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**Minutes of the Meeting of the Parish Council  
held at Bosbury Parish Hall  
on Thursday 3<sup>rd</sup> November 2022 at 7.30pm**

**Present:** Councillors: Charlie Ferrier (Chair), Sven Bosley, Rachel Lovering, Joe Hayes, Ian Stephens, Dave Grimes, Julie Baker, Julia Boyle, Tim Newsholme and Emily Hicks

**In attendance:** Emma Thomas – Parish Clerk  
Parish Footpaths Officer – Mr. James Boyce

**Public:** 0

1. **To Accept any Apologies for Absence and Note the Reason**  
Apologies were RECEIVED and ACCEPTED from Cllr Liz Cooke – Family reasons
  2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**  
Cllr Joe Hayes DECLARED a NPI against item 8d and signed the Register of Interest book
  3. **To Consider Approval of Minutes of Parish Council meeting held on 6<sup>th</sup> October 2022**  
The minutes were APPROVED and duly signed by the Chair.
  4. **To Receive a brief Report from Ward Councillor Tony Johnson**  
Cllr Johnson sent his apologies – he is unwell
  5. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**  
The following item was RAISED:
    - Had the PC made contact with the Empty Property Officer at Herefordshire Council with regards properties on Stanley Hill. – Yes – *although no response or acknowledgement has ever been received.*
- 2 members of the public joined the meeting*
6. **Finance:**
    - a) **To Consider the November finance report and bank statements. – Appendix 1**  
The clerk REPORTED that finances were healthy. The report was signed as evidence of budget monitoring and bank reconciliation.
    - b) **To Consider Payments of Outstanding Accounts:-**
      - Clerks November Salary
      - Clerks expenses £29.77 – previously circulated
      - HopPocket Garden Centre – bench as agreed - £330The above invoices were APPROVED for payment by BACS
    - c) **To consider setting the draft budget and precept for 2023-24 – Appendix 2**  
It was RESOLVED to approve the draft budget as recommended. The precept will remain at £20,500.
    - d) **To note the quarterly direct debit payment of £44.40 for waste collection**  
NOTED

**7.Planning**

- a) **To consider planning issues at the shacks near The Moats**  
It was REPORTED that this is still operating as a business despite no planning permission. It was AGREED the clerk should keep trying to get a response from Planning Enforcement.
- b) **To consider the Rural Settlements Services and Environmental Survey**  
It was AGREED that the clerk should contact the Neighbourhood planning team to ask why the Bosbury Conservation Area was not listed in the document.
- c) **To consider the Role of Neighbourhood Planning within and alongside the new Local Plan 2021-2041**  
NOTED
- d) **To note the S106 monies available in the parishes**  
NOTED



## 8.Highways/Footpaths:

### a) To consider any footpaths or highways issues for reporting to Balfour Beatty

The following items were RAISED:

- There is a water leak at the bottom of Fox Hill but the landowner has contacted Welsh Water

### b) To consider any work for the lengthsman

The following items were RAISED: Hedge trimming in Coddington

### c) To consider recent drainage issues at Briarcroft

It was REPORTED that the leak is due to be mended by Welsh Water on the 10<sup>th</sup> December. It was AGREED that the clerk should contact the Locality Steward to check on works already completed by B/B.

### d) To consider an update on drainage improvement works at Raycombe Lane

It was REPORTED that JH Landscapes has completed the initial drainage works. As a previous concrete base was uncovered not as much was needed doing as previously thought. It was NOTED that the Locality Steward has raised jobs to complete the works. It was requested that the clerk ask that the top drain is also jetted.

### e) To consider the installation of SIDs in Bosbury

It was REPORTED that there are many different types of SID's available. It was AGREED that the current SID bases were sited in places that someone could safely stop and retrieve the data from. It was AGREED that Cllr Baker should put together a list of possible options for further consideration.

### f) To consider installing signage to delimit the hamlet of "The Old Country"

The member of the public was invited to speak on the issue. It was NOTED that although the name of the hamlet "Old Country" appears on council tax demands there is no signage delimiting it. It was REQUESTED that the Parish Council investigate whether adding signage is a possibility. It was AGREED that the clerk should fill in a Community Commissioning Application Form and submit it to Balfour Beatty. The clerk explained the process to the members of the public. It was further noted that parishioners living in this area would also be keen for a TRO to be put in place to decrease the speed from 60mph to 40mph. The clerk explained that she could log this with Herefordshire Council but unless all accidents and near-misses were logged with the police, it would never reach the top of the list to be undertaken.

*2 members of the public left the meeting*

## 9. Environment:

### a) To consider an update on installing a play area and fence at Forge Bank and next steps.

It was REPORTED that the majority of the hedge trimming had now been completed. It was AGREED that the clerk should once

again contact Platform Housing to clear the area around the entrance to the planned area. It was NOTED that the new bench for the community area has been delivered and will be installed shortly by Cllr Bosley.

### b) To note that mowing will be needed one time a year at the wild flower site at The Cross, Coddington

NOTED

### c) To receive feedback from the Talk Community event regarding The Great Collaboration and carbon footprints.

It was REPORTED that Cllr Lovering attends many Zoom meetings on environmental issues. She pointed Cllrs towards the Great Collaboration toolkit website as well as the Colwall Greener website. It was AGREED that the Council had made a start towards promoting small environmental projects through their wild flower verges. It was AGREED that possible future projects should be an agenda item at the next meeting.

## 10.War Memorial

### a) To consider an update on adding a plaque detailing names of those who have died in later wars.

It was REPORTED that two plaques had been purchased with 25 names engraved in total. These cost £168.00. It was RESOLVED to pay this amount by BACS. Cllr Ian Stephens was thanked for his efforts in arranging this. It was NOTED that the plaques will be installed in time for Remembrance Sunday.

### b) To consider the quotes received for the repair and maintenance of the memorial.

It was REPORTED that a second quote is now being sought and will be presented at the December meeting.

## 11.Information Section and Correspondence:

None

## 12.To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

- Clerk's National Pay Scale Increase
- Coronation
- Bosbury Educational Foundation Accounts

## 13.To note the date of the next Parish Council meeting – 1<sup>st</sup> December2022 – at Coddington Church

NOTED

*The meeting closed at 20.46*

Signed: \_\_\_\_\_

Dated: 01.12.2022