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**Minutes of the meeting of the Parish Council
held at Bosbury Parish Hall on Thursday 5th September 2019 at 7.30pm**

Present: Councillors Julia Boyle (Chair), Sven Bosley, Julie E Baker, Patrick Whitehead, Rachel Lovering, Sue Ransford, John Joyce-Townsend, Joe Hayes, Tim Newsholme and Charlie Ferrier.

In attendance: Emma Thomas – Parish Clerk

Public: 0

1. **To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllr Liz Cooke – unwell.
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
None
3. **To Consider Approval of Minutes of Parish Council meeting held on 4th July 2019**
The minutes were APPROVED and duly signed by the Chair.
4. **To Receive a brief Report from Ward Councillor Tony Johnson**
Cllr Johnson was not present.
5. **To consider an update on the shooting at Hill Top Farm in Castle Frome on Sundays.**
Cllr Johnson was not present to give an update. It was NOTED that this issue had now gone to the planning enforcement officer for further investigation. It was AGREED that the clerk should follow up whether a Statutory Nuisance Notice has been issued. On Sunday 1st September shooting took place between 9.45am and 12.15pm.
6. **To consider an update on the Travellers Sites situation and planning application 183661**
It was AGREED that the clerk should determine whether the conditions of this planning application had been undertaken. These included both applying for permission for a new access onto the highway and a tree specialist report being undertaken to ensure no damage was done to the oak trees.

It was NOTED that at the planning committee meeting, the Chairman and two other committee members left before this item was discussed. Correspondence with Herefordshire Council prior to the Committee meeting had been rude and ill-informed.
7. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
The following item was raised on behalf of a parishioner:
 - A letter had been received from Fortis Housing, describing their intention to demolish the garages next to Morton Cottgaes and replace them with new dwellings. When Fortis were queried about this they withdrew this statement. It was NOTED that the Council should keep a careful eye on any further developments in this area.
8. **Finance:**
 - a) **To Consider September finance report – incl budget monitoring and bank reconciliation – Appendix 1**
The clerk REPORTED that finances were as expected for midway through the financial year. The report was APPROVED and signed as evidence of budget monitoring and bank reconciliation.
 - b) **To Consider Payments of Outstanding Accounts:-**
 - 812 – Clerks August Salary
 - 813 – Clerks September Salary
 - 814 – Clerks expenses £38.87 (previously circulated)
 - 815 – Coddington Meeting Room Hire – 2018-19 - £175
 - 816 – Donation to Coddington Community Ground 2019-20 £350
 - 817 – HMRC - £234.60The above invoices were APPROVED for payment and the cheques were signed.
 - c) **To note the direct debit payment to ICO due on 5th October 2019 £35**
NOTED

9. Highways/Footpaths:

a) To consider any footpaths or highways issues for reporting to Balfour Beatty

James Boyce – Footpaths Officer sent his apologies.

The following issues were RAISED for reporting:

- Potholes and a still unstable verge near The Cross, Coddington
- Pothole by Salt Box Cottage has opened back up again.
- Will the remaining work on the drain opposite Salt Box Cottage in Catley be completed soon?
- There is still a barrier around the drain near Briarcroft. When will this be completed?
- The Locality Steward agreed that work needed doing on the Spring that runs along Raikham Lane, Coddington. When will this be completed?

The following items were RAISED for awareness

- There is considerable litter being dropped on the Coddington Road.
- The fence has been removed at Tinkers Corner and the bank is being used as a motorbike ramp. This has already been reported.

The following items were RAISED to thank Balfour Beatty for:

- Repairing the drain by "The Old Country"
- Resurfacing the B4220 and surface dressing works around Catley.

b) To consider any work for the lengthsman

It was AGREED that the lengthsman could cut the hedge around the burial ground.

c) To consider an update on the installation of the kissing gates

It was NOTED that several gates had been collected for installation on the footpath along the brook. It was AGREED that the clerk should source some "keep your dog under control" signs to go along this footpath.

d) To consider the light at the Village Hall

It was RESOLVED that Cllr Julie Baker should obtain a quote from Andy Box to replace the light above the defibrillator with a new LED one. This should increase the light on the defibrillator whilst decreasing the light pollution on nearby properties. Cllr Baker will confirm this alteration with the Village Hall Committee. It was RESOLVED, that as the days were getting darker, an amount up to £150 including labour could be approved without coming back to the Council. (Proposer: Cllr Joe Hayes; Seconder: Cllr Charlie Ferrier).

10. To receive an update on the result of the referendum of the NDP

The clerk REPORTED that the NDP had been formally "made" on 27th August 2019.

11. Information Section and Correspondence:

a) To Review Outstanding Actions

The following items were REVIEWED

Date - minute	Item	Status
1.02.18 minute 6	Letter to Kevin Bishop	This has been put on hold until planning permission has been granted (or otherwise) for Gold Hill Farm. Determination date to be 22 nd March 2018 – moved to 19 th April 2018. Determination date moved to 28 th June 2018. To be reviewed at some point.
16.05.19 minute 9	Land owned by Fortis Housing	Clerk wrote a letter of complaint about the litter on 23 rd May 2019. Awaiting further detail from Cllr Liz Cooke. Cllr Liz Cooke had emailed photos which the clerk has sent to Fortis – a response is still awaited. Clerk has since emailed pin-pointing exact position – awaiting a response
16.05.19 minute 15d	Letter written to Balfour Beatty re speeding measures at the Cradley end of the village	Clerk sent letter to Balfour Beatty on 23 rd May 2019. A response is awaited.
16.05.19 minute 20	Installation of the Coddington Defibrillator	Cllr Ransford REPORTED: The Defibrillator has been paid for and the covering donation received from the Friends of Ledbury Hospital. A letter of thanks has been sent to them. Andy Box is ready to install the defibrillator as soon as it arrives. Once up an article needs to be put in the local Coddington newsletter and the Ledbury Reporter. Defibrillator ready for delivery 4 th July 2019. The defibrillator has now been installed. Cllr Ransford has registered it with Community HeartBeat and the Ambulance Service – although is still awaiting confirmation from the Ambulance Service that this has been completed. An awareness Eveining has been arranged for the 26 th September at 7pm.

b) Correspondence:

The following items were RAISED

- If any one knew any Veterans, could they please give them the Veterans Survey that has been circulated by email?
- Cllr Julia Boyle will be going to the PC Summit meeting with HC on 20th September. If anyone else wishes to go can they inform the clerk?
- New Water Extraction legislation has come into force. Can the relevant Councillors please put the poster onto the Council noticeboards?

12. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

- Clerks Annual Review, Castle Frome Shooting and Fastershire Broadband

13. To note the date of the next Parish Council meeting – 3rd October 2019 – Coddington Church

NOTED

The meeting closed at 8.15pm

Signed: _____

A black rectangular box redacting the signature of the person who signed the document.

Dated: _____

03-10-20.