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**Minutes of the Meeting of the Parish Council  
held at Coddington Church  
on Thursday 9<sup>th</sup> June 2022 at 7.30pm**

**Present:** Councillors: Charlie Ferrier (Chair), Sven Bosley, Julie E. Baker and Emily Hicks

**In attendance:** Emma Thomas – Parish Clerk  
Mr. James Boyce – Footpaths Officer  
Ward Cllr. Tony Johnson  
Mr. Ian Stephens – Potential Parish Councillor Co-optee

**Public:** 1

1. **To Accept any Apologies for Absence and Note the Reason**  
Apologies were RECEIVED and ACCEPTED from Cllrs: Rachel Lovering, Joe Hayes, Liz Cooke, Dave Grimes and Tim Newsholme – work and Cllr Julia Boyle – family
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**  
None
3. **To consider the co-option of councillors to fill the remaining vacancies.**  
Mr. Ian Stephens was asked to say a few words as to why he wished to be a Parish Councillor. It was RESOLVED to co-opt Mr Stephens as Parish Councillor. He signed his Declaration of Acceptance of Office form and joined the meeting.
4. **To consider the Minutes of the Annual Parish Meeting held on 5<sup>th</sup> May 2022 and any matters arising therein**  
The minutes were considered and APPROVED. They were duly signed by the Chair. Correspondence has been received regarding the repair on the wall by the Old Boys School. All is in order according to the planning department.
5. **To Consider Approval of Minutes of Parish Council meeting held on 5<sup>th</sup> May 2022**  
The minutes were APPROVED and duly signed by the Chair.
6. **To Receive a brief Report from Ward Councillor Tony Johnson**  
Cllr Johnson's report included the following items:
  - Children's Services Department continues to have issues.
  - The Civic Society is leading a '20 is plenty' campaign in Hereford.
  - Cllr Johnson offered to chase up any outstanding footpath works for the PFO.

*Ward Cllr Tony Johnson left the meeting*
7. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
  - Potholes by the Slatch need logging.
8. **Finance:**
  - a) **To Consider the June finance report and bank statements. – Appendix 1**  
The clerk REPORTED that few transactions had taken place but reserves were healthy and available should the suggestion of a play area at Forge Bank wish to be taken further. The report was SIGNED as evidence of budget monitoring and bank reconciliation.
  - b) **To Consider Payments of Outstanding Accounts:-**
    - Clerks June Salary
    - Clerks expenses £10.95 – previously circulated
    - Lengthsman tasks - £372 (May)The above invoices were APPROVED for payment by BACS
9. **Highways/Footpaths:**
  - a) **To consider any footpaths or highways issues for reporting to Balfour Beatty**  
The following items was RAISED for reporting to The Buchanan Trust:
    - BZ58 stiles need a rail replacing

**b) To consider any work for the lengthsman**  
None

**c) To consider the quotes for the drainage works at Raycombe Lane**  
It was AGREED to defer this item until quotes had been received.

**10. Environment:**

**a) To consider an update on installing a play area at Forge Bank and next steps.**

The clerk REPORTED that an initial quote had been received. It was RESOLVED to set up a working group to further this project. It was AGREED that members would be Cllrs: Julie Baker, Liz Cooke, Emily Hicks and Ian Stephens. It was AGREED the clerk would investigate possible S106 monies that could be used towards this project.

**b) To consider the fence at the proposed play area at Forge Bank**

It was RESOLVED that this should be included in the working group remit. The issue of garden waste was raised again. Cllr Emily Hicks AGREED to forward the clerk contact details for Platform Housing so this could be raised again.

**c) To receive an update on enhancing the Parish Council land in the churchyard**

It was REPORTED that the area was now completed and had been officially opened and blessed during the Queens Jubilee celebrations.

It was RESOLVED to make the following payments for the bench and plaque as previously agreed:

- Liz Cooke – Plaque - £75.60
- D. M. Jones – Bench - £259.99

**d) To consider an update on the use of the bin at the Burial Ground**

It was REPORTED that the bin is rarely used. It was AGREED the clerk should find out the price for a smaller bin. The clerk will also find out a price to replace the amenity bench.

**11. War Memorial**

**a) To consider adding a plaque detailing names of those who have died in later wars.**

It was RESOLVED that Cllrs Sven Bosley, Liz Cooke and Ian Stephens would liaise further on this for presentation at the July meeting.

**b) To consider the quotes received for the repair and maintenance of the memorial.**

The clerk REPORTED that she had received information on stone masons to ask for quotes but had not managed to do so yet. It was AGREED to defer the item until July.

**12. Information Section and Correspondence:**

- Issues raised by Clive Killick with regards the verges – the clerk will email Mr Killick.
- Notification of granting of appeal on application 213537 - noted
- Herefordshire Council's Place Shaping Consultation – to be discussed at the July meeting

**13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)**

None

**14. To note the date of the next Parish Council meeting – 7<sup>th</sup> July 2022 – at Coddington Church**  
NOTED

The meeting closed at 20.24

Signed: \_\_\_\_\_



Dated: \_\_\_\_\_

7-7-22