



Parish Clerk: Emma Thomas,
Hadleigh, Bishops Frome, Worcester, WR6 5AP
Tel: 01885 490414
email: bcparishclerk@gmail.com
www.bosburyandcoddington.co.uk

**Minutes of the meeting of the Parish Council
held at Bosbury Parish Hall on Thursday 7th February 2019 at 7.30pm**

Present: Councillors Julia Boyle (Chair), Julie E Baker, Patrick Whitehead, Liz Cooke, John Joyce-Townsend, Joe Hayes, Sue Ransford, Sven Bosley and Rachel Lovering.

In attendance: Emma Thomas – Parish Clerk and James Boyce – Parish Footpaths Officer

Public: 2

1. **To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllrs Tim Newsholme (Prior Engagement) and Charlie Ferrier (Attending a broadband meeting on behalf of the Parish Council)
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
Cllr Joe Hayes declared a DPI against item 9 and signed the Register of Interest book
Cllr Sven Bosley declared a NDI against item 12a and signed the Register of Interest book
Cllr Liz Cooke declared a NDI against item 12b and signed the Register of Interest book
3. **To Consider Approval of Minutes of Parish Council meetings held on 6th December 2018 and 7th Jan 2019**
It was RESOLVED to approve both sets of minutes and they were duly signed by the Chair.
4. **To Receive a brief Report from Ward Councillor Tony Johnson**
Cllr Tony Johnson was not present.
5. **Public Participation Session for Local Residents to raise matters relevant to the Parish**
- Concern was raised about the development on the Bean Field.

The public left the meeting

6. **Finance:**
 - a) **To Consider finance report 7 2018-19 – incl. budget monitoring and bank reconciliation – Appendix 1**
The clerk REPORTED that finances were healthy. The council would exceed the budgeted income for the financial year due to the 2017-18 P3 grant being paid in this financial year. The report was APPROVED and duly signed as evidence of budget monitoring and bank reconciliation.
 - b) **To Consider Payments of Outstanding Accounts:-**
 - 781 – Clerks January Salary
 - 782 – Clerks February Salary
 - 783 – Clerks expenses £18.67 (previously circulated)
 - 784 – To consider invoices from Lengthsman for Dec and January maintenance £291.55It was RESOLVED to approve all the above invoices for payment and the cheques were signed.
7. **Highways/Footpaths:**
 - a) **To consider any footpaths or highways issues for reporting to Balfour Beatty**
The following issues were raised for reporting by the clerk:
 - Excessive mud on the road by Cold Green Farm. The stretch of road around the area has so many potholes it now needs resurfacing.
 - Footpath sign on the BZ59 opposite Palace Farm has disappeared.
 - The Footpath sign on the BZ62 and BZ65 by Pow Green has been damaged by a falling tree.
 - Pothole – By Salt Box Cottage – Catley
 - Pothole - Southfield Lane by SugarCroft
 - Pothole by Slatchwood.
 - Cllr Boyle would like to meet the Locality Steward regarding a sink hole on Woofield Lane.
 - b) **To consider the further regular hire of SIDs**
It was RESOLVED that SIDs should be hired from Balfour Beatty once in the summer, and once in the winter at each end of the village.

c) To consider the remaining P3 grant to be claimed

The clerk REPORTED that there was still £1682.89 of P3 grant money to claim before the end of March. It was RESOLVED that Cllr Hayes purchase a selection of gates and stiles to the value of £1000 for upgrading works over the coming months. It was further RESOLVED that the clerk confirm what tools the Council had already purchased for the lengthsman and their whereabouts. It was RESOLVED that if not already purchased the clerk could purchase the tools suggested by the lengthsman up to £600.

d) To note the submission of the lengthsman and P3 expression of interest form to Balfour Beatty
Noted

e) To consider the grit bin refilling and mapping correspondence from Balfour Beatty

The clerk REPORTED that Balfour Beatty were in the process of re-mapping all salt bins. If councillors knew of any bins that needed repairs, it was REQUESTED they report them to the clerk. The following bins were NOTED:

- Broad Oak – broken
- Fox Hill – Split
- Sally Trees – Catley - damaged
- On the junction with the B4214 in Catley needed checking.

f) To consider a voluntary group in Coddington to help clear drains

It was RESOLVED, that whilst a kind thought, due to potential litigation issues, the Council would not agree to a voluntary group clearing the drains in Coddington.

8. To receive an update on the examination of the NDP.

The clerk REPORTED that she had received information from the examiner (which has been circulated to councillors) which suggests the examination is imminent. It was RESOLVED that this paperwork, along with the Draft NDP be sent to DJN Planning for a compliance check immediately.

9. To consider the bins and grass cuttings in the Pound Churchyard

It was REPORTED that the clerk had received one quote for the work. It was RESOLVED to defer this item until March whilst other quotes were sought.

10. To consider the church gates.

It was RESOLVED to defer this item until March to allow more time for quotes to be sought.

11. To consider setting up an S106 monies working group.

It was RESOLVED to set up a working party to draw up an S106 wish list for the parishes for forwarding to Herefordshire Council. It was AGREED that Cllrs Patrick Whitehead, John Joyce-Townsend, Sue Ransford and Liz Cooke would form this group. It was AGREED they would meet on Thursday 28th February at 6pm in The Bell.

12. Meetings

a) To consider approaching the Bosbury Educational Trust with regards to improvements to the Boys School.

Councillors questioned Cllr Sven Bosley- as Governor of the Bosbury Educational Trust – regarding the planned improvements to the Boys School. Cllr Bosley REPORTED that improvements were planned and were moving slowly forward. It was AGREED that he should keep the Council informed.

b) To consider the response received from Bosbury Parish Hall regarding the tables and chairs.

It was RESOLVED that a further letter be sent to the Parish Hall Committee, as it was felt that the response received was not adequate. This was proposed by Cllr Rachel Lovering, seconded by Cllr John Joyce-Townsend. Apart from one abstention this was APPROVED by all.

13. To consider the forthcoming elections and the use of Poll Cards if required.

The clerk REPORTED that on this occasion, should the Parish Council elections be contested, Herefordshire Council would issue and pay for Poll Cards.

14. To consider an update on a defibrillator in Coddington

Cllr Sue Ransford REPORTED that she had obtained an up-to-date price for a defibrillator and cabinet from the Community HeartBeat Trust of £1895. The items would take 15-20 weeks to be delivered. The parishioner who has kindly offered to have the defibrillator on their property has chosen the round cabinet as their preference. Friends of Ledbury Hospital have suggested that they would help fund the defibrillator. It was RESOLVED to place the order in the next financial year (after 1st April 2019).

Cllr Julie Baker has booked another defibrillator awareness evening with The HeartBeat Trust. This will be held on 28th March 2019 at 7.30pm in Bosbury Parish Hall. Cllr Baker will advertise the event in the Hop Church magazine and the clerk would update the website accordingly. Thanks were given to Cllrs Julie Baker, Sue Ransford and Patrick Whitehead for all their efforts with these projects. It was RESOLVED that the clerk write to Andy Box to

15. Information Section and Correspondence:

a) To Review Outstanding Actions

Date - minute	Item	Status
1.02.18 minute 6	Letter to Kevin Bishop	This has been put on hold until planning permission has been granted (or otherwise) for Gold Hill Farm. Determination date to be 22 nd March 2018 – moved to 19 th April 2018. Determination date moved to 28 th June 2018. To be reviewed at some point.
17.09.18 minute 3	Storesbrook Bridge Closure	The clerk received a response from Mr Hall regarding agreed actions. Previously circulated to cllrs. It was REPORTED that Cllr Sven Bosley had attended a further meeting on the topic. It looked possible that the work would be delayed until after Christmas. The alternative route map due to be emailed to the clerk had not yet arrived. It was possible that the surrounding highways would be attended to when the bridge was shut too. The Map has arrived and been circulated – suggested routes need highlighting. The clerk emailed Balfour Beatty suggesting that this should be HC's role not that of the PC. Response awaited. Closure deferred until 8 th January 2019. Closure underway. It was REQUESTED that the clerk ask Cllr Tony Johnson for weekly updates on progress.

b) To receive any correspondence from the clerk - Draft Minerals and Waste Local Plan Consultation

Cllr Patrick Whitehead REPORTED that this was something that the Council should be aware of and keep an eye on. This was NOTED by all.

16. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Defibrillator Awareness Session; Update on Storesbrook Bridge Closure from Cllr Tony Johnson; SID purchase options.

17. To note the date of the next Parish Council meeting – 7th March 2019 – Bosbury Parish Hall

Noted

The meeting closed at 20.45

Signed: _____

Dated: _____

7th March 2019