



Parish Clerk: Emma Thomas,  
Hadleigh, Bishops Frome, Worcester, WR6 5AP  
Tel: 01885 490414  
email: [bcp parish clerk@gmail.com](mailto:bcp parish clerk@gmail.com)  
[www.bosburyandcoddington.co.uk](http://www.bosburyandcoddington.co.uk)

**Minutes of the Meeting of the Parish Council  
held at Coddington Church  
on Thursday 7<sup>th</sup> July 2022 at 7.30pm**

**Present:** Councillors: Charlie Ferrier (Chair), Sven Bosley, Julie E. Baker, Julia Boyle, Joe Hayes, Liz Cooke, Emily Hicks and Ian Stephens

**In attendance:** Emma Thomas – Parish Clerk  
Mr. James Boyce – Footpaths Officer

**Public:** 0

- 1. To Accept any Apologies for Absence and Note the Reason**  
Apologies were RECEIVED and accepted from Cllrs: Tim Newsholme and Rachel Lovering – Work and Cllr Dave Grimes – Family reasons
- 2. To Record any Declarations of Interest and Consider any Requests for Dispensations**  
Cllr Joe Hayes DECLARED a NPI against item 8a and signed the Register of Interest book.
- 3. To Consider Approval of Minutes of Parish Council meeting held on 9<sup>th</sup> June 2022**  
The minutes were APPROVED and duly signed by the Chair.
- 4. To Receive a brief Report from Ward Councillor Tony Johnson**  
Ward Cllr Tony Johnson emailed his apologies.
- 5. Public Participation Session for Local Residents to raise matters relevant to the Parish**  
It was NOTED that when a parishioner had contacted Mr. Bill Wiggins MP, regarding the legal issue with Parish Councils giving to the Church, he was unaware of the issue. It was AGREED that the clerk would send him the Legal Topic Note detailing the information.
- 6. Finance:**
  - a) To Consider the July finance report and bank statements. – Appendix 1**  
The clerk REPORTED that transactions remained minimal. The report was approved and signed as evidence of budget monitoring and bank reconciliation.
  - b) To Consider Payments of Outstanding Accounts:-**
    - Clerks July Salary
    - Clerks expenses £13.51 – previously circulated
    - HMRC PAYE £43.80
    - Autela Payroll Services - £64.02
    - Eyelid Productions – Annual web support; domain name and web hosting £170.00The above invoices were APPROVED for payment by BACS
- 7. Highways/Footpaths:**
  - a) To consider any footpaths or highways issues for reporting to Balfour Beatty**  
The following items were RAISED for reporting:
    - Streetlight outside 2 The Cross, Bosbury is permanently on.
    - Hedge along the B4214 opposite The oak at Staplow needs cutting back
    - More chevron signs are needed on the "S" bend at the Cradley end of Bosbury
    - The gutter needs clearing alongside Aylescroft
    - The grit box at the junction on the C1152 is broken; has been dumped by the roadside and also refilled with grit.
  - b) To consider any work for the lengthsman**  
The following item was RAISED:  
Clean the sump at Cottons Corner
  - c) To consider the quotes for the drainage works at Raycombe Lane**  
A meeting has been arranged with the Locality Steward and the clerk. Item to be deferred until September.



## 8. Environment:

### a) To consider an update on installing a play area and fence at Forge Bank and next steps.

It was REPORTED that fence quotes were being sought. The working group had begun choosing items they would like to see installed. It was NOTED that two benches and a bin would be needed in the area too. A parishioner had kindly offered to volunteer to cut the hedge around the area. He was thanked for his generous offer. The working group will give another update at the September meeting.

### b) To consider the price of using a smaller bin at the Burial Ground

The clerk REPORTED that a smaller bin would cost between £6.62 and £8.28 per bin per lift. It was RESOLVED to replace the current bin with a 240l one costing £6.62. It was NOTED that there would probably be a small charge for the replacement. It was AGREED to pay this.

### c) To consider the quote for a new bench at the amenity area

The clerk REPORTED that no quote had been received. It was NOTED that she had applied for a grant for a bench from Three Shires. It was AGREED to wait for the outcome of the grant before discussing this further.

## 9. War Memorial

### a) To consider adding a plaque detailing names of those who have died in later wars.

It was REPORTED that a report had been found, detailing 14 more people who had died during WW1 and WW2 than were currently on the memorial. It was AGREED that these names should be checked and a design for the plaque drawn up for the September meeting.

### b) To consider the quotes received for the repair and maintenance of the memorial.

It was REPORTED that one quote had been sought. It was AGREED another quote should be sought and brought back to the meeting in September.

## 10. To consider a response to Herefordshire Council's Place Shaping Consultation

The clerk REPORTED that under Option 3 of the housing possibilities – Bosbury is ear-marked as being suitable for more housing. It was AGREED the clerk would email pdf's of the questionnaire and options for Cllrs to fill in and submit, and to advertise with parishioners as widely as possible.

## 11. Information Section and Correspondence:

- Platform Housing – an email has been provided to report fly-tipping – labelling emails as “official complaints” will hopefully improve the response rate.
- S106 at the Bean Field – it has been confirmed that an open/play space is required to be delivered on this site. The clerk is trying to ascertain finances available.
- Balfour Beatty Agreed and Finalised Annual Plan - NOTED

## 12. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

None

## 13. To note the date of the next Parish Council meeting – 1<sup>st</sup> September 2022 – at Bosbury Parish Hall

NOTED

The meeting closed at 20.25

Signed: \_\_\_\_\_

Dated: 01-09-22