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**Minutes of the meeting of the Parish Council
held at Bosbury Parish Hall
on Thursday 4th November 2021 at 7.30pm**

Present: Councillors: Sven Bosley (Chair), Julie E Baker, Joe Hayes, Julia Boyle, Tim Newsholme, Rachel Lovering and Liz Cooke

In attendance: Emma Thomas – Parish Clerk

Public: 2

1. **To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllr Charlie Ferrier
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
Cllr Joe Hayes DECLARED a DPI against item 11 and signed the Register of Interest book
3. **To Consider Approval of Minutes of Parish Council meeting held on 7th October 2021**
The minutes were APPROVED and duly signed by the Chair.
4. **To consider any applications for co-option as Parish Councillor for the Group Parish Council**
An expression of interest has been received from Mr. Grimes. The clerk will make contact and invite him to the December meeting. Cllr Joe Hayes will pass on contact details.
5. **To Receive a brief Report from Ward Councillor Tony Johnson**
Cllr Johnson was unable to attend.
6. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
The following items were RAISED:
 - The white lines on the highway are causing issues for the homeowner of The Crown. The clerk will email the Locality Steward and set up a meeting to discuss the concerns.

Two members of the public left the meeting

7. **Finance:**
 - a) **To Consider the November finance report and bank statements. – Appendix 1**
The clerk REPORTED that the finance report remained the same as October as the latest statement had yet to be issued. The report was APPROVED as evidence of bank reconciliation and budget monitoring.
 - b) **To Consider Payments of Outstanding Accounts:-**
 - Clerks November Salary
 - Clerks expenses £10.77 (previously circulated)
 - Lengthsman Sept and Oct Maintenance £664.00
 - Balfour Beatty SID Hire - £276.00The above invoices were APPROVED for payment by BACS
 - c) **To consider the draft budget and precept for 2022-23 alongside the Reserves Policy**
The draft budget was considered and APPROVED. It was AGREED that the Reserves Policy reflected the budget.
8. **Highways/Footpaths:**
 - a) **To consider any footpaths or highways issues for reporting to Balfour Beatty**
The following items were RAISED for reporting:
 - The culvert and drain by The Salt Box Cottage on the C1152 has still yet to be repaired.
 - The culvert by Briarcroft needs jetting
 - The manhole by Cottons Corner is sunken and needs attention

The clerk REPORTED that she had received information that grant money would be made available by Herefordshire Council for drainage projects over the coming years. It was AGREED to compile a list of urgent issues for the December meeting so that quotes for work could be sought in preparation.

b) To consider any work for the lengthsman

The following items were NOTED for undertaking:

- Clear around the churchyard in preparation for Christmas.
- It was NOTED that due to family issues the lengthsman would be unavailable to clear around the War Memorial in time for Remembrance Sunday this year. Cllr Liz Cooke AGREED to undertake the work instead.

9. Environment:

a) To consider verge management in the parishes

It was AGREED to trial planting annual wildflowers at "the cabbage patch" in Coddington and possibly one other verge. If thought suitable this could be extended to the Ledbury end of Bosbury verges the following year.

b) To consider making the area of land at Forge Bank a wildflower meadow.

It was AGREED that this area could be trialled as a wildflower meadow. It was AGREED that the fence needed replacing too. It was AGREED that a bund could be made in place of the fence by scraping the topsoil off the area in preparation for the meadow. It was AGREED that the clerk would write to Mr Killick to ask for his opinion on costs of initial works; ongoing maintenance and who would maintain and manage the area.

c) To consider planting a tree in celebration of the "Queens Green Canopy"

It was AGREED that a tree (Liquid Amber) should be planted on the Council land in the churchyard – this should have a plaque stating it is for the Queens Platinum Jubilee. It was further AGREED to investigate whether two Fastigiate Oaks could be planted near the white gates at the Ledbury end entrance to Bosbury. It was AGREED that five further trees could be planted in the planned wildflower meadow at Forge Bank. Cllr Liz Cooke AGREED to bring prices for a plaque to the December meeting for approval. Cllr Joe Hayes AGREED to obtain prices for trees for approval at the December meeting.

d) To consider enhancing Parish Council land in the churchyard

It was AGREED to plant a tree on this site (item 9c) as well as bluebells and snowdrops. Cllr Liz Cooke will obtain prices for bulbs and a new chain for the area for approval at the December meeting. Cllr Cooke also AGREED to measure the size of the area.

10. To consider "rolling" the Burial Ground area

It was NOTED that the lengthsman had AGREED with Cllr Hayes, that this would be a very difficult thing to do without making further difficulties. It was AGREED to take no further action.

11. To consider the cost of filling in the area outside the burial ground

The cost of £340 was considered and APPROVED.

12. Information Section and Correspondence:

a) Correspondence:

- Herefordshire Council Local Plan Update – Pre-consultation Survey

It was AGREED the clerk would fill in a draft response for consideration at the December meeting.

13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Defibrillator lights at Bosbury and Coddington.

14. To note the date of the next Parish Council meeting – 2nd December 2021 – at Coddington Church

NOTED

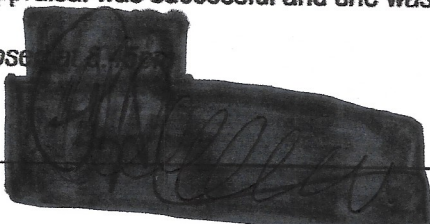
A resolution was passed to exclude the press and public from the following confidential item

15. To consider the Clerks Annual Appraisal and salary review

The clerks appraisal was successful and she was thanked for her efforts.

The meeting closed at 8.30pm

Signed: _____



Dated: 02.12.21