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**Councillors are summoned to attend a meeting of the Parish Council
to be held at Bosbury Parish Hall on Thursday 1st November 2018 at 7.30pm**

Present: Councillors Sven Bosley (Acting Chair), Julie E Baker, Patrick Whitehead, Joe Hayes, Gian Carlo Paganuzzi, John Joyce-Townsend, Sue Ransford, Charlie Ferrier and Liz Cooke

In attendance: Emma Thomas – Parish Clerk and James Boyce – Footpaths Officer

Public: 4

1. To Accept any Apologies for Absence and Note the Reason

Apologies were RECEIVED and ACCEPTED from Cllrs. Julia Boyle (prior engagement), Rachel Lovering (prior engagement) and Tim Newsholme (illness).

2. To Record any Declarations of Interest and Consider any Requests for Dispensations

Cllr Gian Carlo Paganuzzi declared a NPI against item 12 and signed the Register of Interest Book
Cllr Sven Bosley declared a NPI against item 10 and signed the Register of Interest Book

3. To Consider Approval of Minutes of Parish Council meetings held on 4th October 2018

It was RESOLVED to sign the minutes as accurate and they were duly signed by the Chair

4. To Receive a brief Report from Ward Councillor Tony Johnson

Not present

5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council

The following items were raised by parishioners:

- The village bins were overflowing – could they be emptied more often – *the clerk will look into this.*
- The light outside Karsland is still not working despite it having been looked at - *the clerk to re-log.*
- The hedge against the Bean Field needs trimming back – *clerk to log.*
- A parishioner is having difficulty with the Buchanan Trust Trustees. He says has been told that the Parish Council support his eviction. He feels he has been a subject of bullying and harassment. *The Council confirmed that they did support the ethos of the charity in supporting service personnel with needs. Over the past eight years the Council have supported the Trust during its period of reshaping and that the Chairman of the Trust had been to two Parish Council meetings to give updates on Trust activities. The Parish Council have suggested that these comments be put in the local newsletter for all to see. It was confirmed that the Council do not condone bullying of any sort; that they have never discussed the Parishioner's eviction and that the Council has no input into the running of the Trust. The parishioner was asked to email the clerk with details of his lengthy complaint.*
- Could the speed restriction be further reduced on the sharp bend as the traffic leaves Bosbury as there have been at least eight minor accidents on this patch of highway over the last three years – *the clerk will email the Locality Steward. It was NOTED that even if an accident is minor it should be logged with the Police.*

6. Finance:

a) To Consider finance report 5 2018-19 including budget monitoring and bank reconciliation – Appendix 1

The clerk REPORTED that finances continued to be well managed with no issues arising. The report and bank statements were signed by the Chair as evidence of budget monitoring and bank reconciliation.

b) To Consider Payments of Outstanding Accounts:-

768 – Clerks November Salary

769 – Contribution to the Coddington Community Ground £350

770 – Contribution to the servicing of the Bosbury church clock £100

771 – To consider the payment to Community HeartBeat £1875.00

772 – To consider invoice from DJN Planning for Reg 16 comment responses. £300

The above invoices and contributions were all APPROVED for payment and the cheques were signed.

c) To consider the 2019-20 draft budget and precept – Appendix 2

It was RESOLVED to approve the draft budget and precept for submission to Herefordshire Council.

7. Highways/Footpaths:

a) To consider any footpaths or highways issues for reporting to Balfour Beatty

The following items were NOTED

- The footbridge behind Little Catley Farm on the BZ1A and BZ5 is listing and needs repairing – to be REPORTED to BB by the clerk.
- The Ash Tree has now been cleared from the Tennis Club but is still obstructing the brook – to be REPORTED again to the Environment Agency by the clerk.

8. To receive an update on the examination of the NDP and the Regulation 16 consultation responses.

The clerk REPORTED that she had submitted the Regulation 16 comment responses to the HC NDP team and had an email to show receipt. It was RESOLVED that the clerk should obtain confirmation that Ann Skippers had agreed to undertake the examination and when this would be likely to start. The clerk REPORTED that the £1000 NDP grant recently applied for had been received.

9. Catley Phone Box

9.1 To receive an update on the Catley Phone Box – defibrillator.

Cllr Julie Baker REPORTED that once the cheque – approved in item 6b – had been received by The Community HeartBeat Trust the defibrillator would be ordered.

The free phone-booth paint had been collected and would be stored by Cllr Patrick Whitehead for future use.

It was also REPORTED that the HeartStart Training held on 25th October 2018 had been successful. It was unanimously RESOLVED to make a donation of £150 to HeartStart to help them recover the costs of this training that was provided at no cost (Proposed – Cllr John Joyce-Townsend; Seconded – Cllr. Patrick Whitehead).

10. To consider the bins and grass cuttings in the Pound Churchyard

It was REPORTED that the grass cuttings had still not been cleared. The clerk will remind George Day. Cllr Joe Hayes had found out costs for a wheelie bin to be sited in the burial ground. It was RESOLVED to defer this item to the following meeting so that prices for a slab base for the bin could be costed and bin sizes determined. It was REPORTED that the stone gate stop into the burial ground had caused a member of the public to trip. It was RESOLVED to look at this when siting the bins. Cllr Liz Cooke AGREED to source quotes for replacement gates.

11. To consider an update on a defibrillator in Coddington

Cllr Sue Ransford REPORTED that she had approached the owners of the building that has the notice board on. They had no objection in principle to a defibrillator being sited there too – although appearance was a concern. An electrician had been called to look at the logistics of wiring up the defibrillator. Residents of Coddington were supportive of a unit in the area but would benefit from training. Cllr. Ransford will continue to investigate the matter.

12. To consider the Travellers Sites Development Plan Document – Additional Sites Consultation

Anger was expressed that the Parish Council had been given no prior warning that a new traveller site had been chosen for Nash End – Bosbury. It was felt that Ward Councillor Tony Johnson should have given the Council warning. Cllr. Gian Carlo Paganuzzi was not involved in HC's Traveller Site Development Committee, however he had previously warned the Council to be aware of the consultation document and its possible implications. Since this agenda had gone out a new planning application on the Nash End site had been submitted.

It was RESOLVED that an extra-ordinary meeting be called on 7th November 2018 to discuss both planning application 183661 and the Travellers Sites Development Plan Document – Additional Sites Consultation. A response was needed to this by the 20th November 2018.

It was QUERIED whether HC would have told neighbours about planning application 183661.

13. To receive a brief report from Cllr Patrick Whitehead regarding the Parish and Herefordshire Council Summit held on the 17th October 2018

Cllr Patrick Whitehead gave a brief report on the summit meeting with Herefordshire Council (HC) he attended on behalf of the Parish Council. His report included:

- 133 Parish Councils were represented.
- It began, as one entered the Shire Hall, with some well presented stalls highlighting the work of HC.
- Cllr. Jonathan Lester – Leader of HC opened the summit with his belief that both HC and Parish Councils must work closer together.
- Karen Knight from Public Health gave a presentation on the need to develop resilient communities. At present HC has 335 children under the age of 12 receiving support.
- Paul Russell from Weobly PC gave a short presentation on the use of video- linking Parish Council meetings.
- The remainder of the session was undertaken in groups of 10. They had to answer "What social challenges have you got in your community". These will then be collated and sent out to clerks.

14. Information Section /Correspondence /Discussion:

The table below was NOTED

Date - minute	Item	Status
1.02.18 minute 6	Letter to Kevin Bishop	This has been put on hold until planning permission has been granted (or otherwise) for Gold Hill Farm. Determination date to be 22 nd March 2018 – moved to 19 th April 2018. Determination date moved to 28 th June 2018. To be reviewed at some point.
17.09.18 minute 3	Storesbrook Bridge Closure	The clerk received a response from Mr Hall regarding agreed actions. Previously circulated to cllrs. It was REPORTED that Cllr Sven Bosley had attended a further meeting on the topic. It looked possible that the work would be delayed until after Christmas. The alternative route map due to be emailed to the clerk had not yet arrived. It was possible that the surrounding highways would be attended to when the bridge was shut too. The Map has arrived and been circulated – suggested routes need highlighting and returning.

It was NOTED that with regard to the Storesbrook Closure, the Parish Council were not qualified to recommend alternative routes to Herefordshire Council. It should be for HC to forward suggested routes to the Parish Council for comment. It was RESOLVED the clerk should respond saying such.

15. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Councillors were REQUESTED to email the clerk if need be.

16. To note the date of the next Parish Council meeting – 6th December 2018 – Coddington Church

Noted

The meeting closed at 21.13.

Signed: _____

大坂市北区茶屋町5番
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新信34部

Dated: _____

6.12.18