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**Minutes of the meeting of the Parish Council
held at Bosbury Parish Hall
on Thursday 1st July 2021 at 7.30pm**

Present: Councillors Charlie Ferrier (Chair), Sven Bosley, Julie E Baker, Rachel Lovering, Julia Boyle and Liz Cooke

In attendance: Emma Thomas – Parish Clerk

Public: 0

The Chair thanked the outgoing Chair – Cllr Julia Boyle – for all her hard work and efforts during her term of office.

1. **To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllrs Tim Newsholme and Joe Hayes
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
None
3. **To Consider Approval of Minutes of Parish Council meeting held on 6th May 2021**
The minutes were APPROVED and duly signed by the Chair.
4. **To consider the minutes of the Annual Parish Meeting held on 6th May 2021**
The minutes were APPROVED and duly signed by the Chair. No issues were raised for consideration.
5. **To Receive a brief Report from Ward Councillor Tony Johnson**
Not present
6. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
There is a broken pane of glass in the BT phone box. It was agreed the clerk would log this with BT. Cllr Liz Cooke kindly AGREED to clean up the glass.
7. **To consider the following planning application for determination by Herefordshire Council**
- 211480 - Land to the east of Brook Lane, North of B4220, Bosbury, Herefordshire, HR8 1QA
Proposed erection of 21 dwellings, balancing pond, landscaping and associated works.
It was RESOLVED to support this application with the following conditions:
 - All 8 affordable housing units should be Low Cost Market Housing
 - All affordable housing should be built to the same specification as the others both inside and out.
At present there is little detail on the build quality of these properties or on what makes the properties affordable.
 - Herefordshire Council undertake to maintain the grass and balancing pond areas.
 - Light pollution is kept to an absolute minimum.
 - Build design should incorporate sustainable eco-aspects where possible
 - Any forth-coming S106 monies from this development come to the Parish Council to spend on their wish list.
8. **Finance:**
 - a) **To Consider the July finance report and bank statements.** – Appendix 1
The clerk REPORTED that finances were healthy. It was NOTED that both the insurance budget and defibrillator budget were overspent. It was NOTED that these would be adjusted in the new budget set in November. It was further NOTED that the NatWest savings account had now been transferred to Unity and closed. The report was APPROVED and SIGNED as evidence of budget monitoring and bank reconciliation.
 - b) **To Consider Payments of Outstanding Accounts:-**
 - Clerks July Salary
 - Clerks expenses £24.76 (previously circulated)
 - Lengthsman May and June Maintenance £744.00
 - HMRC PAYE £296.40
 - Herefordshire Green Network £50.00The above invoices were APPROVED for payment by BACS

c) To note payments made under Clerk's delegated authority between meetings

- Clerks June salary
- BHIB Insurance – as agreed 5th May 2021 - £504.00

NOTED

d) To note direct debit payment for Burial Ground Waste Disposal £81.84

NOTED

9. To consider the derelict houses on Stanley Hill

The clerk REPORTED that she had contacted Herefordshire Council and the Ward Councillor about these houses but as yet had had no response.

10. Highways/Footpaths:

a) To consider any footpaths or highways issues for reporting to Balfour Beatty

The following items were NOTED for reporting:

- Pothole on C1152 opposite Old Court Farm
- Pothole at the top of the village opposite the Bean Field
- Potholes still need filling along the C1155

b) To consider any work for the lengthsman

The following item were NOTED for undertaking:

- Strim under exterior wall of the Burial Ground.

c) To note the highway closure – C1175 Coddington Cross Road to The Slatch – 7th July for 3 days on behalf of Welsh Water.

NOTED

11. Information Section and Correspondence:

a) To Review Outstanding Actions and updates

None

b) Correspondence:

- **Verge Management in the Parishes** – It was AGREED to add this to the September agenda. It was further AGREED to contact the parishioner who emailed to ask whether he would consider leading a group to turn the area of land by Forge Bank into a wildflower area.
- **Siting of a memorial bench by the entrance to Forge Bank** – It was AGREED that this would be a nice idea. The clerk will contact the parishioner and suggest he contact Herefordshire Council next. It was AGREED that the bench could be added to the Parish Council insurance schedule once installed.
- **The Queens Green Canopy** - It was AGREED to add this to the agenda in September.
- **Housing in Herefordshire consultation** – It was NOTED that the time for this has now passed.
- **Parish Council Reference Working Group.** – It was NOTED that the clerk has put her name forward to attend and will keep the Parish Council informed.

12. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

S106 Wish List update; Clerk's Annual Review

13. To note the date of the next Parish Council meeting – 2nd September 2021 – at Bosbury Parish Hall

NOTED

The meeting closed 20.20

Signed: _____

Dated: _____

07.10.21