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**Minutes of the meeting of the Parish Council
held at Bosbury Parish Hall
on Thursday 3rd March 2022 at 7.30pm**

Present: Councillors: Charlie Ferrier (Chair), Sven Bosley, Julia Boyle, Julie Baker and Rachel Lovering

In attendance: Emma Thomas – Parish Clerk

Ward Cllr Tony Johnson

Three Shires Stages representative Mr Bob Blackstock - Highways Liaison Officer

Public: 0

1. To Accept any Apologies for Absence and Note the Reason

Apologies were RECEIVED and ACCEPTED from Cllrs: Tim Newsholme and Dave Grimes – Work; Joe Hayes and Emily Hicks – Family Commitments; Liz Cooke - Illness

2. To Record any Declarations of Interest and Consider any Requests for Dispensations
None

3. To Consider Approval of Minutes of Parish Council meeting held on 3rd February 2022
The minutes were APPROVED and duly signed by the Chair.

4. To consider any applications for co-option as Parish Councillor for the Group Parish Council
None

5. To welcome the Three Shires Stages representative Bob Blackstock (Highways Liaison Officer) to the meeting to receive feedback from the 2021 event.
Bob Blackstock was welcomed to the meeting. He gave a short summary of the event. Feedback was given by Cllrs on communication issues during the last rally. It was NOTED that a letter has been hand delivered to all properties on the route so far. Another is due in April. The clerk will liaise with the organisation about setting up a meeting at Coddington Church that parishioners can attend. It was NOTED that they intend to offer a similar grant to last time if finances allow.

Mr Bob Blackstock left the meeting

6. To Receive a brief Report from Ward Councillor Tony Johnson

Cllr Johnson's report included the following items:

- Core Strategy Review is underway
- There will be an increase in Council Tax again this year
- A Citizens Assembly has been set up by HC to get opinion on some issues
- There will be a motion at the Full Council meeting on the 4th March that HC are willing to take refugees from Ukraine.

Ward Councillor Tony Johnson left the meeting

7. Public Participation Session for Local Residents to raise matters relevant to the Parish Council
None

8. Finance:

a) To Consider the March finance report and bank statements. – Appendix 1

The clerk REPORTED that finances remained under-spent against budget – allowing for savings for a playground to be made if required. The report was APPROVED and SIGNED as evidence of budget monitoring and bank reconciliation.

b) To Consider Payments of Outstanding Accounts:-

- Clerks March Salary
 - Clerks expenses £16.03 (previously circulated)
 - HMRC PAYE £296.40
 - Coddington Church – Meeting hire £25
 - Coddington Community Space upkeep £350
- The above invoices were APPROVED for payment by BACS

- c) **To note the increase in trade waste collection fee for collections at the Burial Ground**
NOTED – The collection fee will increase from £12.59 to £12.95 which means a quarterly increase of £2.34

8. Highways/Footpaths:

- a) **To consider any footpaths or highways issues for reporting to Balfour Beatty**

The following issues were NOTED for reporting:

- 2 Kerb stones outside the church, opposite the Bell are loose and a trip hazard
- The drain outside Pax Cottage is blocked
- Drain at Coddington Cross is still blocked by sediment

- b) **To consider any work for the lengthsmen**

The following items were noted for undertaking:

- Wash the white gates

- c) **To consider the lengthsmen tenders received for 2022-23 and sign the Expression of Interest Form for Balfour Beatty**

The clerk REPORTED that one tender from Andrew Thomas has been received. It was RESOLVED that he should continue as lengthman for the year 2022-23. The submission of the EOI Form was NOTED.

- d) **To consider the quotes on possible drainage projects received and on submitting a grant application for them.**

The clerk REPORTED that, having now received the Annual Draft Plan for works to be undertaken during the year 2022-23 by Balfour Beatty, she has had confirmed that both drainage issues outside Salt Box Cottage and Woofields Lane are included. It is therefore not necessary to apply for funding for these – however funding is still needed for the issue at the top of Raikham Lane. The clerk will also get confirmation that the work outside Briarcroft includes all the necessary works.

- e) **To consider the ongoing repair to the wall by the church.**

It was REPORTED that this has now underway.

9. Environment:

- a) **To consider an update on installing a play area at Forge Bank and next steps.**

The clerk REPORTED that, for several reasons outside of her control, she has yet to meet with the representative. She hopes he will be able to make an appointment shortly.

- b) **To receive an update on planting trees at the Bosbury Village entrance and next steps**

The clerk CONFIRMED that Balfour Beatty do have responsibility for the whole of the verge and tree planting is not allowed. It was REQUESTED that the clerk ask if trees can be planted in large tubs on the verges instead.

- d) **To receive an update on purchasing bulbs to enhance the Parish Council land in the churchyard and planting a tree for the “Queens Green Canopy”**

It was REPORTED that the tree and bulbs for the churchyard area have now been purchased. A working group is ready to plant them all as soon as Cllr Cooke is well again. If anyone else would like to assist they would be most welcome.

- d) **To receive an update on planting wildflowers at Coddington Cross and The Cabbage Patch.**

It was REPORTED that stage 1 will now commence on the two areas – this involves mowing as usual until April. In August the sites will be scarified.

10. To receive an update on the defibrillator lighting at Bosbury and Coddington

It was REPORTED that the lighting had now been installed at Bosbury – however the sign can no longer be seen from the road. It was RESOLVED that Cllr Julie Baker should arrange for the purchase of an luminescent sign for installation. It was further AGREED that she should purchase a torch and luminous paint for the defibrillator at Coddington to assist people in reading the numbers on the buttons there.

11. War Memorial

- a) **To consider adding a plaque detailing names of those who have died in later wars.**

It was REPORTED that this is in progress

- b) **To consider the maintenance and upkeep of the memorial.**

It was AGREED to defer this item until the next meeting

12. To consider submitting a response to the draft revised Ledbury Neighbourhood Development Plan Consultation - Regulation 14

It was RESOLVED to make no comment

13. To consider organising a community event for the Queens Platinum Jubilee

It was AGREED to defer this item until Cllr Liz Cooke could attend

14. Information Section and Correspondence:

- Highway Closure - C1160 from B4220 to Fox Hill - NOTED
- Ledbury Locality Finalised Draft Annual Plan - NOTED
- Verge Cutting – single cut option - NOTED
- Ledbury Locality Steward Engagement Survey – *the clerk will fill this in and return*
- HALC Information Corner - NOTED

15. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

None

16. To note the date of the next Parish Council meeting – 7th April 2022 – at Bosbury Parish Hall

NOTED

The meeting closed at 21.14

Signed: _____



Dated: _____

7th April, 2022