



Parish Clerk: Emma Thomas,
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**Minutes of the meeting of the Parish Council
held online via Zoom – due to the Coronavirus Pandemic
on Thursday 4th June 2020 at 7.30pm**

Present: Councillors Julia Boyle (Chair), Sven Bosley, Julie E Baker, Rachel Lovering, Tim Newsholme, Liz Cooke, John Joyce-Townsend and Charlie Ferrier.

In attendance: Emma Thomas – Parish Clerk

Public: 0

1. **To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllr Joe Hayes
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
None
3. **To Consider Approval of Minutes of Parish Council meeting held on 7th May 2020**
The minutes were APPROVED and signed by the Chair.
4. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
None
5. **To Receive a brief Report from Ward Councillor Tony Johnson**
Not present.
6. **Finance:**
 - a) **To Consider June finance report – incl budget monitoring and bank reconciliation – Appendix 1**
The Clerk REPORTED that there has been little activity since the start of the year. The report was APPROVED and signed as evidence of budget monitoring.
 - b) **To note the following payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5):-**
844 – Came and Co Insurance £355.94
845 – Clerks May Salary and expenses (£38.25)
The above payments were NOTED
 - c) **To consider payments of outstanding accounts:**
846 – Eyelid Productions - £50 Accessibility upgrade to website
847 – Herefordshire Council – 2019 Elections £161.99
848 – Clerks June Salary
The above invoices were APPROVED for payment.
 - d) **To note receipt of the Police and Crime Commissioner Grant payment of £87 for PPE equipment for the Parishes**
NOTED
 - e) **To approve the direct debit payments for the coming year to Herefordshire Council for disposal of waste at the Burial Ground. £77.94 quarterly**
The above Direct Debit payment was APPROVED for the coming year.
7. **Highways/Footpaths:**
 - a) **To consider any footpaths or highways issues for reporting to Balfour Beatty**
The following items were raised:
 - The PFO has submitted a range of issues to Balfour Beatty. None of which have been addressed. It was AGREED the clerk should chase them up.
 - A stile is missing on footpath BZ33. The clerk can order one if the landowner would like.

b) To consider any work for the lengthsman

The clerk REPORTED that a parishioner had requested that the burial ground gates are treated. It was AGREED the lengthsman should do this. Cllr Liz Cooke will investigate who should be clearing the weeds by the front of the Parish Hall and contact the lengthsman if necessary. Cllr Julia Boyle will contact the lengthsman about clearing a footpath by Coddington Church.

c) To consider an update on the placing of "Unsuitable for HGVs" signs at each end of Catley Lane

The clerk REPORTED that she had had no further correspondence with Balfour Beatty regarding this – but will chase it up.

d) To Receive an update on highway issues at the Cradley End of the village

The Clerk has been in correspondence with Balfour Beatty – who hope to come back with some costings shortly.

e) To consider purchasing two SID's for the parishes

It was RESOLVED that the clerk should obtain quotes for a SID for further discussion at the July meeting.

8. To consider an update on Twinning with Rwanda

This item was DEFERRED until September

9. Information Section and Correspondence:

a) To Review Outstanding Actions and updates

None

b) Correspondence:

None

10. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

None

11. To note the date of the next Parish Council meeting – 2nd July 2020 – Online via Zoom

NOTED

The meeting closed at 19.49

Signed: _____



Dated: 2nd July 2020