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**Minutes of the meeting of the Parish Council
held at Bosbury Parish Hall on Thursday 5th March 2020 at 7.30pm**

Present: Councillors Julia Boyle (Chair), Sven Bosley, Patrick Whitehead, John Joyce-Townsend, Julie E Baker, Rachel Lovering, Joe Hayes, Tim Newsholme and Charlie Ferrier.

In attendance: Emma Thomas – Parish Clerk; Ward Councillor Mr. Tony Johnson and Parish Footpaths Officer – Mr James Boyce

Public: 4

- 1. To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllr Liz Cooke – alternative engagement.
- 2. To Record any Declarations of Interest and Consider any Requests for Dispensations**
None declared
- 3. To Consider Approval of Minutes of Parish Council meeting held on 6th February 2020**
The minutes were APPROVED and duly signed by the Chair.
- 4. Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
The following item was raised:
 - Could the hedge be cut back between Salt Box and Catley Cottages on Catley Lane (C1152)?
- 5. To welcome Mr Andrew Bower – Buchanan Trust – to give an update on the Trust.**
It was NOTED that Mr Bower would be late – it was RESOLVED to take this item when he arrived.
- 6. To Receive a brief Report from Ward Councillor Tony Johnson**
Cllr Johnson's report included the following items:
 - He had been in discussion with the Planning Department regarding the Land at Brook Lane application.
 - He would be meeting with Network Rail regarding a second access onto the new Ledbury development - should the application be approved at appeal.

Cllr Johnson was then asked - if a cluster of potholes appeared would the whole highway be resurfaced? The response was no, as the budgets came from different departments. £3 million had however been released due to the bypass no longer going ahead, and was ear-marked for highway repairs. It was AGREED that the clerk should email Cllr Johnson regarding the condition of the surface of highway by the new Burial Ground and Raycombe Lane in Coddington.

Ward Cllr Tony Johnson left the meeting.

- 7. Planning:**
 - a) To consider planning application 200554- Land to the East of Brook Lane, North of B4220, Bosbury,**
Removal of condition 6 P160450/O - APP/W1850/W/16/3157869. (Proposed residential development for up to 21 dwellings (of which 8 will be affordable) Redefinition of the housing mix.
The current planning consent is only valid until 23rd June 2020. It was RESOLVED to object to this application.
 - b) To consider Colwall's NDP Regulation 16 Consultation**
It was RESOLVED to make no comment.
- 8. To consider the co-option of Parish Councillors.**
As the parishioner wishing to be co-opted was not in attendance it was RESOLVED to defer this item until she was.
- 9. Finance:**
 - a) To Consider March finance report – incl budget monitoring and bank reconciliation – Appendix 1**
The clerk REPORTED that the budget would be near to being fully spent by the end of the month. The report was APPROVED and signed, along with the bank statements, as evidence of bank reconciliation and budget monitoring.

b) To Consider Payments of Outstanding Accounts:-

837 – Clerks March Salary

838 – Clerks expenses £6.27 (previously circulated)

The above payments were APPROVED for payment and the cheques were signed.

10. Highways/Footpaths:

a) To consider any footpaths or highways issues for reporting to Balfour Beatty

The following items were NOTED for reporting:

- Potholes on the LHS of the B4214 between Cottons Corner and Hayward Lane facing Ledbury.
- Pothole near Noverings Farm on C1160.
- Sinkhole on the LHS of the Woodfield Lane by the layby – U66403
- Potholes by Great Gables on B4220.
- Drainage gullies/grips blocked near The Wharf on the B4214 as you face Bosbury.
- Re-log the highway surface by the new Burial Ground on the C1152.

It was AGREED the following items should be sent to Cllr Johnson for follow up as they had been logged frequently for over two years now.

- Water by Salt Box Cottage (C1152) and the ditch on Stanley Hill, adjacent to Goldhill (B4214) as well as drainage and the collapsing bank on Raycombe Lane – C1176

It was further RESOLVED that the clerk should write to the land owner regarding the hedge mentioned in item 4.

b) To consider any work for the lengthsman

None

c) To consider an update on the placing of “Unsuitable for HGVs” signs at each end of the C1152

It was RESOLVED that the clerk should arrange for the signs to be installed under the Community Commissioning Model.

d) To Receive an update on highway issues at the Cradley End of the village

The clerk had submitted a Community Commissioning Assessment request for all the items listed at the February meeting. The mph sign alteration needed resubmitting as a Traffic Regulation Order, and it was RESOLVED the clerk should submit this. It was NOTED that Balfour Beatty had dismissed the removal of the hillock as too costly. The clerk was now awaiting a cost for a full investigation into the other areas.

e) To note the submission of the Lengthsman Expression of Interest form to Balfour Beatty.

NOTED

f) To consider SID deployment for 2020-21

It was RESOLVED to hire a SID once at each end of the village during the financial year 2020-21.

As Mr. Bower was now present it was AGREED to take item 5 next.

5. To welcome Mr Andrew Bower – Buchanan Trust – to give an update on the Trust.

Mr Bower gave the following update:

- Sadly in-hand farming had stopped.
- Recently tidied up hedges, fences and buildings.
- About to start work on 4 new cottages at North Farm.
- They are fully occupied.
- They are achieving their aim of getting people “back on their feet”.
- Have new trustees on board.
- The website is to be upgraded.

3 members of the public and Mr Bower left the meeting.

11. To consider the Core Strategy Settlement Hierarchy review 2020

The Hierarchy Review 2020 was completed for the clerk to submit to Herefordshire Council.

12. To consider an update from the working party on the 75th VE Day Celebrations

It was REPORTED that plans were well underway for the VE day celebrations on Friday 8th May. A street party with games, competitions, jazz band and a jive workshop were planned already. Posters and adverts had been done. It was REQUESTED that Cllrs endeavour to seek out prizes from local businesses. It was also REQUESTED that as many Cllrs as possible help on the day. It was NOTED that mugs were going to be given to the under 16's and the over 75's. A leaflet drop would be done with a form for parishioners to fill in. Money raised from the event would be donated to SSAFA. Cllrs Charlie Ferrier, Julia Boyle and Julie Baker were warmly thanked for their efforts.

13. To consider the Platform Housing (Fortis) garage site re-development consultation

It was RESOLVED to thank Platform housing for the detail of their site re-development. However until a full planning application is presented the Council is unable to comment on it. It was RESOLVED the clerk should feed this back to them.

14. Information Section and Correspondence:

a) To Review Outstanding Actions and updates

The following items were NOTED as ongoing.

Date - minute	Item	Status
1.02.18 minute 6	Letter to Kevin Bishop	This has been put on hold until planning permission has been granted (or otherwise) for Gold Hill Farm. Determination date to be 22 nd March 2018 – moved to 19 th April 2018. Determination date moved to 28 th June 2018. To be reviewed at some point.
16.05.19 minute 9	Land owned by Fortis Housing	Clerk wrote a letter of complaint about the litter on 23 rd May 2019. Awaiting further detail from Cllr Liz Cooke. Cllr Liz Cooke had emailed photos which the clerk has sent to Fortis – a response is still awaited. Clerk has since emailed pin-pointing exact position – still awaiting a response. Cllr Cooke reported that Fortis had been seen putting together a quote to clear the area. The clerk wrote to Fortis on 10 th Feb 2020 and copied in Environmental Health at Herefordshire Council. Clerk since received correspondence regarding redevelopment of the area – see item 13 of the agenda
03.10.19 minute 6	Have the conditions of application 183661 been met?	Clerk emailed Planning Officer on 7 th October 2019 – response received and circulated. Kevin Bishop has requested Planning Enforcement report back. Planning Enforcement are investigating. Building not started yet – enforcement keeping an eye on it.

b) Correspondence:

The following items were REPORTED as having been received:

- Invoice from Autela Payroll Services Ltd for £48.24 and an invoice from HMRC for PAYE £288.60. It was AGREED that as it was near the year-end these should both be paid and the cheques were signed.
- Herefordshire Council had sent a position statement regarding the Phosphate levels in the Rivers Lugg and Wye. The clerk has forwarded this to Cllrs.
- Cllr Sue Ransford has resigned as a Parish Councillor. She has been asked to sit on the PCC and has decided to do this instead. She has enjoyed her time as a councillor. It was AGREED that the clerk should write a letter of thanks on behalf of the Parish Council for her hard work and effort – in particular with regard to the installation of the defibrillator in Coddington.

15. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Twinning Link with Rwanda and SID purchase

16. To note the date of the next Parish Council meeting – 2nd April 2020 – Coddington Church
NOTED

The meeting closed at 8.45pm

Signed: _____



Dated: _____

7th May 2020