



Parish Clerk: Emma Thomas,
Hadleigh, Bishops Frome, Worcester, WR6 5AP
Tel: 01885 490414
email: bcparishclerk@gmail.com
www.bosburyandcoddington.co.uk

**Minutes of the Meeting of the Parish Council
held at Bosbury Parish Hall
on Thursday 6th April 2023 at 7.30pm**

Present: Councillors: Charlie Ferrier (Chair), Sven Bosley, Julie E. Baker, Rachel Lovering, Tim Newsholme, Dave Grimes, Julia Boyle, Liz Cooke and Ian Stephens

In attendance: Emma Thomas – Parish Clerk
Mr. James Boyce – Parish Footpaths Officer

Public: 5

1. **To Accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllrs: Rachel Lovering – work and Joe Hayes - Family
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
None
3. **To consider the co-option of a Councillor for Bosbury Parish**
Mr Patrick Whitehead was welcomed to the meeting and asked to say a few words about why he wished to become a Parish Councillor for Bosbury. A vote was taken and Mr Whitehead was duly co-opted and joined the meeting. He signed his Declaration of Acceptance of Office form.
4. **To Consider Approval of Minutes of Parish Council meeting held on 2nd March 2023**
The minutes were APPROVED and duly signed by the Chair.
5. **To Receive a brief Report from Ward Councillor Tony Johnson**
Not present – unwell. It was AGREED that the clerk should write a letter of thanks to Cllr Johnson for his support of the Parish Council during his time in office as Ward Councillor.
6. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
The following items were RAISED:
 - Visibility fencing in the parishes is now very over-grown – *the clerk will log this.*
 - The planning application at Rook Row Farm is causing concern. *Would the PC like to submit a comment too? The clerk will forward the details to Cllrs to decide as the PC has yet to be informed of this application.*
 - Has wheel-washing been undertaken at the development on the Bean Field site? – *It is presumed no due to the excessive mud on the road.*
 - Have the ground levels at the new development been mentioned to HC - yes
 - The brook in Catley and Bosbury have been tested for phosphates today – the readings were 0.17 and 0.27 respectively. Dowdings Brook had a reading of 0.78. In the US the recommended reading level for phosphates in water courses is 0.05 or lower. Testing will be on-going
7. **Finance:**
 - a) **To consider Payments of Outstanding Accounts:-**
 - Clerks April Salary
 - Clerks expenses £10.05 – previously circulated
 - Autela Payroll Services - £69.31
 - Jack Hopkins – ditch clearance as agreed - £150The above invoices were APPROVED for payment by BACS
 - b) **To note the following payment made under clerks delegated authority.**
 - HMRC PAYE £41.00NOTED
 - c) **To note the direct debit payment to Herefordshire Council for waste collection £47.71**
NOTED
 - d) **To consider the increase in cost of trade waste collection from the community area**
It was REPORTED that the cost is due to increase from £6.62 per collection to £7.34. It was AGREED to continue to have the bin emptied.

e) To consider purchasing a litter-picking kit for the use of parishioners.

The clerk REPORTED that residents in Forge Bank would like to undertake a litter pick of the area but were unable to borrow the kits from Herefordshire Council. It was RESOLVED to purchase 6 pickers and hi-vis jackets for use by the community up to a cost of £100. It was AGREED that Cllr Liz Cooke would arrange for somewhere convenient for the kit to be stored.

8. To consider the un-owned Commons in the Parishes and next steps

It was AGREED to defer this item until after the election. The clerk will resend the details to all Cllrs.

9. Highways/Footpaths:

a) To consider any footpaths or highways issues for reporting to Balfour Beatty

The following items were REPORTED:

- The footpath by Little Catley Farm is blocked by a fallen tree – the PFO is aware and will clear as soon as the land is dry enough.
- The drainage issue by Briarcroft is still unresolved
- The pipe under the highway at Coddington Cross needs re-jetting.
- Drain blocked at "Delvern"

b) To consider any work for the lengthsman

It was REPORTED that the Lengthsman has a broken van at the moment, but he intends to undertake a three day parish tidy up as soon as possible.

c) To consider an update on using S106 money to purchase a SID and next steps

The clerk REPORTED that Herefordshire Council has approved the use of the S106 money for the purchase of two SID's and one camera; the clerk has sent all the quotes to the team for their information and is now waiting for the go ahead to purchase. This will leave a shortfall of £3421.75. It was RESOLVED that the clerk should submit an application to the PCC following the elections. Cllr Julie Baker AGREED to confirm that the prices quoted still remain the same.

d) To consider the S106 monies relating to application 211480 and next steps

It was RESOLVED to set up a Working Group following the May elections to discuss possibilities further.

e) To consider the possibility of parking improvements in Old Court Lane, Bosbury

It was AGREED that the above Working Group should look at this further.

f) To consider the quote received for a new bridge at Catley

The quote of £4950 was NOTED. The clerk REPORTED that she has sent this quote to Herefordshire Council PROW Team requesting that they use this quote to endeavour to find more cost effective options for replacing bridges in Herefordshire. She has asked if HC will fund the replacement of the bridge at this cost but has yet to receive a response. It was AGREED that the clerk would discuss the cost of a replacement with Castle Frome Parish as they share the bridge.

3 members of the public left the meeting

10. To consider an update on asking a solicitor to write to Platform Housing re fly-tipping by Forge Bank Garages and next steps

It was AGREED to defer this item until the clerk has some quotes for this work

11. To consider an update on marking King Charles III coronation and next steps

It was REPORTED that plans are well underway for celebrations in both parishes. It was RESOLVED to donate £150 to each parish to pay for a band in Bosbury and for food for a BBQ in Coddington. The organisers of the events will ensure that the clerk receives invoices.

12. Information Section and Correspondence:

- Response re TPO on the oak tree in Raycombe Lane – *the clerk will reply requesting a TPO is put on.*
- Update on Coddington verge wildflowers - *NOTED*
- Update on listing The Bell as an asset of Community Value – *NOTED as now listed. Everyone who helped with the application was thanked for their efforts.*
- Response to the clerk's letter regarding application 223919 – Land to the East of Brook Lane – *the clerk will reply stating that the development is already causing flooding of nearby areas and that the attenuation pond has already over-flowed.*
- Two businesses have contacted Cllr requesting that they are detailed on the PC website – *Cllrs declined to do this. It was AGREED that the clerk will write to them.*

13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Planting a tree for the Coronation; Review planning application 211480 and the effect of works on the surrounding areas

14. To note the date of the next Parish Council meeting – 18th May 2023 – at Bosbury Parish Hall – this will be preceded by the Annual Parish Meetings at 7pm
NOTED

The meeting closed at 20.51

Signed: _____

Dated: _____

18.05.23