



Parish Clerk: Emma Thomas,
Hadleigh, Bishops Frome, Worcester, WR6 5AP
Tel: 01885 490414
email: bcp parishclerk@gmail.com
www.bosburyandcoddington.co.uk

**Minutes of the Meeting of the Parish Council
held at Bosbury Parish Hall
on Thursday 2nd February 2023 at 7.30pm**

Present: Councillors: Charlie Ferrier (Chair), Sven Bosley, Julie E. Baker, Liz Cooke, Rachel Lovering, Julia Boyle, Joe Hayes, Dave Grimes, Ian Stephens, Tim Newsholme and Emily Hicks

In attendance: Emma Thomas – Parish Clerk
Mr. James Boyce – Parish Footpaths Officer

Public: 7

1. **To Accept any Apologies for Absence and Note the Reason**
None
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
Cllr Dave Grimes DECLARED a DPI against item 7b and signed the Register of Interest book
3. **To Consider Approval of Minutes of Parish Council meeting held on 1st December 2022**
The minutes were APPROVED and duly signed by the Chair.
4. **To Receive a brief Report from Ward Councillor Tony Johnson**
Not present.
5. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
The following items were RAISED:
 - There has been lots of rubbish in Brook Lane recently
 - Parking by building contractors is causing issues on the verges and on Forge Bank – *the clerk will contact them*
 - Large pothole opposite West Ridges on Brook Lane – *the clerk will log it*
 - Some stiles are very high and difficult for parishioners to use on the BZ45A – Cllr Liz Cooke AGREED to meet the parishioner and discuss the issues. It was NOTED that the PC have some kissing gates available to install if landowners agree.
 - A footpath is blocked – Cllr Liz Cooke will discuss it with the parishioner and log it if need be.
 - Bosbury would be a poorer place without the Bell Inn so it should be relisted as a Community Asset
 - Significant concerns about alteration of conditions on planning application 223919 were raised – including:
 - Flooding of Brook Lane and the properties near Dowdings Brook has increased since the build works began.
 - Ditches are blocked with silt
 - The highway constantly has running water on it and this became lethal during the icy period.
 - The balancing pond has been at capacity for months – over-flow water is simply pumped down the highway.
 - Changing the conditions may well make this worse.
 - The footpath should not be removed to the northern edge as this will make use by pedestrians more dangerous
 - The reduction of the width of the path will make use more difficult for users.
 - Replacing the block paving with tarmac could increase surface run-off and flooding
 - Ground levels have increased since building started with no soil being removed from site. This may well increase flooding and surface run-off as well as increasing the impact of the buildings on the surrounding area.
 - Can the PC arrange a meeting with Cotswold Oak to discuss these concerns?

It was RESOLVED to move item 7 next due to public interest.

02.03.2023

7. Planning:

a) To consider the following planning application for consideration by Herefordshire Council:

223919 - Land to the east of Brook Lane, north of B4220, Bosbury

Proposed variation of condition 2 of planning permission 211480 (Proposed erection of 21 dwellings, balancing pond, landscaping and associated works)- amendments to the previously approved plans which include, removal of Steps onto Brook Lane, Alterations to the materials proposed for plot boundaries, removal of footway to northern edge of access road, alterations to the design of the house types, internal layouts and garages, Pumping Station omitted, Reduction in width of path running along frontage of plots 4-18, replacement of block paving courtyards with tarmac and updated street scene against finish finished floor Levels.

It was RESOLVED to object to the following change of conditions for the following reasons:

- The footway to the northern edge of the access road should not be removed as this will make access to Bosbury more dangerous for pedestrians.
- The footpath width should not be reduced as this will be more difficult for some users.
- The block paving should not be replaced with tarmac unless the tarmac is going to be porous as this will increase run-off and potential flooding.
- The height of the site appears to have been significantly raised during build works – the datums need checking against those originally approved. The impact of this is increased flooding of Brook Lane and the properties near Dowdings Brook. No soil has been removed from site throughout the works. Furthermore the buildings now have a greater impact on the surrounding area as a result of the increased base height.

It should further be NOTED that the balancing pond has been at capacity for months now – the contractor has been pumping excess water from the pond along the highway and causing flooding issues for properties at the bottom of Brook Lane – as well as making the highway extremely dangerous during the icy period. There should be no excess run-off from this site following this construction and any of the above changes to conditions that could cause an increase in run-off should be prevented.

It was RESOLVED that the clerk should arrange a meeting with Cotswold Oak, Welsh Water, Severn Trent, Herefordshire Council, The Environment Agency, Balfour Beatty and parishioners to address the concerns that parishioners and the Parish Council have.

Four parishioners left the meeting

Cllr Dave Grimes left the meeting

- b) To consider applying for listing of the Bell Inn Bosbury, as an asset of community value
- The clerk REPORTED that this has been requested by parishioners as the old application has now expired. She REPORTED that all the requisite paperwork needed had been collated by the parishioners. It was RESOLVED that the clerk should submit the application to have the Bell relisted as a Community Asset.

Cllr Dave Grimes rejoined the meeting

- c) To consider the correspondence received from Welsh Newton Parish Council regarding management of un-owned Commons
- It was RESOLVED to support in principle the proposed motion to ask Herefordshire Council to reinstate the role of Commons Enforcement Officer.

Two parishioners left the meeting

6. Finance:

- a) To consider the February finance report and bank statements. – Appendix 1

The clerk REPORTED that the budget remained under spent. The report was APPROVED as evidence of budget monitoring and bank reconciliation.

- b) To consider Payments of Outstanding Accounts:-

- Clerks February Salary
 - Clerks expenses £13.11 – previously circulated
 - Bosbury Parish Hall – Meeting hire 2022 - £165.00
 - HALC 2023-24 subscriptions - £760.31
- The above invoices were APPROVED for payment by BACS

- c) To note the payments made between meetings under clerks delegated authority

- Clerks January Salary
 - HMRC PAYE - £79.87
 - Autela Payroll Services - £52.31
 - Dean Watkins – Forge Bank Play Area Fencing - £737.40 – Cllrs approved by email
- NOTED

d) To note the direct debit payment – Waste Collection Quarterly Charge - £44.40
NOTED

e) To consider transferring £13,587 to the Reserves Account.

The clerk REPORTED that as the interest rate has now improved, it would make sense to transfer a figure of £13,587 to the saving account. This figure would top this account up to be at the recommended reserves figure. This should subsequently make planning and saving for a play area easier. It was RESOLVED to transfer the recommended amount. It was further RESOLVED that the clerk should check the interest rates of other savings accounts now that interest rates were improving.

8. Highways/Footpaths:

a) To consider any footpaths or highways issues for reporting to Balfour Beatty

The following items were REPORTED:

- The U66403 needs resurfacing
- The U66410 needs resurfacing
- Potholes by Salt Box Cottage
- Potholes on C1165 from Strangwood to the parish boundary
- Water issue outside Briarcroft has not been resolved by the recent works.

b) To consider any work for the lengthsman

It was REQUESTED that the lengthsman add tidying up around the War Memorial to his regular task list.

c) To consider the installation of SIDs in Bosbury and an update on PCC funding.

The clerk REPORTED that she had been advised by the Police and Crime Commissioners Office that there is now limited grant money available for this financial year. It was AGREED to apply for funding in the next forthcoming financial year. It was RESOLVED that the clerk should also chase up the request to use S106 money to help purchase a SID.

d) To consider a response to the Three Shires Stages Consultation (16th-17th September 2023)

It was RESOLVED to support the event. It was RESOLVED that the clerk should submit a grant application for a bench at £300 if grants were once again offered.

e) To consider a response to the traffic regulation order scheme to extend the existing 30mph speed limit and introduce a new 40mph speed limit on the B4220 to the north-east of Bosbury.

It was RESOLVED to support the scheme.

f) To consider an update on the Community Commissioning Application form with reference to Old Hamlet and next steps.

The clerk REPORTED that Balfour Beatty could not find reference to the hamlet. The Clerk confirmed that this has been resolved and she is now waiting for a further update.

9. Environment:

a) To consider an update on installing a play area and fence at Forge Bank and next steps.

It was AGREED to defer this item until after the election.

b) To consider possible future environmental projects that could be undertaken.

It was AGREED that Cllrs should look at the toolkit emailed by Cllr Rachel Lovering. It was AGREED to revisit the item after the election.

10. To consider the defibrillators in the parishes.

It was REPORTED that some First Aid providers recommend that cabinets are left unlocked. It was RESOLVED to keep the cabinets monitored by the Parish Council locked in order that the machines can be guaranteed as working and not tampered with if an emergency arose. Cllrs were reminded that in an emergency the first action that should be taken is to call 999. Cllr Julie Baker was thanked for her weekly monitoring of the Bosbury defibrillator.

11. To consider marking King Charles III coronation.

It was REPORTED that a community meeting had taken place and that plans were being drawn up for celebrations over the coronation weekend. It was AGREED that Cllr Liz Cooke should be the Parish Council representative at these meetings. It was AGREED to keep this as an agenda item at the next meeting in case funding assistance was sought. The clerk AGREED to investigate the price of coronation mugs and how many children of primary school age live in the parishes.

12. Information Section and Correspondence:

None

13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Coronation mugs; letter from a solicitor re fly-tipping at Forge Bank.

14. To note the date of the next Parish Council meeting – 2nd March 2023 – at Bosbury Parish Hall
NOTED

The meeting closed at 21.21

Signed: _____ Dated: 2-3-23