open to a discussion about a temporary bridge during the build works – had this been fully investigated?
 - The damage by excessive use of traffic to surrounding lanes would be overwhelming.
 - when this work was being carried out had Balfour Beatty considered straightening the road and widening the bridge at the same time?

Cllr Johnson apologised on behalf of Herefordshire Council for the bad management of the situation.

It was RESOLVED that Cllr Johnson would feedback comments from Cllr Durkin tomorrow. These would be immediately circulated by the clerk and an extra-ordinary meeting called if necessary to discuss the issue further.



6. Finance:

a) To Consider finance report 3 2018-19 – including budget monitoring and bank reconciliation – Appendix 1

The finance report was RECEIVED and SIGNED as evidence of budget monitoring and bank reconciliation. The financial position of the Council was REPORTED to be in order.

b) To Consider Payments of Outstanding Accounts:-

756 – Clerks August Salary

757 – Clerks September Salary

758 – Clerks expenses £4.27 (previously circulated)

759 – ICO payment £40

760 – Lengthsman – August maintenance £299.55

761 – HMRC PAYE - £221.40

The above invoices were APPROVED for payment and the cheques were signed.

c) To consider the 2019-20 Budget and precept

It was RESOLVED that the clerk and Cllr Whitehead should meet before the next meeting to prepare a draft budget and precept for consideration at the next meeting.

Cllr Julia Boyle took the opportunity to thank Cllr Whitehead for his vigilance with Council finances as well as for completing the Budget Consultation response on behalf of the Parish Council.

7. Highways/Footpaths:

a) To consider any footpaths or highways issues for reporting to Balfour Beatty

- The Footpath Officer reminded the Council that it was Herefordshire Council who were responsible for all footpath signs that adjoin a main road. He was chasing for these to be overhauled. He also reminded the Council that they had no duty to maintain the footpaths but could continue doing so if wished. A deadline of 2026 has also been placed on logging any unrecorded paths.
- An ash tree had been reported as dangerous over the summer. The clerk REPORTED that the Locality Officer had looked at it and had requested that a specialist company draw up a report recommending next steps. The clerk was REQUESTED to obtain a copy of the specialist report.
- It was RESOLVED that the following items were to be logged with Balfour Beatty by the clerk.
 - Big hole in the verges by Coddington Cross – previously logged by the clerk.
 - A spring by Longhill House flows over the road and causes the road to become very icy in the winter. The state of the road surface on the left hand bend by Bosbury House. The tarmac had melted over the summer. The tarmac is coming away around the grid on the LHS, 50 yds past The Wharf on the Ledbury Road
- Drainage opposite the Salt Box. The area has been dug up and a broken pipe found. The works have now been left – when will they be finished.

8. To receive an update on the submission of the NDP to Herefordshire Council at Regulation 16.

The clerk REPORTED that she had received three names of potential examiners. These had been forwarded to Councillors for consideration prior to the meeting. It was PROPOSED by Cllr Whitehead and SECONDED by Cllr Ferrier that the Council request Ann Skippers as their examiner. This was unanimously agreed.

It was REQUESTED that the clerk obtain confirmation from the Neighbourhood Development Plan team at Herefordshire Council as to exactly what comments had been received during the Regulation 16 consultation period – if any.

9. Commonwealth Trees

It was CONFIRMED that this scheme would no longer be going ahead.

10. Heartstart Defib Training – 25th October 2018

Cllr Julie Baker REPORTED that the advert had gone out and a couple of places had already been booked. Posters were available to take away if Councillors were able to display one. Further details would be discussed at the October meeting.

11. Catley Phone Box

11.1 To receive an update on the Catley Phone Box – defibrillator.

Cllr Julie Baker REPORTED that she had obtained costs for a defibrillator to be installed in the telephone box at Catley.

The cost of a mild steel cabinet with a 3-5 year guarantee was £1750 and a cabinet with a lifetime guarantee was £1850.

There was also the additional cost of £25 for delivery and installation. She REPORTED that BT were offering a seven year agreement to provide unmetered electricity for defibrillator cabinets. It was implied that this agreement could roll over for further years. Cllr Patrick Whitehead AGREED to undertake the weekly testing required.

It was RESOLVED to purchase the heavy duty cabinet and to have the defibrillator installed as soon as possible. Cllr Hayes AGREED to approach an electrician about fitting it.

It was NOTED that “defibrillator” signs for telephone boxes are available. Cllr Baker AGREED to find out the costs of these.

The clerk was REQUESTED to ensure the defibrillator was added to the insurance schedule.

12. To consider the bins and grass cuttings in the Pound Churchyard

The clerk REPORTED that she had received a complaint about the mess caused in the churchyard by grass cuttings, dead flowers and plastic. It was RESOLVED that the clerk obtain a quote from George Day to clear the area. It was AGREED that councillors would approve this sum by email.

13. Information Section /Correspondence /Discussion:

a) To Review Outstanding Actions

Date - minute	Item	Status
1.02.18 minute 6	Letter to Kevin Bishop	This has been put on hold until planning permission has been granted (or otherwise) for Gold Hill Farm. Determination date to be 22 nd March 2018 – moved to 19 th April 2018. Determination date moved to 28 th June 2018. To be reviewed at some point.
19.07.18 minute 12	Repair of War Memorial	Clerk to speak to Cllr Liz Cooke – In hand

b) Pothole consultation – comments for submission

Pothole consultation – comments for submission
It was RESOLVED that councillors would send any comments they wished to make, to the clerk by the 14th September, for submission.

14. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Defibrillator in Coddington

15. To note the date of the next Parish Council meeting – 4th October 2018 – Coddington Church

Noted

The meeting closed at 9.00pm

Signed:

Dated:

4 10 18

3月20日 大阪府北区茶屋町
3月21日 東京都港区赤坂
3月22日 東京都港区赤坂
3月23日 東京都港区赤坂
3月24日 東京都港区赤坂
3月25日 東京都港区赤坂
3月26日 東京都港区赤坂
3月27日 東京都港区赤坂
3月28日 東京都港区赤坂
3月29日 東京都港区赤坂
3月30日 東京都港区赤坂
3月31日 東京都港区赤坂

