



Parish Clerk: Emma Thomas,  
Hadleigh, Bishops Frome, Worcester, WR6 5AP  
Tel: 01885 490414  
email: [bcparishclerk@gmail.com](mailto:bcparishclerk@gmail.com)  
[www.bosburyandcoddington.co.uk](http://www.bosburyandcoddington.co.uk)

**Minutes of the Meeting of the Parish Council  
held at Coddington Church  
on Thursday 1<sup>st</sup> December 2022 at 7.30pm**

**Present:** Councillors: Charlie Ferrier (Chair), Sven Bosley, Julie E. Baker, Liz Cooke, Rachel Lovering, Julia Boyle, Joe Hayes, Dave Grimes, Ian Stephens and Emily Hicks

**In attendance:** Emma Thomas – Parish Clerk  
Mr. James Boyce – Parish Footpaths Officer

**Public:** 0

1. **To Accept any Apologies for Absence and Note the Reason**  
Apologies were RECEIVED and accepted from Cllr. Tim Newsholme – work
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**  
Cllr Joe Hayes DECLARED a DPI against item 6b and SIGNED the Register of Interest book.
3. **To Consider Approval of Minutes of Parish Council meeting held on 3<sup>rd</sup> November 2022**  
The minutes were APPROVED and duly signed by the Chair.
4. **To Receive a brief Report from Ward Councillor Tony Johnson**  
Not present
5. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**  
The following items were RAISED:
  - Could the website links be updated? Yes
  - Could more Cllrs contact details be added to the website? – *It is better if contact is made via the clerk.*
  - The water pump in Bosbury has been stolen.
  - Could the clerk contact Royal Mail regarding the removal of the post box in Coddington? - Yes
6. **Finance:**
  - a) **To Consider the December finance report and bank statements. – Appendix 1**  
The clerk REPORTED that the budget remained under-spent for the time of year. The report was APPROVED and SIGNED as evidence of budget monitoring and bank reconciliation.
  - b) **To Consider Payments of Outstanding Accounts:-**
    - Clerks December Salary
    - Clerks expenses £21.01 – previously circulated
    - A Thomas – Lengthsman tasks £416The above invoices were APPROVED for payment by BACS. It was further AGREED to approve the following late invoices for payment as the spend had already been agreed and the Council would not meet again until February. The invoices were:
    - J. Hopkins – Hedge cutting alongside the proposed play area in Forge Bank as agreed - £335.00
    - J.H. Landscapes Ltd – Drainage works to Raycombe Lane as agreed £1296.00
    - E.G Farmer – Labour for fencing the Forge Bank proposed play area £800
7. **Planning**
  - a) **To consider an update on planning issues at the sheds near The Moats**  
A response from Planning Enforcement has been received. Enforcement action is now being considered with regards the Air B&B
8. **Highways/Footpaths:**
  - a) **To consider any footpaths or highways issues for reporting to Balfour Beatty**  
The following items were raised for reporting:
    - Signage at Cottons Corner due to the recent increase in accidents at this point.
    - Blocked ditch by Old Court, Bosbury. It was AGREED that Cllr Bosley would ask a local contractor to clear this – with approval for costs to be sought from Cllrs via email

**b) To consider any work for the lengthsman**

The following tasks were NOTED for undertaking:

- Clearance of the war memorial every November
- Paint the war memorial railings in Hammerite black paint.

**c) To consider the installation of SIDs in Bosbury**

It was REPORTED that a variety of options were available. The best would cost about £8300 for two devices. It was AGREED that the clerk should contact the S106 team and the Police and Crime Commissioners Grants Team to see if funding would be available to assist with this.

**d) To receive an update on the Traffic Regulation Order meeting held on 23<sup>rd</sup> November to reduce the speed limit at the Cradley end of the village to 30mph.**

It was REPORTED that an initial meeting had been held. Speed surveys will be undertaken shortly.

**9. Environment:**

**a) To consider an update on installing a play area and fence at Forge Bank and next steps.**

It was REPORTED that the fencing work had been finished as well as the hedge trimming work. Further plans will wait until February. It was AGREED that the clerk should continue to contact Platform Housing to get the area by the garages cleared.

**b) To consider possible future environmental projects that could be undertaken.**

It was AGREED to defer this item until February

**10. To consider the quotes received for the repair and maintenance of the war memorial.**

It was REPORTED that two quotes had been sought. It was RESOLVED to accept the quote from Hudson Stonework Ltd. It was AGREED that if both stones did need replacing upon further investigation, this could be done without returning for further approval.

**11. To note the Bosbury Educational Trust accounts – year ending 31<sup>st</sup> December 2021**

The accounts were NOTED

**12. To consider marking King Charles III coronation.**

It was AGREED to defer this item until the February meeting

**13. Information Section and Correspondence:**

- Herefordshire Local Plan 2021-41 update: Call for sites for Gypsies, Travellers and Travelling Show People. Concern was raised by a parishioner – this and the update were NOTED
- Response from the Locality Steward to jetting on Raycombe Lane – NOTED
- Herefordshire Agricultural Supplementary Planning Document Consultation is open – NOTED
- Welsh Water have fixed the water leak by Briarcroft.

**14. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)**

None

**15. To note the date of the next Parish Council meeting – 2<sup>nd</sup> February 2023 – at Bosbury Parish Hall**

NOTED

*A resolution was passed to exclude the press and public from the following confidential item – employment matters*

*Mr Boyce left the meeting*

**16. To consider the 2022-23 clerk's National Salary Award**

It was RESOLVED to accept the National Pay Award and back date the award to the 1<sup>st</sup> April 2022

*The meeting closed at 20.40*

Signed: \_\_\_\_\_

Dated: 02.02.23