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**Minutes of the meeting of the Parish Council
held at Bosbury Parish Hall on Thursday 6th February 2020 at 7.30pm**

Present: Councillors Julia Boyle (Chair), Sven Bosley, Patrick Whitehead, John Joyce-Townsend, Julie E Baker, Rachel Lovering, Joe Hayes, Liz Cooke, Sue Ransford and Charlie Ferrier.

In attendance: Emma Thomas – Parish Clerk and PCSO Nick Ashby

Public: 9

1. **To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllr Tim Newsholme – alternative engagement.
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
None declared
3. **To Consider Approval of Minutes of Parish Council meeting held on 5th December 2019**
The minutes were APPROVED and duly signed by the Chair.
4. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
The following items were RAISED:
 - The churchyard wall between the memorial and the gate was becoming seriously eroded due to a blocked drain on the highway.
 - Large potholes on Southfield Lane by "Long Friday" need reporting.
5. **To welcome Mr John Campion - the Police and Crime Commissioner and Mr. Bruce Evans - Herefordshire Council and consider highway issues at the Cradley end of Bosbury Village**
It was RESOLVED to defer this item until Mr Campion had arrived.
6. **To Receive a brief Report from Ward Councillor Tony Johnson**
Not present – Cllr Johnson had emailed his apologies.
7. **Finance:**
 - a) **To Consider February finance report – incl budget monitoring and bank reconciliation – Appendix 1**
The clerk REPORTED that expenditure was as expected for the period. Due to the donation for the Coddington defibrillator taking income for the year over £25,000, the Council finances would be subject to an external audit this year. The report was APPROVED and duly signed as evidence of budget monitoring and bank reconciliation.
 - b) **To Consider Payments of Outstanding Accounts:-**
 - 833 – Clerks January and February Salary
 - 834 – Clerks expenses £15.08 (previously circulated)
 - 835 – Lengthsman £300
 - 836 – Donation for the upkeep of the church clock £100The invoices and requests above were APPROVED for payment and the cheques were signed.
 - c) **To note the direct debit for quarterly waste collection and disposal services at the Burial Ground £74.75**
NOTED
 - d) **To consider funding for a toddler group in Bosbury.**
It was RESOLVED to take this off as an agenda item until the paperwork requested has been submitted.
8. **Highways/Footpaths:**
 - a) **To consider any footpaths or highways issues for reporting to Balfour Beatty**
The following items were NOTED for reporting to Balfour Beatty:
 - Potholes and drainage issues along Raycomb Lane
 - Drainage issues by Salt Box Cottage
 - Road surface outside the new Burial Ground is a real trip hazard
 - It was further REQUESTED that the clerk email Cllr Tony Johnson asking how the extra highways budget of £5million from Central Government would be allocated and how much would be spent in Bosbury and Coddington Parishes.

b) To consider any work for the lengthsmen

It was REQUESTED that the gully by Salt Box Cottage be cleared.

c) To consider the placing of "Impassable for HGVs" signs at each end of Catley Lane

Following an incident with an HGV on Catley Lane, it was RESOLVED that Cllrs Joe Hayes and John Joyce-Townsend should get quotes for a sign and posts at each end of Catley Lane as well as a sign by The Wheatsheaf on the A4103. It was RESOLVED that the signs should read "Unsuitable for HGV's".

The Police and Crime Commissioner joined the meeting and it was RESOLVED to therefore take item 5 next.

5. To welcome Mr John Campion - the Police and Crime Commissioner and Mr. Bruce Evans - Herefordshire Council and consider highway issues at the Cradley end of Bosbury Village

Police and Crime Commissioner Mr. John Campion was welcomed to the meeting, along with PCSO Mr. Nick Ashby. Disappointment was expressed that neither Cllr Tony Johnson nor Herefordshire Council Officer Mr. Bruce Evans were in attendance.

Parishioners summarised the highway safety issues they are experiencing at the Cradley end of the village. These were as follows:

- There is a blind hillock in the highway making it impossible to see oncoming cars or pedestrians.
- The buffer zone of 40mph is not causing motorists to slow down.
- 60mph is far too fast a speed limit for the sharp "S" bend.
- There is no footpath for pedestrians to use.
- The verges are very narrow and the hedges often overgrown – making pedestrian safety worse.

The following items were NOTED as possible highway measures that may improve safety.

- Improved chevron signs
- Pavements
- Move the 40mph sign back to the 60mph and the 60mph back to beyond the "S" bend.
- Use of dragons teeth or highway narrowing measures to slow traffic down.
- "Slow" sign painted on the highway.
- "Warning – hidden dip" sign.

The Police and Crime Commissioner AGREED to write, to Herefordshire Council, in support of these measures. He also AGREED to the Parish Council applying to The Local Policing and Community Ambassador's Fund for 50% funding for some of the measures and the purchase of SID's.

It was RESOLVED that the clerk and the PCC should meet with the Ward Councillor to discuss the issues above.

The question was then asked if Mr Campion was expecting rural crime to increase as two Rural Crime Officers had recently been appointed. The answer was "no" but rather that crime would be tackled more effectively as a result.

Parishioners expressed their thanks to the Parish Council for taking their concerns so seriously.

The Chair in turn thanked the Police and Crime Commissioner and PCSO for attending the meeting.

All members of the public, as well as PCC. Mr. Campion and PCSO Nick Ashby, left the meeting.

9. To consider an update on broadband within the Parishes.

It was NOTED that as of today properties in the Mathon Gigaclear area could now get faster broadband. Parishioners were REMINDED that they need to register on the Gigaclear website to get connected. It was RESOLVED that the clerk would put a note on the website to this effect.

10. To consider the proposed Community Bus Route Malvern Wells through Malvern, Colwall, Mathon, Cradley Bosbury and Ledbury.

Concern was expressed about the effect this may have on bus route 417. It was RESOLVED to make no comment on this consultation.

11. To consider the Cheltenham Motor Club, Hills Ford Three Shires Stages Consultation – 6th Sept 2020.

It was RESOLVED to make no comment on this consultation and to await further detail nearer the time.

12. To consider an update on a twinning link with Rwanda

It was RESOLVED to defer this item until the April meeting.

13. To consider an update from the working party on the 75th VE Day Celebrations

It was REPORTED that Friday 8th May had been AGREED as the best day to celebrate. A Street Party and Tea Dance was planned. The Working Group have arranged a meeting on 12th February that is going to be attended by

several other local organisations. It was REQUESTED that a budget be given to spend by the Working Group in order to arrange the event. It was RESOLVED that a figure of £1000 be allocated towards the event. This will cover a band as well as a gift of a mug to all children and over 75's in the Parishes. Further details will be reported at the March meeting. It was AGREED that cheques could be written between meetings to purchase items.

14. To consider supporting the "Great Collaboration"

It was REPORTED that Cllrs Julia Boyle and Sven Bosley had attended a meeting on this topic. Both felt that few solutions to environmental problems had been suggested. The clerk ADVISED that the Council concentrate on undertaking projects such as litter-picks; tree planting or encouraging less use of single-use plastics by local businesses. All were achievable at a Parish level and were a good starting point. It was AGREED that Cllr Rachel Lovering would lead on this and investigate forming a working group.

15. To consider the co-option of a Parish Councillor.

It was NOTED that two parishioners had requested they be considered for co-option onto the Parish Council. As per the Council co-option policy, both will be invited to attend the March meeting.

16. Information Section and Correspondence:

a) To Review Outstanding Actions and updates

The following table was reviewed:

Date - minute	Item	Status
1.02.18 minute 6	Letter to Kevin Bishop	This has been put on hold until planning permission has been granted (or otherwise) for Gold Hill Farm. Determination date to be 22 nd March 2018 – moved to 19 th April 2018. Determination date moved to 28 th June 2018. To be reviewed at some point.
16.05.19 minute 9	Land owned by Fortis Housing	Clerk wrote a letter of complaint about the litter on 23 rd May 2019. Awaiting further detail from Cllr Liz Cooke. Cllr Liz Cooke had emailed photos which the clerk has sent to Fortis – a response is still awaited. Clerk has since emailed pin-pointing exact position – still awaiting a response. Cllr Cooke reported that Fortis had been seen putting together a quote to clear the area. It was RESOLVED that the clerk should write again to Fortis and copy in Environmental Health at Herefordshire Council – as the situation had deteriorated further. Cllr Liz Cooke will forward photos to the clerk.
03.10.19 minute 6	Have the conditions of application 183661 been met?	Clerk emailed Planning Officer on 7 th October 2019 – response received and circulated. Kevin Bishop has requested Planning Enforcement report back. Planning Enforcement are investigating. Building not started yet – enforcement keeping an eye on it.

b) Correspondence:

None

17. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Cllrs were REQUESTED to email the clerk if any matters arose.

18. To note the date of the next Parish Council meeting – 5th March 2020 – Bosbury Parish Hall
NOTED

The meeting closed at 8.50pm.

Signed: _____



Dated: 5.3.20.