



Parish Clerk: Emma Thomas,
Hadleigh, Bishops Frome, Worcester, WR6 5AP
Tel: 01885 490414
email: bcp parishclerk@gmail.com
www.bosburyandcoddington.co.uk

**Minutes of the meeting of the Parish Council
held at Bosbury Parish Hall
on Thursday 3rd February 2022 at 7.30pm**

Present: Councillors: Charlie Ferrier (Chair), Sven Bosley, Julia Boyle, Tim Newsholme, Joe Hayes, Liz Cooke and Dave Grimes

In attendance: Emma Thomas – Parish Clerk
Clive Killick – Verge Consultant

Public: 1

1. **To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllrs: Julie Baker – Family commitment and Rachel Lovering – covid-related
 2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
Cllr Joe Hayes DECLARED a DPI against items 8e and 9c and signed the register of interest book.
 3. **To Consider Approval of Minutes of Parish Council meeting held on 2nd December 2021**
The minutes were APPROVED and duly signed by the Chair.
 4. **To consider any applications for co-option as Parish Councillor for the Group Parish Council**
None
 5. **To Receive a brief Report from Ward Councillor Tony Johnson**
Cllr Johnson sent his apologies.
- Cllr Emily Hicks joined the meeting*
6. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
None
 7. **Finance:**
 - a) **To Consider the February finance report and bank statements. – Appendix 1**
The clerk REPORTED that finances were healthy for the period. The report was signed as evidence of budget monitoring and bank reconciliation.
 - b) **To Consider Payments of Outstanding Accounts:-**
 - Clerks February Salary
 - Clerks expenses £25.19 (previously circulated)
 - Balfour Beatty – SID Hire – Oct 2021 - £276
 - HALC – 2022-23 subscription £697.21
 - Andrew Thomas – Lengthsman tasks – Nov-Dec £268The above invoices were APPROVED for payment
 - c) **To note payments made between meetings under clerk's delegated authority**
 - Clerks January Salary
 - Autela Payroll Services - £50.40The above payments were NOTED
 - d) **To note the direct debit payment of £81.84 for the quarterly waste collection charge for bins at the burial ground**
NOTED

8. Highways/Footpaths:

- a) **To consider any footpaths or highways issues for reporting to Balfour Beatty**
The following items were NOTED for reporting:
 - Potholes on U66411 between The Larches and donkey sheds.
 - Potholes on the C1175 at the top of Woodfields Lane
 - Potholes between Strangways and The Pound

- b) **To consider any work for the lengthsman**
None. It was NOTED that the Parish Council still has a couple of stiles and kissing gates available to install if anyone finds a place that needs them.
- c) **To consider putting the lengthsman contract 2022-23 out for tender.**
It was AGREED to advertise the contract for the year 2022-23
- d) **To note the continued closed footpath due to broken bridges**
It was NOTED that the bridges on the BZ72; BZ31 and BZ6 are still awaiting repair. The clerk confirmed that she had passed on details to Cllr Johnson and Balfour Beatty of a bridge contractor in Worcestershire who is very efficient.
- e) **To consider the update from Balfour Beatty re drainage projects and from Cllr Hayes re quotes on possible drainage projects.**
The clerk REPORTED that the pipe under Coddington Cross had had the headwall mended and is due to have the culvert cleared. There has been no further update on the drainage issue outside Salt Box Cottage. The clerk further REPORTED that the drainage grant application has opened for the 2022-23 period as expected. She now has details of possible contractors and will get quotes for the jobs listed at the December meeting as soon as possible. It was AGREED that Cllr Joe Hayes would draw up specifications for the contractors and would join the clerk at the meetings to obtain quotes.
- f) **To consider the proposed route for the Cheltenham Motor Club 3 Shires Stages to be held on Sunday 18th September 2022 and to consider applying for a Community Fund grant if applicable.**
It was RESOLVED to approve the proposed route and to give the clerk authority to submit a grant application between meetings should this become available. It was further AGREED that the organisation be invited to attend the March meeting to receive feedback from Cllrs and parishioners with regards the last rally that took place.

9. Environment:

- a) **To consider an update on improving the area of land at Forge Bank and next steps.**
The clerk REPORTED that she had contacted three play companies – of which one is coming tomorrow to look at the area. It was NOTED that the area has too high a phosphorus level for wildflowers so it was RESOLVED to not take that idea forward at present.
- b) **To receive an update on planting trees at the Bosbury Village entrance and next steps**
The clerk REPORTED that Balfour Beatty had not approved the planting of trees by the white gates at the entrance to Bosbury. It was RESOLVED that the clerk should investigate this further by contacting Balfour Beatty and asking the Ward Cllr for assistance.

Clive Killick left the meeting

- c) **To receive an update on purchasing bulbs to enhance the Parish Council land in the churchyard and planting a tree for the "Queens Green Canopy"**
It was REPORTED that to install a bench, liquid amber tree, posts and chain and bulbs would come to £1800. It was RESOLVED that Cllr Liz Cooke could proceed to organise the purchase and installation of the items up to £2000.

It was AGREED that Cllr Liz Cooke could also begin contacting organisations within the village in preparation for arranging a community event for the Queen's Platinum Jubilee. It was AGREED this should be an agenda item at the March meeting.

- e) **To consider replacing the missing tub on verge at the entrance to Bosbury.**
It was RESOLVED to accept Cllr Julia Boyles kind offer of a tub. The lengthsman will collect it and install it on the verge. She was thanked for the offer.
- e) **To receive an update on planting wildflowers at Coddington Cross and The Cabbage Patch.**
An update was RECEIVED from Mr Clive Killick. It was AGREED to pay the £42.88 requested for the soil tests.

- 10. **To consider a response to The Herefordshire Local Plan 2021-2041 Spatial Options 6 week consultation**
It was RESOLVED that the clerk should formulate a response for Cllrs to approve via email before the deadline of the 28th February.

- 11. **To receive an update on the defibrillator lighting at Bosbury and Coddington**
It was REPORTED that there had been issues installing the light above the defibrillator. An electrician is visiting again tomorrow. It was NOTED that the parishioner in Coddington, who kindly has the defibrillator installed on his wall, is happy for a light to be installed. He would like to be involved in the installation and in discussions with the electrician. The clerk will pass this information onto Cllr Julie Baker to action.

The member of the public left the meeting

12. War Memorial

a) To consider adding a plaque detailing names of those who have died in later wars.
It was AGREED to defer this item until the March meeting.

b) To consider the maintenance and upkeep of the memorial.
It was AGREED to defer this item until the March meeting.

13. To consider moving to a .gov email and web address.

It was RESOLVED to not take this forward at the present time.

14. Information Section and Correspondence:

a) Correspondence:

- Herefordshire Live – “Poshest” Village – *the clerk had been contacted for a response to the article in a national newspaper*
- A parishioner querying responsibilities of Parish Councillors.

15. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)
Repair of the Church Wall

16. To note the date of the next Parish Council meeting – 3rd March 2022 – at Bosbury Parish Hall
NOTED

Cllrs Dave Grimes and Emily Hicks were belatedly welcomed to the meeting.

The meeting closed at 20.28

Signed: _____

Dated: 03.03.22