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**Minutes of the meeting of the Parish Council
held at Coddington Church
on Thursday 2nd December 2021 at 7.30pm**

Present: Councillors: Charlie Ferrier (Chair), Sven Bosley, Julie E Baker, Joe Hayes, Rachel Lovering and Liz Cooke

In attendance: Emma Thomas – Parish Clerk
Dave Grimes and Emily Hicks – Potential co-optees

Public: 0

- 1. To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllrs: Tim Newsholme – work and Julia Boyle – Family
- 2. To Record any Declarations of Interest and Consider any Requests for Dispensations**
Cllr Joe Hayes DECLARED a DPI against item 7b and 9a & b and signed the Register of Interest book
- 3. To Consider Approval of Minutes of Parish Council meeting held on 4th November 2021**
The minutes were APPROVED and duly signed by the Chair.
- 4. To consider any applications for co-option as Parish Councillor for the Group Parish Council**
It was AGREED to take this item at the end of the meeting to allow the potential co-optees to experience a meeting first.
- 5. To Receive a brief Report from Ward Councillor Tony Johnson**
Ward Cllr Johnson had sent his apologies and a report with included the following items:
 - The run up to Xmas is key to the local economy and using some of the Covid recovery money from Government, Herefordshire is offering a Shop Local prepaid card to every household in the county. From this week households will be able to apply for a card loaded with £15 to spend as part of a shop local campaign until the end of January.
 - Can I remind organisers of local events of the Revive and Thrive Grant scheme. Grants of between £2,500 and £10,000 to bring vacant high St. units back into use or to support micro and SME businesses to occupy a commercial unit. Start up trial grants of £500 to £2,500.
 - Challenges still remain in Childrens care. Of the 84 posts in the dept. 33 are still vacant and 14 of the remainder are filled by agency staff.
 - Waste Collection: From November next year the new arrangements will be as follows;
Week 1. New bin. Paper and cardboard will be collected separately in a new 240 litre wheelie bin
Week 2. Existing green bin. Tins, cans, most plastics, pots tubs trays and glass.
Week 3. Existing black bin. Anything that cannot be recycled or put into food waste.
Food Waste collected every week – households provided with a new 23 litre food caddy and liners.
Garden Waste bin. Residents can opt for a seasonal garden waste fortnightly collection.
We are currently part of a joint waste disposal contract with Worcestershire Council and all our green bin waste is sent to the recycling centre adjacent to their new railway station and our black bin contents go to the incinerator at Hartelbury where it is burnt to produce energy. The residual ash is sent to landfill near Pershore.
- 6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
None
- 7. Finance:**
 - a) To Consider the December finance report and bank statements. – Appendix 1**
The clerk REPORTED that finances were healthy for the period. The report was APPROVED as evidence of budget monitoring and bank reconciliation.
 - b) To Consider Payments of Outstanding Accounts:-**
 - Clerks December Salary
 - Clerks expenses £10.42 (previously circulated)
 - Bosbury Parish Hall – Meeting Hire Feb – Nov 2021 - £117
 - JH Landscapes Ltd – Work outside burial ground as agreed 4th Nov 2021 – item 11 - £408.00
 - HMRC PAYE £296.60

The above invoices were APPROVED for payment by BACS

8. Highways/Footpaths:

a) To consider any footpaths or highways issues for reporting to Balfour Beatty

The following items were NOTED for reporting:

- The footpath by 17 Forge Bank is still overgrown
- The drains throughout Bosbury up to Bosbury House are still blocked
- The drains by The Cross, Coddington is still blocked
- The bridge on footpath (BZ72) is still broken
- The drains outside the Lychgates in Bosbury need jetting

Thanks were given to the Locality Steward for arranging for the manhole by Cottons Corner to be repaired so quickly

b) To consider any work for the lengthsman

None

c) To consider a list of drainage projects to obtain quotes for.

The following projects were listed for obtaining works quotes:

- The culvert by The Cross, Coddington
- The culvert by Salt Box Cottage, Catley
- Flooding issues along Raikham Lane
- Flooding by the entrance to Morton Cottages, Bosbury

It was AGREED that Joe Hayes would give the clerk possible contractors to approach for quotes alongside Balfour Beatty.

9. Environment:

a) To consider an update on making the area of land at Forge Bank a wildflower meadow and next steps.

An update was given on the responses received from Dr Killick. -

It was AGREED to ask Mr Killick to press ahead with making "The Cabbage Patch" and the verge outside The Cross, Coddington into wild flower areas.

It was AGREED to wait on further details from Mr Killick with regards the land by Forge Bank, as well as waiting further quotes for possible works.

It was further AGREED that the clerk should investigate the possibility of making the area a children's play area, as stated on the covenant of 18th December 1975, by approaching play area companies for ideas and quotes.

It was AGREED that Cllr Joe Hayes will obtain quotes for renewing the fencing in the area whilst the clerk will approach Platform Housing to find out their intentions for further developing the garage area.

b) To consider planting trees in celebration of the "Queens Green Canopy" and next steps

It was AGREED that the clerk should contact Balfour Beatty with regards to permission to plant oak trees at the entrance to Bosbury.

c) To consider purchasing bulbs to enhance the Parish Council land in the churchyard and next steps

It was AGREED that the area should be enhanced by roping off the area; planting a liquid amber tree; installing a plaque for the Jubilee; planting bulbs around the base of the tree and installing a bench on the site. It was AGREED that as the tree and bulbs need planting now, Cllr Liz Cooke could obtain quotes for the above works for approval by email.

10. To consider the defibrillator lighting at Bosbury and Coddington

It was REPORTED that the keypad at Bosbury cannot be clearly seen in the dark. It was AGREED that Cllr Julie Baker should approach the Parish Hall committee about installing a light in the hall fascia. It was AGREED that a sum of up to £200 could be spent to purchase and install a light. It was AGREED this needed doing as soon as possible in case of emergency.

It was further AGREED that the clerk request that Cllr Julia Boyle approach the owners of the building in Coddington, that has the defibrillator mounted on it, to see if they would allow a light to be installed, to assist with visibility of the keypad, and if they would be happy for the light to be wired into the same power supply as the defibrillator. It was AGREED that these works could also go ahead at a sum of up to £200.

11. To consider a response to Herefordshire Council's Local Plan Update – pre-consultation survey.

It was RESOLVED to submit the response that the clerk had prepared.

12. Information Section and Correspondence:

a) Correspondence:

- HALC Information Corner - .gov.uk web and email address – It was AGREED to make this an agenda item in February.

13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

War memorial new plaque and maintenance; Fly-tipping at Forge Bank

14. To note the date of the next Parish Council meeting – 3rd February 2022 – at Bosbury Parish Hall

NOTED. The following 2022 meeting dates were also NOTED -

Meeting dates 2022

3rd February – Bosbury Parish Hall

3rd March - Bosbury Parish Hall

7th April - Bosbury Parish Hall

5th May – Coddington Church

9th June - Bosbury Parish Hall

7th July - Coddington Church

1st September - Bosbury Parish Hall

6th October - Bosbury Parish Hall

3rd November - Bosbury Parish Hall

1st December - Coddington Church

It was AGREED to take item 4:

4. To consider any applications for co-option as Parish Councillor for the Group Parish Council

Both Dave Grimes and Emily Hicks expressed an interest in being co-opted onto the Parish Council. Cllrs voted for each candidate. Both were unanimously elected and signed the Acceptance of Office forms.

The meeting closed at 20.57

Signed: _____

Dated: 03.02.22