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**Minutes of the meeting of the Parish Council  
held online via Zoom – due to the Coronavirus Pandemic  
on Thursday 1<sup>st</sup> April 2021 at 7.30pm**

**Present:** Councillors Sven Bosley (Chair), Julie E Baker, Tim Newsholme, Charlie Ferrier, Liz Cooke and Joe Hayes

**In attendance:** Emma Thomas – Parish Clerk

**Public:** 4

**1. To Accept any Apologies for Absence and Note the Reason**

Apologies were received and accepted from Cllr. Rachel Lovering – work and Cllr Julia Boyle – Prior Engagement

**2. To Record any Declarations of Interest and Consider any Requests for Dispensations**

None

**3. To Consider Approval of Minutes of Parish Council meetings held on 4<sup>th</sup> March 2021**

The minutes were APPROVED and duly signed by the Chair.

**4. Public Participation Session for Local Residents to raise matters relevant to the Parish Council**

A short summary as to why the BZ27 footpath needs to be diverted was given by the applicant.

**5. To Receive a brief Report from Ward Councillor Tony Johnson**

Cllr Johnson sent his apologies and a brief report by email. The report stated that finances were getting ever more difficult at Herefordshire Council and further savings were being sought.

**6. Finance:**

**a) To consider payments of outstanding accounts:**

- Clerk's April Salary
- Clerk's April expenses £15.74
- Autela Payroll Services £41.76

The above payments were APPROVED for payment

**b) To note the direct debit payment of £81.84 for the quarterly Burial Ground Waste Collection Charge and note the signing and submission of the Trade Waste Contract.**

NOTED

**c) To note the final defibrillator payment of £100.**

NOTED. Thanks were given to Cllr Julie Baker for her efforts in organising the defibrillators.

**d) To receive an update moving to Unity Trust Ltd.**

The clerk REPORTED that the switch was complete. She reminded any signatories that had not already done so to register. All that remained to be done was to close the reserve account with NatWest and transfer the funds to the Unity reserve account.

**7. Highways/Footpaths:**

**a) To consider any footpaths or highways issues for reporting to Balfour Beatt**

The following items were NOTED for reporting:

- Street light adjacent to Lichen Cottage, Bosbury is permanently lit.
- Pothole by Salt Box Cottage
- Stretch of highway between Ashperton and Munsley needs resurfacing
- The underground culvert by The Cross, Coddington has not been jetted as it appears to have collapsed.

**b) To consider any work for the lengthsman**

None

**c) To consider signing the Lengthsman Contract with Balfour Beatty for 2021-22**

It was AGREED to take out the section regarding the requirement for the lengthsman to hold a Blue Card, and then to sign the contract. It was AGREED that the lengthsman could do with some cones.

**d) To note that SID hire has been booked for September and October with Balfour Beatty**

NOTED

**e) To consider the free cycle parking scheme**

It was AGREED the clerk should investigate this further. Concern as to whether the conservation area would have an effect on installation was raised.

**f) To consider the Proposed Diversion Footpath BZ27 in the context of legal tests and further information.**

The detailed information received from the applicant was NOTED. It was RESOLVED to support the diversion.

**8. To consider the issue of litter at Forge Bank**

It was REPORTED that residents are still dumping waste by the hedge. It was AGREED that the clerk should contact Platform Housing and request a site meeting to discuss the issue.

**9. Information Section and Correspondence:**

**a) To Review Outstanding Actions and updates**

None

**b) Correspondence:**

- Notification of Planning Appeal outcome – application 171532

It was NOTED that the appeal had been allowed.

**10. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)**

None

**11. To note the date of the next Parish Council meeting – 6<sup>th</sup> May 2021 – Online via Zoom – to include The Annual Parish Meeting beforehand**

NOTED

The meeting clerk

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

07.05.21