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**Minutes of the Meeting of the Parish Council
held at Bosbury Parish Hall
on Thursday 1st September 2022 at 7.30pm**

Present: Councillors: Charlie Ferrier (Chair), Sven Bosley, Julie E. Baker, Rachel Lovering, Tim Newsholme, Julia Boyle, Joe Hayes, Liz Cooke and Emily Hicks

In attendance: Emma Thomas – Parish Clerk
Ward Cllr Tony Johnson

Public: 1

- 1. To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and accepted from Cllrs: Ian Stephens – work and Dave Grimes - work
 - 2. To Record any Declarations of Interest and Consider any Requests for Dispensations**
Cllr Joe Hayes DECLARED DPI's against items 7c and 8a, and SIGNED the Register of Interest book.
 - 3. To Consider Approval of Minutes of Parish Council meeting held on 7th July 2022**
The minutes were APPROVED and duly signed by the Chair.
 - 4. To Receive a brief Report from Ward Councillor Tony Johnson**
Ward Cllr Tony Johnson's report included the following items:
 - Herefordshire Council are looking at the budget for next year
 - The rate of turnover of staff at HC is causing issues
 - If the PC has any projects it would like to get finances for to let him know. The clerk noted the Play Area and highway safety measures at the Cradley end of the village.
- Ward Cllr Johnson and the member of public left the meeting*
- 5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
The following items were RAISED:
 - The number of vehicles parked alongside the highway, by builders at the two building sites, is causing issues of safety.
 - 6. Finance:**
 - a) To Consider the September finance report and bank statements. – Appendix 1**
The clerk REPORTED that reserves remained healthy to allow for saving for the new play area at Forge Bank. Otherwise budget remained under-spent. The report was APPROVED and SIGNED as evidence of budget monitoring and bank reconciliation.
 - b) To Consider Payments of Outstanding Accounts:-**
 - Clerks August and September Salary
 - Clerks expenses £18.52 – previously circulatedThe above invoices were APPROVED for payment by BACS
 - c) To note the following direct debit payments:**
 - ICO £35
 - Herefordshire Council - recycling bin emptying quarterly charge £24.30The above direct debits were NOTED
 - 7. Highways/Footpaths:**
 - a) To consider any footpaths or highways issues for reporting to Balfour Beatty**
The following items were NOTED for reporting:
 - A broken stile at the Riddings on the BZ58.
 - The drain in the pavement outside the Bell is a trip hazard and needs mending

It was NOTED that Cllr Liz Cooke is liaising with the land owner on a broken kissing gate. Cllr Sven Bosley AGREED to assist.

It was AGREED that in light of item 5, the clerk should write to the contractors main offices and request that parking areas were found for the vehicles on site.

b) To consider any work for the lengthsman

The following items were NOTED for undertaking:

- The planters need refreshing following the very hot summer. – *Cllr Dave Grimes joined the meeting*

c) To consider the quotes for the drainage works at Raycombe Lane

The clerk REPORTED that a very positive meeting had been held in July between herself, Cllr Joe Hayes and Locality Steward Neil James. It had been agreed that the lengthsman would endeavour to mark any hidden drains along the verge (he is undertaking this presently). The Locality Steward would then arrange for these drains to be cleared and the pipes jetted. Cllr Joe Hayes has submitted a quote for works needing undertaking. Once completed the Locality Steward would arrange for course tarmac to be laid over the works. It was AGREED that this should solve the issue of flooding on the highway.

Cllr Joe Hayes left the meeting

It was AGREED that two more quotes should be sought, but that time is of the essence, and that a decision must be made at the October meeting. The clerk will request quotes from Balfour Beatty and George Day.

Cllr Joe Hayes rejoined the meeting

8. Environment:

a) To consider an update on installing a play area and fence at Forge Bank and next steps.

It was REPORTED that two quotes for fencing works have been received. It was AGREED to discuss these further at the October meeting.

It was NOTED that the working group were still looking at possible equipment for the area – with the intention to involve the primary school and parents in an open event once plans have been drawn up.

It was NOTED that residents of Forge Bank are still dumping rubbish by the entrance to the Play Area site. The clerk will contact Platform Housing again.

b) To consider the hedge at the play area

It was REPORTED that the hedge running alongside the play area needs cutting back to 5ft high. The landowner is happy to dispose of the cuttings if the Parish Council will pay and arrange for the cut. It was AGREED that as it is the Parish Council who need the hedge trimming in order to move the play area plans forward, they will pay for the hedge cut in this instance. A sum of up to £500 was AGREED for this. Cllr Liz Cooke will instruct the hedge cutter and inform the landowner.

9. War Memorial

a) To consider adding a plaque detailing names of those who have died in later wars.

It was REPORTED that the names, style and number of plaques were still under discussion. A proposal would be put forward at the October meeting. It was AGREED that the clerk would contact the War Memorial Trust to find recommended suppliers of plaques and engraving. Mr. Barry Sharples was thanked for putting together the Bosbury History Resources website – it contains a wealth of invaluable information.

b) To consider the quotes received for the repair and maintenance of the memorial.

It was NOTED that quotes were being sought by Cllr Ian Stephens – who would report back when received.

10. Information Section and Correspondence:

- Response from Mr. Bill Wiggin MP re. payments to churches- NOTED
- Village Safety Initiative – Balfour Beatty - NOTED
- SAAA opt out communication email – It was RESOLVED not to opt out of these arrangements.

11. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Clerk's appraisal and annual review; SID's; update on wildflowers; mini roundabout at the entrance to the Bean Field; bench for Community Area.

Thanks were given to Cllr Liz Cooke for all the effort she put into supporting projects on behalf of the parishes.

12. To note the date of the next Parish Council meeting – 6th October 2022 – at Bosbury Parish Hall
NOTED

The meeting closed at 20.37

Signed: _____

Dated: 06.10.22